

Commissioners' Board Meeting Minutes January 14, 2016

The Berks County Board of Commissioners met in regular session on Thursday, January 14, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of January 7, 2016 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 09.16 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$25,314.00, 2015 Appropriations in the amount of (\$1,282.00), 2016 Budget Transfers in the amount of \$48,400.00 and 2016 Appropriations in the amount of \$19,404.00 per listing dated January 13, 2016.
 - 10.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated January 14, 2016 as follows:
 1. Authorize the appointment of Andrew Noll to PC011133 Internal Auditor – Controller's Office, effective 1/27/2016. Rate of \$45,000/annually. Salary range Minimum \$41,887; Midpoint \$55,849; Maximum \$69,811. Replacement for Kristina Rystar who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11120.
 2. Authorize the transfer of Maxine Heller, PC011635 RN Supervisor – Berks Heim – Nursing to PC010124 Assistant Director of Nursing – Berks Heim – Nursing Administration, effective 2/3/2016. Rate of

\$78,000/annually. Salary range Minimum \$60,979; Midpoint \$81,306; Maximum \$101,632. Replacement for Carol Goodling who retired. This request meets the criteria of the Hiring Policy. Budget 53000 – 33390.

3. Authorize salary increase for Stacey Martz, PC011152 Judicial Administrative Assistant – Court Administration, effective 1/20/2016. Rate of \$44,302/annually. Salary range Minimum \$34,379; Midpoint \$45,838; Maximum \$57,298. The requested salary increase is based on the Judicial Administrative Assistant compensation structure approved by Salary Board on 8/19/2008. Budget 10000 – 11600.
- 11.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to Larson Design Group, Inc., 201 East Oregon Road, Suite 110, Lititz, PA 17543 granting an extension of time for completion of the Preliminary Engineering phase services pertaining to the Blandon Bridge (County Bridge #53A) replacement project until July 30, 2016. This extension is intended to allow for the completion of various interrelated tasks including design field view approvals, waterway permit approvals and test borings prior to proceeding to Final Design. There are no additional costs associated with this extension of time, and this extension does not affect the projected Let Date. This extension has been reviewed and endorsed by PennDOT District 5-0 consultant project manager.
- 12.16 Adopt a resolution authorizing execution of Addendum No. 1 to Engineering Services Agreement No. EA-158351-14 with McCormick Taylor, Inc. to provide additional construction consultation services, on-site quality assurance inspection for the fabrication and strength testing of the eight (8) prestressed concrete spread box beams for the Normal Avenue Bridge carrying Normal Avenue over Sacony Creek, Borough of Kutztown, Berks County at a not to exceed amount of \$8,724.00 including reimbursables.
- 13.16 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Application for Reimbursement for a County Recycling Coordinator to the Pennsylvania Department of Environmental Protection, Bureau of Waste Management, for reimbursement of 50% of the salary, benefits and expenses paid to the Berks County Recycling Coordinator for calendar year 2015.
- 14.16 Adopt a resolution authorizing execution of the FY 2014/2015 Human Services Block Grant Report (Revision 1) and related

Retained Earnings Plan (Revision 1). This is the revised final retained earnings describing how the County plans to reinvest its block grant.

- 15.16 Adopt a resolution consenting to provide a **nonbinding** letter of interest to participate in the Intergovernmental Transfer Program (IGT) proposed by the Pennsylvania Department of Human Services, Office of Long Term Living, to provide increased financial support to county nursing facilities under the Medical Assistance Program.
 - 16.16 Adopt a resolution authorizing the appointment of Dr. Eve Kimball, Wyomissing, Pennsylvania to the Berks County Public Library Board of Trustees for a three (3) year term which will expire on December 31, 2018.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated January 12, 2016. Commissioner Leinbach reported there are 9 contracts and referenced the departments.
 3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated January 12, 2016 for week ending January 13, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius. Ms. Graffius announced the State's money is coming in and everyone's contracts that have been approved are being moved out as quickly as possible. Commissioner Leinbach asked Ms. Graffius to provide next week what money is still owed by the State.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken had no report today.
2. Commissioner Leinbach reported there will not be a Budget Meeting today.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported back in October the Ivy Group presented its' findings on the Audit/Assessment Study of the Berks County Public Libraries, the Reading Public Library and District Library Center, and this past Monday he, Denise Sticha and

representatives of those groups met, and one of the actions was to establish small sub-committee groups and to move forward on some of the recommendations.

Commissioner Scott spoke of an article he just read and found interesting in the Wall Street Journal where it was announced General Electric is moving its' corporate headquarters from Connecticut to Boston, and provided his thoughts on why General Electric chose to move to Boston.

Commissioner Leinbach passed on a conversation he had at a meeting last week where he spoke with Ted Bassano, the longtime CEO at Reading Area Community College, who praised County Park Department employees who came to his assistance after he hit a large pot hole damaging his car. Commissioner Leinbach remarked it's nice to hear great stories about our employees, and recognized the following County employees, Brenda Gallagher, Mike Kochel, Keith Beck and Dave Heiser.

Commissioner Leinbach reported he attended the Pennsylvania Farm Show last Friday and Monday for meetings, and on Saturday he was there and met with eight Congressmen from Pennsylvania to talk about agriculture issues, but more interesting was the conversation after the meeting. Commissioner Leinbach was surprised how angry many of the officials were with Governor Wolfe and what he has done with the Budget. Commissioner Leinbach stated Governor Wolf cut the entire Agriculture line item budget in half and the Ag community is furious.

There being no further business, the meeting adjourned at 10:18 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk