

## **Commissioners' Board Meeting Minutes January 10, 2013**

The Berks County Board of Commissioners met in regular session on Thursday, January 10, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Barnhardt reported that Commissioner Leinbach was attending a NACo conference. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of January 10, 2013 Commissioners' Board Meeting were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Scott to approve the Agenda as published. Motion was seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
  - 07.13 Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$96,618.00, 2012 Appropriations in the amount of \$749,393.00 and 2013 Budget Transfers in the amount of \$124,234.00 per listing dated January 4, 2013.
  - 08.13 Adopt a resolution authorizing Human Resources Recommendations per listing dated January 10 , 2013 as follows:
    1. Authorize the utilization of a temporary agency for the Department of Emergency Services, effective 1/11/2013. Rate not to exceed \$26.00/hr. Replacement request due to an extended leave of absence. Utilization of the temporary agency will cease upon the employee's return from leave of absence. This request was reviewed and meets the criteria of the Hiring Policy. Budget 51100 - 36010.
    2. Authorize the continuation of one (1) PC012806 Temporary Part-time Office Support III position - Sheriff, effective 1/1/2013. Rate of \$11.25/hr. This temporary position provides support at the remote gun permit locations equivalent to one week per month. This

request meets the criteria of the Hiring Policy. Budget 10000 – 11510.

- 09.13 Adopt a resolution authorizing execution of the Certification for Authorized Use of 9-1-1 Funds Under Chapter 53, Emergency Telephone Service, of Title 35 of the Pennsylvania Consolidated Statutes, and further authorize Wanda Keener, 9-1-1 Coordinator to submit an application for the aforementioned funds with the Pennsylvania Emergency Management Agency (PEMA) on behalf of the County.
  - 10.13 Adopt a resolution authorizing execution of the Amendment to the Consulting Agreement with D'Huy Engineering, Inc., Bethlehem, Pennsylvania to include full time on-site Resident Project Engineering Services during the construction phase, which is estimated to last approximately 9 months for Services Center Building Envelope Project.
  - 11.13 Adopt a resolution authorizing execution of Addendum No. 1 to Engineering Services Agreement #137772-12 with N. E. Fisher & Associates, Boyertown, Pennsylvania, to provide additional design drawings and specifications for the Pennsylvania Department of Health review and for construction at a not to exceed amount of \$8,500.00 regarding the Berks County Nursing Home.
  - 12.13 Adopt a resolution authorizing tax forgiveness and a refund of 2012 County taxes in the amount of \$744.88 for Mill Road (PIN 71-5369-01-28-3311), Pike Township, Berks County, and owned by Pike Township.
  - 13.13 Adopt a resolution authorizing tax forgiveness of 2012 County taxes, including penalty and interest, for Willow Creek Road (PIN 68-5400-15-63-5925), Ontelaunee Township, Berks County, and owned by Ontelaunee Township.
  - 14.13 Adopt a resolution authorizing Nelson Long, County Treasurer, to make twelve (12) monthly Retirement Fund (ARC) contributions to the Berks County Retirement Fund in the amount of \$283,334.00 each, totaling the budgeted amount of \$3,400,000.00 commencing January 15, 2013 until further notice. County Treasurer Nelson Long commented this is an estimate and it will be revised in May or June.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated January 7, 2013.

3. Motion to authorize payments set forth on Controller's Office vouchers listing dated January 8, 2013 for the week ending January 9, 2013.

### **Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Carl E. Geffken reported that he and Karen Barsoum, his Executive Assistant, visited the Veterans' Affairs Office yesterday for a general meeting. Mr. Geffken announced that the events schedule is updated on the County website. Mr. Geffken further announced there will be a mini stand-down on January 12, 2012 by Vets for Vets at 2<sup>nd</sup> & Chestnut Streets which is sponsored by the 2<sup>nd</sup> Brigade Motorcycle Club.
2. Robert J. Patrizio reported there will be no budget meeting today.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt mentioned a county resident forwarded him a photograph of a bald eagle at the Berks Leisure Area. Commissioner Barnhardt offered to forward the photograph to anyone interested in seeing the eagle.

Commissioner Scott discussed certain aspects of County Pension fund and investment options. Commissioner Scott commented that the pension performance is very impressive.

### **CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

Janine Galiano, a citizen of Berks County, attended the meeting to discuss her concerns regarding the policy of allowing cameras and recording devices in the Courtrooms and Courthouse. While Ms. Galiano was speaking, a gentleman accompanied by a woman, entered the Boardroom with a camera, and proceeded to set up the camera and record the proceedings. The gentleman interjected himself into the conversation without being recognized by the Chair. Commissioner Barnhardt then entertained a motion from Commissioner Scott to adjourn the meeting.

There being no further business, the meeting adjourned at 10:14 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk