

Commissioners' Board Meeting Minutes April 4, 2013

The Berks County Board of Commissioners met in regular session on Thursday, April 4, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

In observance of National Library Week April 14 – 20, 2013, Denise S. Sticha, Administrator, Berks County Public Libraries, attended the meeting and provided a very detailed presentation on the mission and services provided by the Berks County Public Libraries System. Ms. Sticha stated she is approaching her one year anniversary as Administrator of the Berks County Libraries System. Ms. Sticha reported that through the support of the County, the Library System administers and supports the 19 public library systems located in Berks County. Ms. Sticha commented that one of the Library System's duties is to make sure all libraries are in compliance with State, Federal and municipal laws and regulations. Ms. Sticha stated the Berks County Library System also provides continuing education for all Library staff members and Boards. Ms. Sticha reported the Library System provides 3 vans which log about 200 miles per day, and also provides internet connection to all libraries, had a circulation of 2.4 million in 2012, and has started an EBook circulation. Lastly, Ms. Sticha announced the activities and speakers that are scheduled for National Library Week.

Approval of Minutes

The minutes of March 28, 2013 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Barnhardt to approve the Agenda Items listed below as well as the Contracts/Agreements and Controller Vouchers. Said motion was seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 93.13 Adopt a resolution authorizing 2013 Budget Transfers in the amount of \$100,389.00 and 2013 Appropriations in the amount of \$140,848.00 per listing dated April 1, 2013.

- 94.13 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 4, 2013 as follows:
1. Authorize stipend in the amount of \$1,833 for Michael C. Wieder, PC011257 Law Clerk – Court Administration, effective 3/25/13. Rate of \$36,972/annually. Salary budgeted \$36,972/annually. Salary Range Minimum \$36,972; Midpoint \$49,297; Maximum \$61,621. The stipend is for additional duties associated with video arraignments. This request is due to the recent separation of Anna Ferguson who previously received the stipend for performing this function. Budget 10000 – 11600.
 2. Authorize the appointment of Judy Kilhefner to PC012879 HR Generalist - Jail, effective 4/17/13. Rate of \$40,000/annually. Salary budgeted \$40,000/annually. Salary range Minimum \$34,825; Midpoint \$46,434; Maximum \$58,042. New position created by Salary Board on 12/20/2012. This request meets the criteria of the Hiring Policy. Budget 10000 - 12090.
- 95.13 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute, as a result of Invitation to Bid #13-05-MB, a contract for the Berks Heim HVAC Modification Project as follows:
- MBR Construction Services, Inc.
P.O. Box 14775
Reading, PA 19612
Total Base Bid: \$253,000.00
- 96.13 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of RFP #12-23-KL, a contract for professional consulting services for the County of Berks Elevator Modernization for an assessment and conditions report for the Services Center, Courthouse and Berks County Residential Center as follows:
- Vertical Transportation Excellence - VTX®
A Division of Gannett Fleming, Inc.
1515 Market Street – Suite 2020
Philadelphia, PA 19403
Total Fee: \$33,480.00
- 97.13 Adopt a resolution authorizing execution of the Second Amendment to Communications License Agreement between Crown Castle MU, LLC, a Delaware corporation, and the County of Berks which extends the License Agreement for an additional

one (1) year period ending February 27, 2014 and shall automatically renew for nine (9) renewal periods of one (1) year terms unless either party provides written notice to the other not to renew. This License Agreement is for tower space occupied by Crown Castle at the Fancy Hill, Earl Township tower site.

- 98.13 Adopt a resolution authorizing the appointment of Andrew M. Muller, Kutztown, Pennsylvania, to the Reading Regional Airport Authority for a five (5) year term expiring March 13, 2018.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated April 1, 2013. Commissioner Leinbach commented on the Contracts listed for approval.
 3. Motion to authorize payments set forth on Controller's Office vouchers listing dated April 2, 2013 for the week ending April 3, 2013.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Ronald Rutkowski, First Deputy Controller.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reminded the audience of the Public Auction scheduled for tomorrow, April 5 to be held at the Reading Fairgrounds. Mr. Geffken reported that viewing will begin at 7:30 a.m. and the Auction will start at 9:00 a.m. Mr. Geffken commented he was informed by Ryan Hunter, Director of Facilities and Operations, that while demolishing the Old Heim, the contractor found a cooper box in the 1951 cornerstone, which is believed to be a time capsule. Commissioner Leinbach suggested the box be opened at next week's Commissioners' Meeting.
2. Robert J. Patrizio announced that at today's budget meeting discussions will be held on an update of the BARTA funding analysis, the 5 year Forecast and the cash flow.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt stated he has one item for consideration by the Board. Commissioner Barnhardt commented that over the past 2 months and with the help of Brian Gottschall the County has formulated a law enforcement working group similar to the fire working group and EMS working group to handle issues regarding 911 or radio related and technical issues. Commissioner Barnhardt reported the law enforcement working group has had 2 meetings so far and progress is going well. Commissioner Barnhardt stated the reason for bringing this matter up is the Commissioners appoint members to the 911 Advisory Board, and both he and Brian believe that as a result of this new working group the 911 Advisory Board seems to be rendered ineffective. Commissioner Barnhardt asked the Board to consider disbanding the 911 Advisory Board. Commissioner Scott commented Commissioner Barnhardt raised a good point and that one of his appointees to the 911 Advisory Board questioned the relevancy of the Advisory Board, and would consider the request. Commissioner Leinbach would consider a request but would like to look into this matter further.

Commissioner Scott commented briefly on some good news he received regarding research he did by contacting the Controller's Office and CCAP looking for comparative data on the status of the funding of various Pennsylvania county pension plans. As a result of his research Commissioner Scott provided the Board with a copy of the Pennsylvania County Retirement Plan Comparisons of 2012 report. Commissioner Scott reported the data shows that the Berks County Retirement Fund is the best and only Pennsylvania County 100% funded.

Commissioner Leinbach reported he had one item as a follow up to the Affordable Care Act discussion held last week regarding whether the County insurance plan would be considered a Cadillac Plan. Commissioner Leinbach commented that based on data received by the Budget Department from EH&D and its analysis of the County's plan, it is not considered a Cadillac Plan. Commissioner Leinbach provided some of the data supplied by EH&D to support those findings. A discussion occurred between the Board, Clerk of Courts James Troutman, Arnel Wetzel, Human Resources Director and Recorder of Deeds Frederick Sheeler regarding various advantages and disadvantages of the Affordable Care Act and how it will impact the County and taxpayers.

COMMENTS FROM THE FLOOR

Ernest Schlegel requested to address the Board of Commissioners regarding a good human interest story which relates to the Library presentation and finding hidden things. Mr. Schlegel reported that the Reading Public Library was contacted by a woman in Virginia asking if they knew any Schlegels. Mr. Schlegel commented the Library staff confirmed they had a Board member with the last name Schlegel and gave contact information to the caller, who contacted him stating a friend of hers who is scavenger of Civil War artifacts, found a ring from a soldier from the Civil War with the name Levi Schlegel engraved on the ring including his company number. Mr. Schlegel announced that on Tuesday afternoon, April 9, 2013 there will be a press conference at the soldier's

grave in the Charles Evans cemetery and the ring will be returned to Mr. Schlegel. Mr. Schlegel noted that April 9, 1865 happens to be the day Lee surrendered to Grant at Appomattox in 1865.

There being no further business, the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk