

Commissioners' Board Meeting Minutes February 7, 2013

The Berks County Board of Commissioners met in regular session on Thursday, February 7, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of January 31, 2013 Commissioners' Board Meeting were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
 - 37.13 Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$34,205.00, 2012 Appropriations in the amount of \$6,720,226.00, 2013 Budget Transfers in the amount of \$148,125.00 and 2013 Appropriations in the amount of \$149,961.00 per listing dated February 4, 2013.
 - 38.13 Adopt a resolution authorizing Human Resources Recommendations per listing dated February 7, 2013 as follows:
 1. Authorize promotion of Eric Seidel, PC012246 Sergeant to PC012769 Captain – Sheriff's Department, effective 1/30/13. Rate of \$55,000/annually. Salary budgeted \$55,000/annually. Salary range Minimum \$42,181; Midpoint \$56,242; Maximum \$70,302. Replacement for Vince Pacifico who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11510.
 2. Authorize promotion of Frank Berry, PC012189 RN Staff Nurse to PC011009 Staff Development Director – Berks Heim Staff Development, effective 2/13/13. Rate of \$62,000/annually. Salary budgeted \$67,272/annually. Salary range Minimum \$47,327; Midpoint \$63,103; Maximum \$78,878. Replacement for Patricia Doherty who separated. This request was reviewed

and has met the criteria of the Hiring Policy. Budget 53000 – 33330.

3. Authorize \$200 uniform/clothing allowance for Lieutenants and Sergeants – Jail System, effective in the 4/09/13 paycheck, per attached listing. Budget 10000 – 12090.
- 39.13 Adopt a resolution authorizing execution of the Certification Statement for the quarterly invoice to Office of Children & Youth Families (OCYF) to receive reimbursement for expenditures for submission of FY 11/12, 4th quarter revision #1. The revision is needed due to supplemental IV-E invoices and reconciliation of actual pension costs.
- 40.13 Adopt a resolution authorizing execution of the Certification Statement for the quarterly invoice to Office of Children & Youth Families (OCYF) to receive reimbursement for expenditures for submission of FY 12/13 2nd quarter.
- 41.13 Adopt a resolution authorizing the award and Director of Contracts & Procurement to execute as a result of Invitation to bid #12-30-KSJR, Food Provisions, five (5) contracts for a period of six(6) months for the Jail System and Berks Heim identified as follows:

Benjamin Foods, LLC d/b/a Benjamin Foods

1001 S. York Road
Hatboro, PA 19040

Line items -

1,5,6,8,9,10,20,21,26,27,28,29,30,31,34,38,47,48,50,53,54,61,62,65,67,
71,72,73,74,75,76,79,81,91,92,93,94,96,97,98,106,108,
112,114,116,117,119,122,123,124,126,127,130,131,134,135,137,138,
139,140,141,143,144,147,148,149,150,151,156,157,158,159,160,162,
163,164,165,167,168,169,170, 171,175,177,178,181,182,183

Estimated Six Month Expenditure \$ 595,911.16

National Food Group, Inc d/b/a CSV Sales, Inc.

46820 Magellan Dr., Suite A
Novi, MI 48377

Line items 37,49,59,60,128

Estimated Six Month Expenditure \$138,751.20

Feesers, Inc.

5561 Grayson Road
Harrisburg, PA 17111

Line items 2,3,4,44,63,68,69,105,113,132,142,145,153,155,161

Estimated Six Month Expenditure \$47,496.08

Karetas Foods, Inc

1012 Tuckerton Court

Reading, PA 19605

Line items

7,11,12,13,14,16,17,18,19,22,23,24,25,32,33,36,39,45,46,51,52,
55,56,57,58,64,66,70,77,78,80,95,99,101,102,103,104,107,109,
110,111,115,120,121,125,129,133,136,146,152,154,166,172,173,174,176
179,180

Estimated Six Month Expenditure \$547,203.83**K. Heeps Inc.**

5239 Tilghman Street

Allentown, PA 18104

Line Item 15, 1BH, 2BH, 3BH, 11BH

Estimated Six Month Expenditure \$8,746.00

- 42.13 Adopt a resolution authorizing execution of an Agreement for Indoor Air Quality Assessment for the Berks County Courthouse, Floors 12 – 17 with High Environmental Health and Safety Consulting Ltd. of Lancaster, Pennsylvania at a not to exceed amount of \$3,895.00. Commissioner Scott questioned if there was a problem with the air quality in the Courthouse. Carl Geffken reported that as a result of water damage and the concern of an employee, the County decided to have an air quality test completed to determine if mold has developed.
- 43.13 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Application for Comprehensive Liability Insurance – Railroads concerning the Colebrookdale Rail Line.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated February 4, 2013. Commissioner Leinbach commented there were seven contracts listed and the departments they are associated with.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated February 5, 2013 for the week ending February 6, 2013.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. Ronald Rutkowski, 1st Deputy Controller/Project Manager, submitted the Controller's weekly report on behalf of County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

Carl E. Geffken reported there are two items listed for the Budget meeting this afternoon; an update on Facility projects and an update of Parks projects and funding.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported that tonight at 7:00 p.m. he and Ryan Hunter, Director of Facilities and Operations, will be attending the Ontelaunee Board of Supervisors meeting to determine the future of Wiley's Bridge. Commissioner Barnhardt commented it is to determine if the Township will be willing to take responsibility for the Bridge and whether it is to be repaired or demolished. Commissioner Barnhardt offered congratulations to his Executive Assistant, Katie Daley, for being admitted to law school. Commissioner Scott and Commissioner Leinbach also offered their congratulations.

Commissioner Scott commented that he spoke with Don Haverly of SEI regarding pension matters. Commissioner Scott mentioned that at the next Pension Board Meeting they will be discussing pension investment options due to concerns over the impact of the increase in interest rates and the associated downward pressure on bond prices.

Commissioner Leinbach reported that yesterday the Commissioners took a tour of the East Penn Manufacturing Plant and he was amazed at the growth of the company. Commissioner Leinbach mentioned that at lunch he had a discussion with the CFO of East Penn, who made Commissioner Leinbach aware of some parts of Obamacare that could have a very serious economic impact on the County. The information pertained to an increase of a per person charge for health coverage taking place in 2014. Commissioner Leinbach is concerned about the impact that will have on the County. Commissioner Leinbach commented this charge is to fund the uninsured.

Commissioner Leinbach commented that yesterday morning he attended the Chamber of Commerce Breakfast and the speaker was Jay Sidhu, President of Customers Bank, who spoke of economic issues and where the Country is heading.

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

There being no further business, the meeting adjourned at 10:26 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk