

**COUNTY OF BERKS
COMMISSIONERS' BOARD MEETING AGENDA
October 19, 2017**

Christian Y. Leinbach, Commissioner, Chair
Kevin S. Barnhardt, Commissioner
Mark C. Scott, Esq., Commissioner
Christine M. Sadler, Esq., County Solicitor
Ronald R. Seaman, Chief Administrative Officer
Maryjo Gibson, Chief Clerk

NOTICE: Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

CALL TO ORDER – 10:00 A.M.

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Commissioner Chair.

PRESENTATION

Dale Derr, Director of Berks County Veterans Affairs, will present the list of nominees for induction to the 2017 Berks County Military Hall of Fame.

Student members of the Wilson High School JROTC will attend the meeting to present information on the annual Berks County Veterans Appreciation Dinner Dance to be held November 11, 2017 at Wilson High School.

Liz Graybill, Veterans Making a Difference, will present information on the new, recently opened Paul R. Gordon Veteran's Social Center.

APPROVAL OF MINUTES

Approve the minutes of the October 5, 2017 Commissioners' Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

AGENDA ITEMS

1. Authorizing:

Budget Department

283.17 A. Adopt a resolution authorizing 2017 Budget Transfers in the amount of \$126,497 and 2017 Appropriations in the amount of \$24,736 per listing dated October 16, 2017.

Human Resources

- 284.17 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated October 19, 2017 as follows:
1. Authorize the appointment of Jessica Weaknecht to Interim Director of Human Resources – Human Resources, effective 10/5/2017. Rate of \$72,142/annually. The working out of classification compensation will cease upon the appointment of a Director of Human Resources. Salary range Minimum \$56,564; Midpoint \$75,418; Maximum \$94,273. Replacement for Arnel Wetzel who separated. Budget 10000 – 11140.
 2. Authorize the promotion of Kaitlin Daley from PC013270 Certified Legal Intern to Assistant District Attorney I – District Attorney's Office, effective 10/6/2017. Rate of \$48,549/annually. Salary range Minimum \$44,690; Midpoint \$59,586; Maximum \$74,483. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
 3. Authorize the promotion of Raymond Baker from PC013274 Certified Legal Intern to Assistant District Attorney I – District Attorney's Office, effective 10/6/2017. Rate of \$46,500/annually. Salary range Minimum \$44,690; Midpoint \$59,586; Maximum \$74,483. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
- 285.17 B. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the renewal Contract with Delta Dental Service for a two (2) year term effective January 1, 2018 and terminating December 31, 2019.

Facilities

- 286.17 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to McCormick Taylor, 600 Eagleview Boulevard, 2nd Floor, Exton, Pennsylvania, 19341 granting an extension of time for completion of Construction Inspection services pertaining to the Blandon Bridge (County Bridge #53A) replacement project until December 31, 2018. This extension is intended to allow for the completion of the required services during construction as well as all post-construction closeout activities.

There are no additional costs associated with this extension of time, and this extension does not affect the projected Let Date scheduled for November 7, 2017. This extension has been reviewed and endorsed by PennDOT District 5-0 consultant project manager.

- 287.17 B. Adopt a resolution authorizing execution of the Drawings Authorizing Acquisition of Right-Of-Way as prepared by professional engineers with HAKS Engineers, PC, Philadelphia, Pennsylvania, pertaining to parcels of land affected by the Hartz Mill Bridge (#38A) Superstructure Replacement Project in Caernarvon Township, Berks County, Pennsylvania.

Children & Youth Services

- 288.17 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the CWEL Agreement between the County of Berks, the University of Pittsburgh, of the Commonwealth System of Higher Education, and Lindsey Taylor Knott, Wernersville, Pennsylvania, a Berks County Children & Youth Services employee, to participate in a graduate level social work program as outlined in Title IV-B, Part 1 of the Commonwealth's Child and Family Services Plan.

Jail

- 289.17 B. Adopt a resolution authorizing execution of the Joinder Agreement to the Guardian RFID Master System Agreement between Guardian RFID and Berks County for participation in the Guardian RFID System ("Risk Control Program") at the Jail. The Guardian RFID System provides software, hardware and support service to deliver a wide range of inmate management, monitoring and tracking solutions.

Commissioners

- 290.17 A. Adopt a resolution authorizing the Chief Clerk to advertise enactment of Berks County Ordinance No. 02-2017 to amend Berks County Ordinance No. 02-2014 by updating the gross weight limits on County owned bridges per recommendation of the County's Bridge Engineer, McCormick Taylor.
- 291.17 B. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the 2020 Census Local Update of Addresses Registration Form.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per attached listing dated October 17, 2017.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated October 17, 2017 for week ending October 18, 2017, and the payment of electronic transfers and employee payroll.

AGENDA APPROVAL

REPORTS OF TREASURER AND CONTROLLER

1. A. Dennis Adams, County Treasurer
2. Sandy Graffius, County Controller

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Scott

Commissioner Leinbach

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

ADJOURNMENT