

## **Commissioners' Board Meeting Minutes March 2, 2017**

The Berks County Board of Commissioners met in regular session on Thursday, March 2, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Leinbach participated via telephone. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of February 23, 2017 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the Agenda Items listed below:

1. Enactment of Berks County Ordinance:

01-2017 **AN ORDINANCE OF THE COUNTY OF BERKS, PENNSYLVANIA AUTHORIZING BERKS COUNTY TO ENTER INTO AN INTERGOVERNMENTAL TRANSFER AGREEMENT ("IGT") BETWEEN THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES, OFFICE OF LONG-TERM LIVING ("DHS-OLTL") AND BERKS COUNTY ("COUNTY") TO PROVIDE FOR INTERGOVERNMENTAL TRANSFERS OF FUNDS TO DHS-OLTL IN ORDER TO PROVIDE THE NON-FEDERAL SHARE OF MEDICAL ASSISTANCE PAYMENT TO COUNTY NURSING FACILITIES.**

2.

70.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$6,779; 2016 Appropriations in the amount of \$530,401; 2017 Budget Transfers in the amount of \$235,486; and 2017 Appropriations in the amount of \$110,400 per listing dated February 27, 2017.

- 71.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated March 2, 2017 as follows:
1. Authorize the promotion of William Hanebury from PC011143 Investigator to PC010254 Senior Investigator – Public Defender's Office, effective 3/8/2017. Rate of \$42,000/annually. Salary range Minimum \$33,309; Midpoint \$44,412; Maximum \$55,515. Replacement for Michael Bullick who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
- 72.17 Adopt a resolution ratifying, confirming and approving Christian Y. Leinbach, Chair, to execute the Senior Judge Chambers & Support Staff Application for Senior Judge Reimbursable Costs for 2016 from the Administrative Office of Pennsylvania Courts (AOPC) for partial reimbursement for Senior Judges, their staff and a Facility usage fee in the total amount of \$123,060.00.
- 73.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to Larson Design Group, Inc., 201 East Oregon Road, Suite 110, Lititz, PA 17543 granting an extension of time for completion of the Final Design phase services pertaining to the Blandon Bridge (County Bridge #53A) replacement project until August 31, 2017. This extension is intended to allow for the completion of Utility Coordination and the assembly of final documents that are required in order to let the project for bidding. There are no additional costs associated with this extension of time, and this extension does not affect the projected Let Date scheduled for August 2017. This extension has been reviewed and endorsed by PennDOT District 5-0 consultant project manager.
- 74.17 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute a revised Lease Amendment No. 10 with the United States Department of Agriculture, Farm Service Agency, for office space located at the Berks County Agricultural Center. The revision simplifies and recalculates the lump sum payment from January 1, 2016 through February 28, 2017 at \$14.57 a sq. ft., and starts the monthly payment from March 1, 2017 at \$14.57 a sq. ft. All other terms and conditions of the original Amendment No. 10 remain the same.
- 75.17 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute an Indemnification Agreement and Right of Entry between Norfolk Southern Railway Company and the County of Berks to extend the time to allow crane access from the 7<sup>th</sup> Street Parking lot surface over *Norfolk Southern Railway line* to replace

the cooling towers on the County Services Center Building until March 3, 2017.

- 76.17 Adopt a resolution authorizing execution of the Professional Services Agreement between the County of Berks and Kleckner Laucks Architect, PC, Shillington, Pennsylvania to prepare drawings and documents for the demolition of the existing caretaker house located on Angora Road at Antietam Lake Park, Lower Alsace Township, Berks County, Pennsylvania at a not to exceed amount of \$6,500.00, including reimbursable expenses.
  - 77.17 Adopt a resolution authorizing execution of Engineering Services Agreement No. EA-188649-17 between the County of Berks and SSM Group, Inc., Reading, Pennsylvania, to provide engineering services for driveway and drainage improvements associated with the widening of the existing driveway at the Angora Fruit Farm Park, Lower Alsace Township, Berks County, Pennsylvania at a not to exceed amount of \$12,500.00, including reimbursable expenses.
  - 78.17 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute the Amendment to Consulting Agreement with Kathleen A. Murphy, Reading, Pennsylvania to provide consulting services to the Berks County Assessment Office as authorized by Resolution No. 42-17, to increase the not to exceed amount from \$4,000.00 to \$5,000.00.
  - 79.17 Adopt a resolution authorizing the appointment of Michele L. Richards, Wyomissing, Pennsylvania to the Berks County Convention Center Authority Board for a term expiring August 29, 2019, to fill the unexpired term of Albert R. Boscov.
  - 80.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute an Agreement between the County of Berks and the Berks County Industrial Development Authority ("BCIDA") regarding a project of the BCIDA for the construction of infrastructure improvements to support the development of an industrial park known as Berks Park 183 (the "Project"); and for the BCIDA to escrow \$2,500,000 of its own funds until the final closeout of the Project. This is a result of the award of a Pennsylvania Redevelopment Assistance Capital Program grant in the amount of \$2,500,000.
3. Motion authorizing Kevin S. Barnhardt, as Vice Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated February 28, 2017. Commissioner Barnhardt reported there are 3 contracts and referenced the departments.

4. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated February 28, 2017 for week ending March 1, 2017 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA, was absent. Commissioner Barnhardt submitted the prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Mr. Patrizio had no comments today.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Mr. Seaman announced the Operations Meeting scheduled today is postponed.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt announced there will be a meeting tomorrow at Albright College to provide an update on ReadingBridges.net, announcing major work will soon commence on the Penn Street Bridge and the Buttonwood Street Bridge will open in April.

Commissioner Barnhardt commented there was a good turnout at the meeting last Saturday at Reading City Council Chambers regarding the future of the Mt. Penn Preserve area, and there is currently a survey link posted on the County's homepage, the City of Reading and Berks Art Council's website and it will be up until April 10, 2017.

Commissioner Scott had no comments today.

Commissioner Leinbach reported earlier this week he was in Washington, D.C. and attended a signing of an Executive Order by President Trump dealing with a ruling by the EPA on Waters of the United States ("WOTUS"). Commissioner Leinbach offered assurance this action will not increase dirty water; all this action does is send the ruling back to square one where it must be better defined.

Commissioner Leinbach offered congratulations to his son William, who will graduate tomorrow from the United States Airforce at Lackland Airforce Base, Texas.

### **COMMENTS FROM THE FLOOR**

County Controller Sandy Graffius reported that today her office will begin contacting by telephone Berks County residents and vendors who received checks from the County that were over \$500 and have not been cashed them yet. Mr. Graffius' office will also send letters to the same who received checks between \$50 and \$500.

There being no further business, the meeting adjourned at 10:19 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk