

**COUNTY OF BERKS  
COMMISSIONERS' BOARD MEETING AGENDA  
June 14, 2018**

*Christian Y. Leinbach, Commissioner, Chair*  
*Kevin S. Barnhardt, Commissioner*  
*Mark C. Scott, Esq., Commissioner*  
*Christine M. Sadler, Esq., County Solicitor*  
*Ronald R. Seaman, Chief Administrative Officer*  
*Maryjo Gibson, Chief Clerk*

**NOTICE:** Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

***CALL TO ORDER – 10:00 A.M.***

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Commissioner Chair.

***PRESENTATION***

Randy Peers, President and CEO of the Greater Reading Chamber Alliance (“GRCA”), and Pamela Shupp, Executive Vice President of GRCA, will provide a quarterly update on business attraction, expansion activity, small business activity, industrial inventory pipeline, and highlights from Ms. Shupp’s recent trip to Chengdu, China.

***APPROVAL OF MINUTES***

Approve the minutes of the June 7, 2018 Commissioners’ Meeting.

***PUBLIC COMMENT ON AGENDA ITEMS***

***AGENDA ITEMS***

1. Authorizing:

***Budget Department***

172.18 A. Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$3,392,940 and 2018 Appropriations in the amount of \$1,358,767 per listing dated June 11, 2018.

**Human Resources**

- 173.18 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated June 14, 2018 as follows:
1. Authorize the transfer of Heather Barger, PC010553 County Caseworker II – Children and Youth Services to PC013319 Outreach and Education Coordinator – District Attorney's Office, effective 6/25/2018. Rate of \$39,836/annually. Salary range Minimum \$33,101; Midpoint \$44,135; Maximum \$55,168. New position created by Salary Board on 5/3/2018. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
  2. Authorize the utilization of a temporary agency for two (2) Data Entry Clerk positions – Treasurer's Office, effective July 9, 2018 through August 31, 2018. Positions are requested to assist with the increase in data entry associated with the annual processing of hunting licenses. Rate not to exceed \$17.00/hour. This request meets the criteria of the Hiring Policy. Budget 10000 – 11090.

**Facilities**

- 174.18 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Power of Attorney/Indemnity and Hold Harmless Agreement with Manheim Auctions, Inc., Atlanta, Georgia, regarding the offloading of used County vehicles for which there is no trade-in value or other immediate viable option for sale.
- 175.18 B. Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to electronically execute the General Reimbursement Agreement for Federal Aid Projects No. R18050005 between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Glendale Bridge Replacement Project, County Bridge 43A, Douglass Township.
- 176.18 C. Adopt a resolution authorizing the County Solicitor's Office to file a Declaration of Taking with the Court of Common Pleas of Berks County, Pennsylvania for the acquisition of a right-of-way and temporary construction easement and possession of a portion of land owned by Sara L. Stufflet and Brendle J. Stufflet, Jr. for purposes of reconstructing and otherwise altering the Dreibelbis Station Covered Wooden Bridge in Windsor Township.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator as set forth on attached listing dated June 12, 2018.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated June 12, 2018 for week ending June 13, 2018, and the payment of electronic transfers and employee payroll.

**AGENDA APPROVAL**

**REPORTS OF TREASURER AND CONTROLLER**

1. A. Dennis Adams, County Treasurer
2. Sandy Graffius, County Controller

**REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio

**REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt

Commissioner Scott

Commissioner Leinbach

**CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

**ADJOURNMENT**