

Commissioners' Board Meeting Minutes January 19, 2017

The Berks County Board of Commissioners met in regular session on Thursday, January 19, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Leinbach was conferenced in from NACo Headquarters, Washington, D.C., where he is attending the Inauguration of Donald Trump. Also present were Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

As part of Reading Area Community College's ("RACC") quarterly report, Cathleen Stephen, Director of the Miller Center for the Arts at RACC, presented a PowerPoint program on the Miller Center's partnerships and outreach programs. Ms. Stephen noted the Miller Center was gifted by Marlin and Ginger Miller, and 2017 marks the 10th Anniversary of the Miller Center. Ms. Stephen reported the Miller Center provides many multi-faceted programs, providing in-depth detail of the types of events and how they benefit the student body and community. Ms. Stephen spoke about the various partnerships and the outreach activities with local schools. Ms. Stephen announced the Miller Center has been chosen as a host for the Mid-Atlantic Arts Foundation's film series this season.

Approval of Minutes

The minutes of January 12, 2017 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
 - 24.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$400,466; 2016 Appropriations in the amount of \$56; 2017 Budget Transfers in the amount of \$87,828 and 2017 Appropriations in the amount of \$1,411,814 per listing dated January 17, 2017.

- 25.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated January 19, 2017 as follows:
1. Authorize the promotion of Taylor Trump, PC013108 Fiscal Coordinator to PC011099 Fiscal Operations Manager – Facilities and Operations, effective 2/8/2017. Rate of \$42,000/annually. Salary range Minimum \$40,904; Midpoint \$54,539; Maximum \$68,174. Replacement for Dorothy Puszczkowski who will be separating. This request meets the criteria of the Hiring Policy. Budget 10000 – 11030.
 2. Authorize an increase to the per diem rate for Tipstaff – Court Administration per the attached listing, effective 2/8/2017. Rate of \$65 per day. The increase to the individual per diem rate will not result in any increase to the budget allocated for the Tipstaff pool. Budget 10000 – 11600.
- 26.17 Adopt a resolution authorizing execution of the Fiscal Year 2015-2016 Early Intervention Income and Expenditure Report to the Pennsylvania Department of Human Services, Bureau of Financial Operations.
- 27.17 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute the annual Certification of County Funds for 2017 Program Year for the appropriation of County matching funds in the amount of \$1,024,492 for the purchase of agricultural conservation easements. Tami Hildebrand, Executive Director of the Agriculture Land Preservation Board, reported this mirrors last year's allocation and is utilized to purchase easements to protect agriculture land, and as of the end of 2016 had 711 Berks County farms in the program.
- 28.17 Adopt a resolution authorizing the reappointment of Jobany Bedoya, Ephrata, Pennsylvania, to the Berks County Council on Chemical Abuse for a three (3) year term ending February 1, 2020.
- 29.17 Adopt a resolution authorizing A. Dennis Adams, Berks County Treasurer, to open a municipal ICS checking account, and further authorizes Mr. Adams to execute the signature pages associated with this transaction.
- 30.17 Adopt a resolution delegating authority to the Berks County Treasurer to transfer funds between existing bank accounts,

provided the County Treasurer provides weekly financial reports to the Berks County Board of Commissioners, the Berks County Chief Administrative Officer and the Berks County Chief Financial Officer.

2. Motion authorizing Kevin S. Barnhardt as Vice Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated January 17, 2017. Commissioner Barnhardt reported there are 7 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated January 17, 2017 for week ending January 18, 2017 and the payment of electronic transfers and employee payroll, and the vouchers payable for week ending January 25, 2017, as the January 26, 2017 Commissioners' Meeting is cancelled for lack of a quorum.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.
Ms. Graffius introduced Kathryn Dietrich, an Internal Auditor, just passed her Certified Fraud Examiner exam, and is now certified, and reported all her Internal Auditors are now Certified Fraud Examiners.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio did not attend the meeting. Commissioner Barnhardt reported there will not be a Budget Meeting this afternoon.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman had nothing to offer at this time.
Commissioner Barnhardt reported there will be an Operations Meeting this afternoon beginning at 3:00 p.m. to discuss HIPPA Compliance and Court and Dependency Court Staffing.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported he attended the South Central Transit Authority ("SCTA") meeting last night and is pleased to report SCTA is celebrating two years of being together. Commissioner Barnhardt reported June Wolfe from Red Rose Transportation has been appointed Chair and Commissioner Barnhardt appointed Vice Chair.

Commissioner Scott had no additional comments.

Commissioner Leinbach reported he is in Washington, D.C. at NACo Headquarters to attend the Inauguration tomorrow, and it is the first time NACo is part of the Inauguration. Commissioner Leinbach remarked NACo is a non-partisan organization and does not endorse candidates, but they are working closely with the Trump organization on issues that impact counties, such as Water of the U.S., Ozone regulations, overtime rules of the Labor Department and proposals on major infrastructure investments. Commissioner Leinbach expects most of the regulations on these issues put in place by the Obama Administration will be rolled back, and might even be eliminated.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

There being no further business, the meeting adjourned at 10:34 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk