

**COUNTY OF BERKS
COMMISSIONERS' BOARD MEETING AGENDA
December 7, 2017**

Christian Y. Leinbach, Commissioner, Chair
Kevin S. Barnhardt, Commissioner
Mark C. Scott, Esq., Commissioner
Christine M. Sadler, Esq., County Solicitor
Ronald R. Seaman, Chief Administrative Officer
Maryjo Gibson, Chief Clerk

NOTICE: Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

CALL TO ORDER – 10:00 A.M.

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Kevin S. Barnhardt, Commissioner Vice Chair.

APPROVAL OF MINUTES

Approve the minutes of the November 30, 2017 Commissioners' Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

AGENDA ITEMS

1. Authorizing:

Commissioners

- 360.17 A. Adopt a resolution approving the financing by the Wernersville Municipal Authority of a project for the benefit of Albright College, which project consists, generally, of the acquisition, renovation and improvement of certain capital projects, declaring that it is desirable for the health, safety and welfare of the people in the area served by Albright College for the Authority to participate in the financing of the project; authorizing the approval of the project for federal Internal Revenue code purposes; and authorizing other necessary and appropriate action.
- 361.17 B. Adopt a resolution authorizing the reappointment of Piper Sherburne, Alburdis, Pennsylvania, as Public Director, to the Berks County Conservation District Board for a four (4) year term commencing January 1, 2018 and expiring December 31, 2021.

- 362.17 C. Adopt a resolution authorizing the appointment of Jesse R. Bitler, Fleetwood, Pennsylvania, as Farmer Director, to the Berks County Conservation District Board for a four (4) year term commencing January 1, 2018 and expiring December 31, 2021.
- 363.17 D. Adopt a resolution authorizing the reappointment of Christian Y. Leinbach, Hamburg, Pennsylvania, as Commissioner Director, to the Berks County Conservation District Board for a one (1) year term commencing January 1, 2018 and expiring December 31, 2018.
- 364.17 E. Adopt a resolution authorizing the Chief Clerk to advertise enactment of proposed Berks County Ordinance No. 05-2017 approving the participation in and execution of an Intergovernmental Transfer Agreement between the Pennsylvania Department of Human Services, Office of Long-Term Living and Berks County to provide the non-federal share of Medical Assistance payments to county nursing facilities.

Budget Department

- 365.17 A. Adopt a resolution authorizing 2017 Budget Transfers in the amount of \$12,300 and 2017 Appropriations in the amount of \$45,690 per listing dated December 4, 2017.

Human Resources

- 366.17 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated December 7, 2017 as follows:
1. Authorize the appointment of George Rodrigues to PC010317 Contract Coordinator – Purchasing Department, effective 12/13/2017. Rate of \$42,500/annually. Salary range Minimum \$35,168; Midpoint \$46,891; Maximum \$58,614. Replacement for Hannah Seiple who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 11180.
 2. Authorize the promotion of Megan Noll from PC013098 Tax Claim Manager – Tax Claim Department to PC013291 Fiscal Officer – Workforce Development Board / Career Link, effective 12/13/2017. Rate of \$45,000/annually. Salary range Minimum \$40,646; Midpoint \$54,195; Maximum \$67,743. Replacement for Alan Fineman who will be retiring. This request meets the criteria of the Hiring Policy. Budget 25000 – 26660.

Emergency Services

- 367.17 A. Adopt a resolution authorizing execution of the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency ("PEMA") 9-1-1 Fund Statewide Interconnectivity Funding Grant Agreement between PEMA and Berks County to be used towards the Addressing Enhancements for NG911 Readiness and Berks Network Connectivity to Southeast Region projects. The Grant award is in the amount of \$37,229.99 and will be distributed through a grant process in accordance with the guidelines and application procedures published by PEMA set forth in the Agreement and is for the period beginning April 1, 2018 to December 31, 2018.

Commissioner Barnhardt

- 368.17 A. Adopt a resolution authorizing the reappointment of Douglas Rauch, Wyomissing, Pennsylvania to the Berks County Planning Commission for a four (4) year term expiring December 31, 2021.
- 369.17 B. Adopt a resolution authorizing the reappointment of Larry D. Cohen, Sinking Spring, Pennsylvania to the Berks County Area Agency on Aging Advisory Council for a two (2) year term expiring December 31, 2019.
- 370.17 C. Adopt a resolution authorizing the reappointment of Karen Miller, Bernville, Pennsylvania to the Berks County Area Agency on Aging Advisory Council for a two (2) year term expiring December 31, 2019.
- 371.17 D. Adopt a resolution authorizing the appointment of Mark R. Sprow, Esq., Reading, Pennsylvania to the Berks County Area Agency on Aging Advisory Council for a two (2) year term expiring December 31, 2019. This is a replacement for Barry Miller who is stepping down.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator as set forth on attached listing dated December 5, 2017.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated December 5, 2017 for week ending December 6, 2017, and the payment of electronic transfers and employee payroll.

AGENDA APPROVAL

REPORTS OF TREASURER AND CONTROLLER

1. A. Dennis Adams, County Treasurer
2. Sandy Graffius, County Controller

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Scott

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

ADJOURNMENT