

# COUNTY OF BERKS, PENNSYLVANIA

## Children & Youth Services



Services Center, 11th Floor  
633 Court Street  
Reading, PA 19601-4323

Phone: 610.478.6700  
Toll Free: 866.777.8780  
Fax: 610.478.6799

Christian Y. Leinbach, Commissioner Chair  
Michael S. Rivera, Commissioner Vice Chair  
Lucine E. Sihelnik, Commissioner

**Brandy Neider, MPA**  
**Administrator**

### Notice of Nondiscrimination Policy

Berks County Children & Youth Services does not exclude, deny benefits to, or otherwise discriminate against any person on the ground of race, color, national origin, disability, age, sex, sexual orientation, gender identity, religion or creed in admission to, participation in, or receipt of the services and benefits under any of its programs and activities, whether carried out by Berks County Children & Youth Services directly or through a contractor or any other entity with which Berks County Children & Youth Services arranges to carry out its programs and activities. If you have questions or need assistance, contact the Berks County Children & Youth Services Section 504/ADA Coordinator, Patricia Ferry.

If you believe that Berks County Children & Youth Services has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with the:

Patricia Ferry  
Berks County Children & Youth Services  
633 Court Street  
11<sup>th</sup> Floor Services Center  
Reading, PA 19601  
610-478-6700 ext 6708  
PFerry@countyofberks.com

You can file a grievance by mail, email, or in person. If you need help filing a grievance, the Section 504/ADA Coordinator, Berks County Children & Youth Services, is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services  
200 Independence Avenue, SW  
Room 509F, HHH Building  
Washington, D.C. 20201  
1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

*Dedicated to public service with integrity, virtue & excellence*

**[www.countyofberks.com](http://www.countyofberks.com)**