

Commissioners' Board Meeting Minutes April 5, 2012

The Berks County Board of Commissioners met in regular session on Thursday, April 5, 2012, at 10:30 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott and Commissioner Kevin S. Barnhardt in attendance. Also present were Solicitor Alan Miller, Chief Operations Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of March 27, 2012 Commissioners' Workshop and March 29, 2012 Commissioners' Meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below, with a revision to item A. 106.12:

106.12 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$52,269.00 and 2012 Budget Transfers in the amount of \$886,338.00 per listing dated March 30, 2012. Robert Patrizio, Chief Financial Officer requested that this resolution be revised to include the 2012 Appropriations. Mr. Patrizio commented that even though there is a net zero amount, there are still appropriation listed this week and this should be listed on the Resolution for auditing purposes.

107.12 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated April 3, 2012 as follows:

1. Authorize the appointment of Brian Forsyth to PC011264 Law Clerk – Court Administration, effective 4/18/2012. Rate of \$39,660/annually. Salary budgeted \$37,896/annually. Salary range Minimum \$36,972; Midpoint \$49,297; Maximum \$61,621. Replacement for Peter Rogers who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
2. Authorize promotion of Marilyn L. Faughner, PC011162 Judicial Coordinator to PC011148 Judicial

Administrative Assistant – Court Administration, effective 4/11/2012. Rate of \$39,297/annually. Salary budgeted \$43,645/annually. Salary range Minimum \$31,715; Midpoint \$42,286; Maximum \$52,858. Replacement for Pamela Barnhardt who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.

3. Authorize the utilization of a temporary agency for the Controller's Department, effective 4/11/2012. Rate not to exceed \$33.48/hr. Utilization of the temporary agency will cease when the Internal Auditor position is filled. This request meets the criteria of the Hiring Policy. Budget 10000 – 11120.

- 108.12 C. Adopt a resolution authorizing execution of the revised FY 10/11 Mental Retardation Income and Expenditure Report and revised FY 10/11 Mental Health Income Expenditure Report. The revisions are due to an increase in the Costs Eligible for DPW Participation in the amount of \$66,737.00, and the subsequent decrease to Balance of Funds and Total Fund Balance of \$66,737.00.
- 109.12 D. Adopt a resolution authorizing execution of the Subordination, Non-Disturbance and Attornment Agreement with Bruce Moll and National Penn Bank, Mortgagee, regarding the Berks County Emergency Response Radio Project-Bally Site.
- 110.12 E. Adopt a resolution authorizing execution of a Lease Agreement between the County of Berks and Robert J. Marrella and John M. Reshetar for office space used by MDJ Timothy Dougherty (23-2-02) and located at 401 Walnut Street, West Reading, Pennsylvania, for a five (5) year term commencing April 1, 2012 and ending March 31, 2017.
- 111.12 F. Adopt a resolution authorizing execution of the Agreement for Signage Installation between the County of Berks and the City of Reading for purposes of allowing installation by the City of Reading of two (2) safety warning signs at Stonecliff Park, Reading, Pennsylvania.
- 112.12 G. Adopt a resolution authorizing execution of the NACo Prescription Discount Card Program, Rider 1, Transaction Revenue Sharing Fee Agreement between NACo Caremark PCS Health, L.L.C., and the County of Berks for a five (5) year term ending December 31, 2016.

- 113.12 H. Adopt a resolution authorizing closure of the Berks County Youth Detention Center on or about sixty (60) days from April 3, 2012, and ratifying and confirming the sending of letters to all affected employees on such date; authorizing the Solicitor's Office and Human Resources Department to finalize the Closing Agreement between the County of Berks and AFSCME, District Council 13, Local 462; and further authorizing execution of such agreement upon finalization. Alan Mill, County Solicitor, commented there was a minor adjustment to this resolution since the Tuesday Workshop Meeting. Mr. Miller added language to the first sentence referencing the sending of letters to all affected employees. Commissioner Leinbach commented that this has been in process for a long time and there have been numerous discussions with the Unions. This action is in the best interest of the County and its taxpayers, and will save approximately \$400,000.00. It was determined that approximately 60 employees will lose their jobs.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated March 30, 2012.
 3. Motion to authorize payments set forth on Controller's Office vouchers listing dated April 3, 2012 for the week ending April 4, 2012.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

There being no further business, the meeting adjourned at 10:49 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk