

Commissioners' Board Meeting Minutes February 4, 2016

The Berks County Board of Commissioners met in regular session on Thursday, February 4, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag. Commissioner Leinbach announced there was an Executive Session held Monday, February 1, 2016 to discuss personnel issues and litigation.

Approval of Minutes

The minutes of January 28, 2016 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 30.16 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$9,270,183.00; 2015 Appropriations in the amount of \$30,000.00; 2016 Budget Transfers in the amount of \$337,328.00; and 2016 Appropriations in the amount of \$3,141.00.00 per listing dated February 2, 2016. Robert Patrizio, Chief Financial Officer, explained the 2015 Budget Transfers relate to HealthChoices, realigns the budget and moves funds to proper expense accounts.
 - 31.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated February 4, 2016 as follows:
 1. Authorize the appointment of Matthew Kloiber to PC010000 1st Assistant County Solicitor -Solicitor's Office, effective 2/10/2016. Rate of \$82,000/annually. Salary range Minimum \$62,078; Midpoint \$82,771; Maximum \$103,464. Replacement for Christine Sadler who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000-11020.

- 32.16 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #15-24-KO four (4) contracts for the Bingaman Nature Center Project, Antietam Park, as identified herein:

SMJ Contracting, Inc.
1050 Benjamin Franklin Hwy West
Douglassville, PA 19518
General Construction Total: \$284,900.00

Trefz Mechanical, Inc.
601 Dresher Road, Ste. 280
Horsham, PA 19044
Plumbing Construction Total: \$22,890.00

Trefz Mechanical, Inc.
601 Dresher Road, Ste. 280
Horsham, PA 19044
Mechanical Construction Total: \$37,989.00

H.B. Frazer Co.
3 Morgan Drive
Reading, PA 19608
Electrical Construction Total: \$73,743.00

- 33.16 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid # 15-27-KS, four, one year contracts for Trash and Recycling Services as follows:

Waste Management of Pennsylvania, Inc.
197 Swamp Creek Road
Gilbertsville, PA 19525
General Trash Removal - Berks Heim
\$700.00 per pick up
Estimated Annual Expenditure: \$36,400.00

BFI Waste Services of Pennsylvania, LLC
dba Allied Waste Services od Schuylkill Valley/Republic
Services of Schuylkill Valley
50 Orchard Lane
Leesport, PA 19533
General Trash Removal - Agricultural Center
\$500.00 per pick up
Estimated Annual Expenditure: \$ 3,000.00

Cogle's Recycling, Inc.
1000 South 4th Street
Hamburg, PA 19526
County Departmental Recycling Program (scheduled pick up)

from the Jail System
\$195.00 per pick up
Estimated Annual Expenditure: \$2,340.00

Processing and Marketing Recyclables
Commingled Materials tonnage revenue of \$0.00 per ton
Cardboard tonnage revenue of \$50.00 per ton
Estimated Annual Revenue: \$1,500.00

Solid Waste Services, Inc.
dba// J. P. Mascaro & Sons
2650 Audubon Road
Audubon, PA 19403
Processing and Marketing Recyclables
Mixed Paper tonnage revenue \$10.00 per ton
Estimated Annual Revenue: \$4,250.00

Upon mutual agreement of both parties the County reserves the right to extend the contracts for two additional one year terms.

- 34.16 Adopt a resolution authorizing Ryan Hunter, Director of Facilities & Operations, Change Order No. 1 to the Contract No. PC-172576-15 with Kinsley Construction, Inc. in the amount of \$11,557.00. This Change Order is to fund the delta associated with increased labor rates due to an adjustment in the Federal Davis Bacon wage rates associated with the Project, and has been reviewed and endorsed by the Project Engineer.
- 35.16 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute AIA Agreement No. 174446-15 between the County of Berks and Watkins Architects, Synergetics Architects, P. O. Box 412, Fleetwood, PA 19522 to provide demolition and site restoration services to the Berks County Fire Training Center, Morgantown Road, Reading, Pennsylvania at a lump sum fee of \$14,540.00, excluding reimbursable expenses.
- 36.16 Adopt a resolution authorizing execution of the PennDOT MS-339 Application for County Aid Form (16-06427-01CA) between the County of Berks and the Borough of West Reading of the second phase of the rehabilitation of the Borough-owned Parkview Road Bridge. This action formalizes and updates the contribution of County Liquid Fuels Tax Funds being made in the amount of \$373,786.16, which represents the balance of the encumbrance originally made in 2008.
- 37.16 Adopt a resolution authorizing execution of the annual Emergency Management Performance Grant (EMPG) Application for FFY 2016 (October 1, 2015 through September 30, 2016) in the amount of \$102,767.77, and any and all other

