

Request for Qualifications

Redevelopment Authority of the County of Berks

Background:

The Authority has received a \$14.7m Consolidated Rail Infrastructure and Safety Improvements Program (CRISI) grant administered by the Federal Railroad Administration. The Authority has also applied for a \$40m Railroad Rehabilitation and Improvement Financing (RRIF) loan administered by the U.S. Department of Transportation. Both funding sources will be used for a project to upgrade and improve the Colebrookdale Spur. The Spur is owned by the Authority and leased to the Eastern Berks Gateway Railroad Company.

Both the CRISI grant and the RRIF loan require documentation of compliance with the National Environmental Protection Act (NEPA). Attached is a description of the overall project. The Authority is seeking qualifications from firms interested in assisting with the documentation required for compliance with NEPA. Selection of a firm is governed by the federal regulations of 2 CFR Part 200 and Title 62 of the Pennsylvania Procurement Code.

Documentation to be provided:

If your firm is interested, please submit the following by email to kpick@berksredevelop.org no later than September 23.

1. Background and history of the firm
2. Principal staff that would be assisted to the NEPA task.
3. A list of similar work which should include either CRISI or RRIF.
4. Hourly rates.

Selection:

The Authority will select the firm that it feels is best able to perform the task. The following criteria will be used to evaluate firms:

1. Background and History – 20 points.
2. Qualifications of Principal Staff – 10 points.
3. Examples of similar work – 50 points
4. Hourly rates – 20 points.

Discussions:

The Authority may conduct discussions with any responsible firm to determine the firm's qualifications for further consideration. Discussions will not disclose any information derived from proposals submitted by other firms.

Compensation:

The Authority will negotiate fair and reasonable compensation with the firm it deems best qualified. If compensation cannot be agreed upon, the Authority will terminate negotiations and begin negotiations with the next best qualified firm. If compensation cannot be agreed upon with any firms, the Authority reserves the right to issue another Request for Qualifications.

If you require further information or have questions, please contact kpick@berksredevelop.org.