

Commissioners' Board Meeting Minutes March 16, 2017

The Berks County Board of Commissioners met in regular session on Thursday, March 16, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of March 9, 2017 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 93.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$1,245,518; 2016 Appropriations in the amount of \$376,200; 2017 Budget Transfers in the amount of \$69,665 and 2017 Appropriations in the amount of \$6,261 per listing dated March 13, 2017.
 - 94.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated March 16, 2017 as follows:
 1. Authorize the appointment of Anthony Frost to PC011143 Investigator – Public Defender's Office, effective 3/22/2017. Rate of \$36,000/annually. Salary range Minimum \$32,167; Midpoint \$42,889; Maximum \$53,611. Replacement for William Hanebury who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
 2. Authorize the appointment of Paul Bradshaw to PC013187 Assistant County Solicitor – Procurement – Solicitor's Office, effective 3/30/2017. Rate of \$70,000/annually. Salary range Minimum \$44,987; Midpoint \$59,983; Maximum \$74,979. New position created by Salary Board on 3/17/2016. This request meets the criteria of the Hiring Policy. Budget 10000 –

11020.

- 95.17 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Request for Proposal 16-49-KL, a contract for a two (2) year term to provide family engagement and reintegration services to Juvenile Probation youth and families as identified herein:

JusticeWorks YouthCare, Inc.
1500 Ardmore Boulevard
Pittsburgh, PA 15221

Year 1 - Total (Not to Exceed) - \$86,550.00

Year 2 - Total (Not to Exceed) - \$86,700.00

The reintegration services are being funded by a grant awarded by the U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention to the Pennsylvania Commission on Crime and Delinquency, hereafter "grant" of which the County is one of four sub-recipients. The County's allocation under the grant for a two (2) year term is \$256,588. However, of that amount, \$83,332 is an in-kind match for the salaries of the Deputy Chief and Assistant Chief of Juvenile Probation, making the total amount available for reintegration services \$173,256.

- 96.17 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute Change Order No. 4 to Agreement No. PC-173849-15 with Shannon A. Smith, Inc. for the Berks County Services Center/Courthouse Elevator Modernization Project and in the amount of \$16,126.91.

This Change Order is to furnish labor and materials associated with electrically connecting cars B and C in the County Courthouse to emergency power so that they will continue to function in the event of a power loss. This Change Order has been reviewed and endorsed by the Project Engineer and will be funded from project contingency funds.

- 97.17 Adopt a resolution ratifying, confirming and approving Kevin S. Barnhardt, Vice Chair, to execute the **Declaration of Disaster Emergency** occurring March 14, 2017 for the County of Berks due to winter storm 'Stella'.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated March 14, 2017. Commissioner Leinbach reported there are 2 contracts and referenced the departments.

3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated March 14, 2017 for week ending March 15, 2017 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio reported there will be an update presentation from representatives from Sinking Spring Borough concerning BOSS 2020.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman reported another item to be discussed at the Budget Meeting this afternoon is a very brief presentation regarding the proposed contract with the Reading Parking Authority concerning the Walnut & Poplar Street Parking Garage. Mr. Seaman thanked the Commissioners and the President Judge for their cooperation in moving toward deciding how to face the recent snow storm, personally thanking the Facilities staff in maintaining County Welfare Road and other county properties; as well as the DES staff, and 24-hour operations at the Berks Heim, BCRC and Jail; they should all be commended.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt also acknowledged the excellent team work by County staff, especially the Jail staff that helped Facilities with snow removal on County Welfare Road.

Commissioner Barnhardt reported that ReadingBridges.net, the public/private partnership involved in the initial closure of the Buttonwood Street Bridge and soon to be reopened, is now looking at the change over to the Penn Street Bridge. Commissioner Barnhardt stated they met last Friday and decided on the tag line "Find Your Way at ReadingBridges.net" to put on a billboard by Commuter Services. They will also be working with many of the merchants and businesses on Penn Street to develop new strategies and traffic patterns to make it easy for people to navigate getting into the City either over the Bingaman Street Bridge or Buttonwood Street Bridge.

Commissioner Scott had no additional comments.

Commissioner Leinbach thanked everyone from County Facilities and Department of Emergency Services. Commissioner Leinbach mentioned he and Brian Gottschall did an interview on WEEU Feedback show Tuesday morning, and thought getting the word out to stay home and not drive contributed to no major incidents being reported.

Commissioner Leinbach provided an update on the meeting held last Thursday on the Reading 120 Bike Race. Because of the snowstorm last Tuesday, the scheduled meeting by the City was cancelled. Commissioner Leinbach advised the City of Reading has agreed to look at this from the standpoint of the Race being handled by Reading Recreation Commission, which is a critical piece. If the City says yes, Commissioner Leinbach encouraged the Reading Eagle to reconsider its involvement with Pretzel City Productions; and Penske has reached out to him stating if these matters are resolved, they will be back in. From the County's standpoint, the next step is not in the hands of the County, but in the hands of the Reading Recreation Commission.

COMMENTS FROM ELECTED OFFICIALS AND THE FLOOR

County Controller Graffius reported that the escheat records for 2014/2015 are now available and posted online, and can be found by going to the Controller's webpage on the County website, and please contact her office if your name is listed.

There being no further business, the meeting adjourned at 10:24 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk