

## **Commissioners' Board Meeting Minutes March 31, 2016**

The Berks County Board of Commissioners met in regular session on Thursday, March 31, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of March 24, 2016 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott, and all voted unanimously to approve the items listed below:
  - 82.16 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$400,979.00; 2016 Budget Transfers in the amount of \$48,465.00 and 2016 Appropriations in the amount of \$5,489.00 per listing dated March 28, 2016.
  - 83.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated March 31, 2016 as follows:
    1. Authorize the appointment of Chad Shaneyfelt to PC013178 Park Ranger Supervisor – Parks Department, effective 4/20/2016. Rate of \$45,000/annually. Salary range Minimum \$38,992; Midpoint \$51,989; Maximum \$64,986. New position created by Salary Board on 1/4/2016. This request meets the criteria of the Hiring Policy. Budget 10000 – 16070.
  - 84.16 Adopt a resolution authorizing execution of the Hazardous Material Emergency Response Preparedness Assessment Update for calendar Year 2015.
  - 85.16 Adopt a resolution authorizing execution of the County Early Intervention Services (EI15-Early Intervention Services) Fiscal

Year 2014-2015 Report, Revision Number 1, to show an adjustment of \$302.00, an increase from the original Report amount of \$176.00.

The revision and subsequent re-execution of the Fiscal Year 14/15 Early Intervention Income & Expenditure is at the request of the Department of Human Services and involves the addition of \$126.00 to the overall summary.

- 86.16 Adopt a resolution amending Resolution No. 351-09 that authorized the Chief Operations Officer to issue an emergency declaration in the absence of the Board of Commissioners, to now set forth that in the event of an emergency, and the unavailability of the Board of Commissioners, the Chair of the Board of Commissioners is authorized to issue an emergency declaration, and in the absence of the Chair, the Vice Chair of the Board of Commissioners is authorized to issue an emergency declaration. Said Declaration will be ratified, confirmed and approved at the next Board of Commissioners' Meeting.
- 87.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Local Government Acknowledgment/Approval of Aerial Spray Operations for Gypsy Moth Control to Helicopter Applicators Incorporated, Gettysburg, Pennsylvania.
- 88.16 Adopt a resolution authorizing the appointment of Ashley N. Chambers, Executive Director of United Community Services, to complete the unexpired term of Ruth M. Mathews on the Berks County Workforce Development Board effective May 1, 2016 through June 30, 2017.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated March 29, 2016. Commissioner Leinbach reported there are 2 contracts and referenced the Departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated March 29, 2016 for week ending March 30, 2016 and the payment of electronic transfers and employee payroll.

### Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

**REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Commissioner Leinbach announced this will be Carl's last official report and last Commissioners' Meeting.  
Mr. Geffken thanked the three Commissioners for hiring him and affording him the opportunity to serve as Chief Operating Officer for the last four years.  
Mr. Geffken reported at this afternoon's Operations Meeting the Commissioners with receive a follow-up report from M&B for the Wastewater Treatment Plant; a discussion concerning the \$5.00 registration fee for use for County bridge projects; and a discussion on the Commerce Bank card services. Mr. Geffken mentioned Treasurer Dennis Adams would also like to have a very brief discussion regarding the Palmetto firm.
2. Mr. Patrizio had nothing to report.

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt announced tonight is the 10<sup>th</sup> Annual Berks County Municipal Officials Dinner where the Commissioner of the State Police will be discussing the future of intergovernmental policing. Commissioner Barnhardt commented the Dinner is a great opportunity for networking and sharing ideas and information.

Commissioner Barnhardt announced tomorrow he will be in Lancaster to celebrate the 40<sup>th</sup> Anniversary of Red Rose Transit Authority.

Commissioner Barnhardt wished Carl the best of luck in his future endeavors and it has been a pleasure working with you, thanked him for keeping the "ship" always going forward.

Commissioner Scott thanked Carl for his efforts on behalf of Berks County and offered best of success in Arkansas, and it is a great opportunity for Carl.

Commissioner Leinbach offered thanks and appreciation for all the work Carl did over the last four years, and sincerely believes Carl brought some strong organization to County government and professionalism. Commissioner Leinbach commented there are a number of department heads not happy to see Carl go, but this is a fantastic opportunity. Commissioner Leinbach mentioned we are moving to the time of year for Spotted Lanternfly, which will be an issue this year. Commissioner Leinbach commented we were notified by the Pennsylvania Department of Agriculture who will work with the County to deal with the Spotted Lanternfly, and anticipates earlier than usual hatching of the eggs. Commissioner Leinbach suggested residents go on the Pennsylvania Department of Agriculture website to get more information for property owners and residents on how to manage your property.

**COMMENTS FROM THE FLOOR**

County Treasurer Dennis Adams congratulated Carl on his new position and wished him good luck.

Berks County Clerk of Courts James Troutman wished Carl well and we will miss him.

Dennis Williams, a representative of First Unitarian Universalist Church attended the meeting to follow-up on his appearance last week. Mr. Williams is still concerned about the illness of the immigrant children, and inquired if there any news regarding the release of the immigrants. Mr. Williams mentioned he has not had a response from the number we provided him for the Federal government. Commissioner Leinbach told Mr. Williams we will confirm the contact information for him to make sure he has the right telephone number and/or email address.

Brad Richardson, also a member of First Unitarian Universalist Church commented on his concern for the immigrant families being detained at the Detention Facility asking why the County is still allowing the Detention Center to continue leasing space when the courts in Pennsylvania have rejected its license to operate. Mr. Richardson was advised by the Commissioners this is part of ongoing litigation and they cannot comment.

There being no further business, the meeting adjourned at 10:26 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk