

**COUNTY OF BERKS  
COMMISSIONERS' BOARD MEETING AGENDA  
August 17, 2017**

*Christian Y. Leinbach, Commissioner, Chair*  
*Kevin S. Barnhardt, Commissioner*  
*Mark C. Scott, Esq., Commissioner*  
*Christine M. Sadler, Esq., County Solicitor*  
*Ronald R. Seaman, Chief Administrative Officer*  
*Maryjo Gibson, Chief Clerk*

**NOTICE:** Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

***CALL TO ORDER – 10:00 A.M.***

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Commissioner Chair.

***APPROVAL OF MINUTES***

Approve the minutes of the August 10, 2017 Commissioners' Meeting.

***PUBLIC COMMENT ON AGENDA ITEMS***

***AGENDA ITEMS***

1. Authorizing:

***Budget Department***

223.17 A. Adopt a resolution authorizing 2017 Budget Transfers in the amount of \$1,013,913 and 2017 Appropriations in the amount of \$45,426 per listing dated August 14, 2017.

***Human Resources***

224.17 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated August 17, 2017 as follows:

1. Authorize the appointment of Lynda Vernon to Assistant Public Defender I – Public Defender, effective 8/23/2017. Rate of \$46,500/annually. Salary range Minimum \$44,690; Midpoint \$59,587; Maximum \$74,483. Replacement for Vanessa Bellino who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.

2. Authorize Jacob Pyne PC011414 Network Administrator – Information Systems to work out of classification in the Oracle Database Administrator position, effective 8/23/2017. Rate of \$60,000/annually. Salary range Minimum \$49,629; Midpoint \$66,172; Maximum \$82,715. This working of out classification will cease upon the appointment of an Oracle Database Administrator. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.

### **Purchasing**

- 225.17 A. Adopt a resolution amending Resolution No. 152-17 adopted May 25, 2017 to rescind the award of a three (3) contract as a result of ITB 17-10-HS, Personal Emergency Response Systems for the Berks County Area Agency on Aging, to Critical Signal Technologies for failure to meet the County's insurance requirements.

### **Emergency Services**

- 226.17 A. Adopt a resolution authorizing execution of Change Order No. 20 to the Motorola Solutions Contract (#10-23185/CR) to add MOSCAD monitoring to the Mt. Penn I Radio site and maintenance and support changes in the amount of \$44,191.39 in regard to the Berks County Public Safety Radio Network.

### **Facilities**

- 227.17 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter requesting that the Pennsylvania Department of Transportation manage the Federally-funded Althouse Mill Bridge (County Bridge #45A) Replacement project in Exeter Township on the County's behalf. Following PennDOT's Publication 740 process, Chapter 3, Option A, Alternative 2, this letter begins a process by which PennDOT's Consultant Project Manager will manage the administrative and day-to-day duties on these projects in an effort to more efficiently streamline this process. The County will remain involved throughout the project development and will contribute 5% of the costs for design, engineering, permitting, clearances and construction with the balance of funding for the projects being split 80% Federal, 15% State.

- 228.17 B. Adopt a resolution authorizing the Board of Commissioners to execute the Title Page of the Drawings for Construction as prepared by professional engineers with Burns Engineering, Inc. and pertaining to the Fisher's Mill Bridge (County Bridge #34A) Superstructure Replacement Project in Amity Township, Berks County, Pennsylvania.

**Commissioners**

- 229.17 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the letter of authorization to Comcast Cable Communications Management, LLC, ("Comcast") York, Pennsylvania, consenting to the installation, operation and maintenance by Comcast of cable and other equipment at the Berks County Agricultural Center ("Center"), Bern Township, to provide communications services to tenants and other occupants at the Center.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per attached listing dated August 15, 2017.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated August 15, 2017 for week ending August 16, 2017, and the payment of electronic transfers and employee payroll.

**AGENDA APPROVAL**

**REPORTS OF TREASURER AND CONTROLLER**

1. A. Dennis Adams, County Treasurer
2. Sandy Graffius, County Controller

**REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio

**REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt

Commissioner Scott

Commissioner Leinbach

**CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

**ADJOURNMENT**