

**COUNTY OF BERKS  
COMMISSIONERS' BOARD MEETING AGENDA  
August 16, 2018**

*Christian Y. Leinbach, Commissioner, Chair*  
*Kevin S. Barnhardt, Commissioner*  
*Mark C. Scott, Esq., Commissioner*  
*Christine M. Sadler, Esq., County Solicitor*  
*Ronald R. Seaman, Chief Administrative Officer*  
*Maryjo Gibson, Chief Clerk*

**NOTICE:** Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

***CALL TO ORDER – 10:00 A.M.***

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Commissioner Chair.

***APPROVAL OF MINUTES***

Approve the minutes of the August 9, 2018 Commissioners' Meeting.

***PUBLIC COMMENT ON AGENDA ITEMS***

***AGENDA ITEMS***

1. Authorizing:

***Budget Department***

223.18 A. Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$4,688,472 and 2018 Appropriations in the amount of \$15,330 per listing dated August 13, 2018.

***Human Resources***

224.18 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated August 16, 2018 as follows:

1. Authorize a salary increase for Ann Fitzgerald, PC010245 Chief Deputy Prothonotary – Prothonotary Department, effective 8/8/2018. Rate of \$57,000/annually. Salary range Minimum \$46,685; Midpoint \$62,247; Maximum \$77,809. This request meets the criteria of the Hiring Policy. Budget 10000 – 11530.

2. Authorize the promotion of Kristine Camacho from PC012947 Human Resources Assistant to PC013317 Human Resources Generalist – Human Resources Department, effective 8/15/2018. Rate of \$42,000/annually. Salary range Minimum \$37,751; Midpoint \$50,334; Maximum \$62,918. New position created by Salary Board on 5/3/2018. This request meets the criteria of the Hiring Policy. Budget 10000 – 11410.

**Berks Heim**

- 225.18 A. Adopt a resolution authorizing execution of the annual Open Admission Policy Statement, the Open Employment & Volunteer Policy and the Equal Opportunity for Staff Development for the Berks Heim Nursing and Rehabilitation in accordance with the provisions of the Federal Civil Rights Act of 1964 and the Pennsylvania Human Relations Act.

**Facilities**

- 226.18 A. Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to electronically execute Letter of Amendment 3 to the General Reimbursement Agreement for Federal Aid Projects (No. R15050005-3) between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Burkey's Bridge Replacement Project, County Bridge 74B, Washington Township. This amendment increases the total project costs to \$3,859,500.00 to incorporate the anticipated costs for construction into the overall Agreement.

**District Attorney**

- 227.18 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Memorandum of Understanding between the County of Berks and the City of Reading for allocation of \$18,446 from the 2018 Edward Byrne Memorial Justice Assistance Grant. This is an annual grant applied for by the City of Reading and shared with the Berks County District Attorney's Office, and will be used for equipment, supplies and overtime wages within the Criminal Investigative Section.

*Emergency Services*

- 228.18 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Change Order No. 46C to the contract with Pyramid Network Services, LLC, East Syracuse, New York, in the amount of \$107,459.12 to move all legacy equipment, antenna and lines on the Mt. Penn I tower to accommodate the facility rehabilitation in regard to the Berks County Public Safety Radio Network Project.

*Parks and Recreation*

- 229.18 A. Adopt a resolution modifying the term expiration dates for the members of the Berks County Parks and Recreation Board so that the term expiration dates are aligned with other appointments as follows:

Robert Moore	–	December 31, 2018
Heather Schoener	–	December 31, 2018
Joe Brown	–	December 31, 2018
Jay Worrall	–	December 31, 2019
David Esser	–	December 31, 2019
Joe Seltzer	–	December 31, 2020
Justin Istenes	–	December 31, 2020
Rebecca Ellis	–	December 31, 2021
Edward Anewalt, IV	–	December 31, 2021

*Commissioners*

- 230.18 A. Adopt a resolution of the Board of Commissioners approving the Next Generation Farmer Loan Program to provide financing in the total amount of \$528,000 for ReppBros, L.P., for property located at 148 Bachmoll Road, Tilden Township, Berks County; and further authorizing Christian Y. Leinbach, Chair, to execute the Approval of Applicable Elected Representative form and the letter of approval to ReppBros, LP.
- The Next Generation Farmer Loan Program provides financing to eligible next generation farmers to purchase land and other capital intensive assets to begin their agriculture enterprise through the Berks County Industrial Development Authority and the Greater Berks Development and the Central and Western Chester County Industrial Development Authority. The approval by Berks County shall not in any way pledge or obligate the credit or taxing power of the County of Berks, nor shall the County of Berks be liable for the payment of the principal of or interest on any obligation issued by the Central and Western Chester County Industrial Development Authority.

- 231.18 B. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Bill of Sale, and all papers necessary in connection with the donation of a 1948 Mack Fire Truck and a 1953 Reo Civil Defense Truck, owned by the County of Berks, to the Boyertown Museum of Historic Vehicles, Inc.
- 232.18 C. Adopt a resolution authorizing the Chief Clerk to advertise enactment of proposed County Ordinance No. 05-2018, delegating the Secretary of the Pennsylvania Department of Transportation the County's authority to acquire Right-of-Way necessary for the Glendale Bridge (43A) Replacement Project.
- 233.18 D. Adopt a resolution authorizing the Chief Clerk to advertise enactment of proposed County Ordinance No. 06-2018 establishing rules and regulations regarding parking, stopping or standing along County roadways, including definitions; rules and regulations prohibiting parking, stopping or standing at all times in certain areas; the authority of police and penalties for violation(s).
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator as set forth on attached listing dated August 14, 2018.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated August 14, 2018 for week ending August 15, 2018, and the payment of electronic transfers and employee payroll.

**AGENDA APPROVAL**

**REPORTS OF TREASURER AND CONTROLLER**

1. A. Dennis Adams, County Treasurer
2. Sandy Graffius, County Controller

**REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio

**REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt

Commissioner Scott

Commissioner Leinbach

**ROW OFFICERS**

**CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

**ADJOURNMENT**