required documents necessary to the application process. This grant application includes funding for the Director of Emergency Services and a Planner Manager.

- 38.16 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute Application B for the Household Hazardous Waste Education Program to the Pennsylvania Department of Environmental Protection ("DEP"). This is a two (2) year Grant in the amount of \$75,000.00 and will be administered by the Executive Director/Recycling Coordinator and reimbursed through the County 903 Recycling Grant Program. The County's share is 20% and DEP share is 80%, and there is an in-kind donation from Lamar Advertising in the amount of \$8,400.00. The balance of the match of this grant will be funded by the Authority.
 - 39.16 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Settlement Agreement and Releases by and among Descoco Design & Construction, Inc., the County of Berks and M.J. McTish and Associates, Inc. in regard to *Descoco Design & Construction, Inc. vs. County of Berks*, Berks County Court of Common Pleas No. 15-02249.
 - 40.16 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Agreement between Bern Township Municipal Authority and the County of Berks for the transportation and treatment of sanitary sewage from the County Facilities, including but not limited to Berks County Career & Technology Center West Campus, Berks County Farm No. 1 and the Berks County Youth & Recreational Facilities Complex, the decommission and disposition of the County Pump Station and the Underpaid Charges.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated February 2, 2016. Commissioner Leinbach reported there are 15 contracts and referenced the departments.
 3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated February 2, 2016 for week ending February 3, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.

2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reported the Commissioners will receive an update on the Binkley Kanavy Report for CYS, a brief discussion on a proposed fundraiser by Friends of the Parks, and a report on the procurement work flow process being done by the Business Analyst in Information Systems.
2. Robert J. Patrizio had nothing to report today.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported last week eight people from Berks County attended an Opioid Symposium in Camp Hill put on by PCCD (Pennsylvania Crime Commission on Delinquency) and one take away was the creation of a Task Force, who collect data for targeted areas, and will consist of members of the healthcare community, law enforcement and recovery community.

Commissioner Barnhardt reported this coming Monday he will attend the leadership meeting with CCAP in Harrisburg that was postponed from last week due to the winter storm. They (CCAP) will talk with House and Senate leaders, and will announce the 5 top priorities. Commissioner Barnhardt commented one topic of discussion by him will be comprehensive behavioral health reform as it relates to incarcerated individuals.

Commissioner Scott asked Bob Patrizio if he was aware of the impact fees related to the production of natural gas and how it is calculated. Commissioner Scott was under the impression that natural gas drilling activities have grounded to a halt and the entire liquid and gas energy industry is suffering. Bob commented he doesn't have that amount yet; the allocation is typically announced around June, July or August.

Commissioner Leinbach reported he also will be participating in the CCAP priorities press conference on February 8th, where for the first time he can remember we will be without a completed 2015/2016 Budget, and where the day after the press conference, the Governor will be announcing his 2016/2017 Budget. Commissioner Leinbach commented he finds it totally irresponsible that nothing is resolved, and is convinced the single biggest issue is the people that do the heavy lifting don't feel the pain. Commissioner Leinbach added until there is a law in place that if a budget isn't passed by July 1 the Governor, his Cabinet and legislators don't get a paycheck or expense check until a budget is passed. Commissioner Leinbach remarked CCAP has begun a campaign called "Never Again" to bring attention to this issue.

COMMENTS FROM THE FLOOR

County Controller Sandy Graffius announced that Mindy Zweizig, an Internal Auditor in her Department, passed her exam and is now a Certified Fraud Examiner.

There being no further business, the meeting adjourned at 10:36 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk