

Commissioners' Board Meeting Minutes February 19, 2015

The Berks County Board of Commissioners met in regular session on Thursday, February 19, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of February 12, 2015 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 50.15 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$14,928.00 and 2015 Appropriations in the amount of \$0.00 per listing dated February 13, 2015.
 - 51.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated February 19, 2015 as follows:
 1. Authorize the transfer of Kimberly Styer from PC011101 Fiscal Operations Officer I – Children and Youth Services to PC012986 Senior Buyer – Purchasing, effective 2/19/2015. Rate of \$45,000/annually. Salary range Minimum \$36,686; Midpoint \$48,914; Maximum \$61,143. Replacement for Lizette Epps who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11180.
 - 52.15 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as result of Invitation to Bid # 14-41-JRPB, a contract for Office Cleaning Services as identified herein:

Stubbs Inc.
613 N 3rd Street
Reading, PA 19601
Estimated Annual Expenditure - \$77,048.00

- 53.15 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute a contract for a two (2) year term with the option of extending the term of the Agreement for an additional program year upon the mutual agreement of the parties as a result of Request for Proposal #14-37-CN for Summer Youth Employment Program for the General Population for the Berks County CareerLink Office as follows:
Arbor E&T LLC, d/b/a ResCare Workforce Services
9901 Linn Station Road
Louisville, Kentucky 40223
Not to Exceed: \$472,464.00 per year
- 54.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Agreement to Protect, Indemnify, Defend and Hold Harmless between the County of Berks and the VF Outlet, Inc., Wyomissing, Pennsylvania for the rental of space in the Designers Place Building for The Job Fair scheduled for June 3, 2015.
- 55.15 Adopt a resolution of the Berks County Board of Commissioners, joining with the County Commissioners Association of Pennsylvania in supporting reform of Pennsylvania 911 System (Public Safety Emergency Telephone Act, Title 35, Chapter 53). Commissioner Leinbach commented that this matter was discussed at the Budget Meeting last Thursday.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated February 17, 2015. Commissioner Leinbach reported there are 2 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated February 17, 2015 for week ending February 18, 2015 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy County Controller Ronald Rutkowski.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken commented the County is doing its part to conserve energy use during the cold weather period for the residents of the City of Reading by

complying with a request from UGI to reduce our consumption of natural gas. Mr. Geffken stated we will be reducing the thermostats in the Courthouse and Services Center between 10:00 a.m. today and 10:00 a.m. tomorrow (Friday).

2. Robert J. Patrizio reported the Investment/Debt analysis must be postponed until next week because Michael Vind is unable to attend today, but there still will be a discussion for the benefit of the Treasurer regarding the Investment Manager follow up as well as the cash flow forecast including 2016-2017.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported that Project Mango, a cabinet company that is being persuaded to locate at the Riverview Industrial site in the City of Reading, continues to move forward, along with the assistance of the Greater Reading Economic Partnership, the Berks County Industrial Development Authority and Reading Redevelopment Authority. Commissioner Barnhardt stated there has been some discussion for possible financial incentives to put on the table for the benefit of the economic development agencies to use in trying to land this company in the City.

Commissioner Scott commented last Friday he attended a mandatory continuing legal seminar on retirement, with emphasis on Social Security. Commissioner Scott presented some of the more pertinent and key information for the benefit of the listening audience. Commissioner Scott stressed how important it is for everyone to seek good financial advice as there are many options to consider when thinking of retirement.

Commissioner Leinbach stated he was in touch with Emmitt Lien of Edge Insights, who the County contract's with to purchase most of its natural gas and electricity. Commissioner Leinbach explained the reason for the request by UGI to cut back is due to a pressure issue in the lines, adding if the County is unable to comply with the requirement we could receive a fine up to \$45,000.00. Commissioner Leinbach asked Mr. Lien and Carl Geffken to look into how this arbitrary amount was arrived at and how it can be imposed. Mr. Geffken stated Ryan Hunter and Kelly Laubach have already begun an investigation into this matter and will provide a response at a meeting when it is complete. Commissioner Leinbach reported that last Saturday he and his wife had the great opportunity to ride the Colebrookdale Railroad's Valentine's Day special ride. Commissioner Leinbach commented there was not a single empty seat and it was an incredible trip. Commissioner Leinbach commented the volunteers were amazing and the event reinforced his belief that the Railroad will be a huge success.

There being no further business, the meeting adjourned at 10:26 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk