

## **Commissioners' Board Meeting Minutes April 6, 2017**

The Berks County Board of Commissioners met in regular session on Thursday, April 6, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Presentation**

Dr. Anna Weitz, President of Reading Area Community College ("RACC"), and Dr. Susan Looney, Senior Vice President of Academic Affairs/Provost at RACC, presented information on the new off-site satellite location at Wilson Southern Middle School. Dr. Weitz reported that the new location is an all-purpose, easily accessible site and offers ample free parking. RACC will be entering into an all-inclusive one (1) year lease with the Wilson School District, with an option to renew if the location is successful.

Dr. Looney reported there will be over 40 sections offered Monday through Thursday, from 4:30 8:45 p.m., and is open to everybody, not just residents of the Wilson School District.

Commissioner Leinbach thanked Dr. Weitz for an excellent job of keeping the Board informed, and this is a great opportunity for more people to take advantage of RACC's educational offerings.

### **Approval of Minutes**

The minutes of March 30, 2017 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 108.17 Adopt a resolution authorizing 2016 Appropriations in the amount of \$155,000 and 2017 Appropriations in the amount of \$58,702 per listing dated April 3, 2017.

109.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 6, 2017 as follows:

1. Authorize the appointment of Kelly Stumpf to PC013252 Human Resources Administrator – Jail System, effective 4/19/2017. Rate of \$38,500/annually. Salary range Minimum \$37,751; Midpoint \$50,334; Maximum \$62,918. Replacement for Kristen Gumble who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

110.17 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Request for Proposal 17-02-KL a contract for a three (3) year term to provide professional physical, occupational and speech therapy services to the residents of Berks Heim Nursing and Rehabilitation as identified herein:

**AdvantageCare Rehabilitation Inc.  
5035 Clariton Blvd  
Pittsburgh, PA 15236**

<u>Services by Payment</u>	<u>Per Diem Rate</u>
1. Medicare A - Rehab Ultra High (RUX, RUL, RUC, RUB, RUA)	\$ 88.46
2. Medicare A- Rehab Very High (RVX, RVL, RVC, RVB, RVA)	\$ 61.43
3. Medicare A - Rehab High (RHX, RHL, RHC, RHB, RHA)	\$ 39.93
4. Medicare A - Rehab Medium (RMX, RML, RMC, RMB, RMA)	\$ 18.43
5. Medicare A - Rehab Low (RLX, RLB, RLA)	\$ 5.53

<u>Services by Payment</u>	<u>Outpatient Fee Schedule established by the CMS less (X)%</u>
6. Medicare B/Other Fee for Service Arrangements	31 % (69% of the fee schedule)

<u>Services by Payment</u>	<u>Rate per Hour</u>
7. Managed Care for Direct Clinical Treatment	\$51.60 (.86 /minute)

<u>Services by Payment</u>	<u>Outpatient Fee Schedule established by the CMS less (X)%</u>
8. Medicaid Only	35% (65% of the fee schedule)

<u>Services by Payment</u>	<u>Rate per Hour</u>
9. Non-Billable Time/Services	\$ 40.00 / hour*

The number of hours of non-billable service will be 40 (forty) hours per month. (No costs charged.) Time and services exceeding this allotment shall be provided at the rate provided in the next column.

*\*(all billable time will be reviewed with County Administration prior for approval)*

111.17 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Request for Proposal 17-03-KL, a contract to provide delivery of consulting services to assist in the needs assessment, project plan development, request for proposal development for system procurement and project management services for and related to the procurement and implementation of a Computer Aided Mass Appraisal (CAMA) and Property Tax Collection/Administration

System as follows:

**Berry Dunn McNeil & Parker, LLC**  
**100 Middle Street**  
**Portland, ME 04101**

- Milestones 1 through 5 and 7 – Total Cost - \$164,975.00  
 - Milestone 6 - System Implementation Project Management shall be determined prior to execution of a contract for the purchase and implementation of a system. The County and Vendor will mutually agree to the number of hours needed and multiply it against a rate not to exceed that identified in Exhibit B, Schedule 4 of the Agreement, as well as agree to not to exceed costs for travel, resulting in a not to exceed cost for Milestone 6, which shall be reflected in the form of an executed amendment to the Vendor's contract.

- 112.17 Adopt a resolution authorizing award and Director of Contracts and Procurement to execute as a result of Invitation to Bid # 17-07-KS, a one year contract, for Hauling and Disposal of Filter Cake Material for the Waste Water Treatment Plant located at 1088 Berks Road, Leesport, PA 19533 as follows:

**J. P. Mascaro & Sons**  
**2650 Audubon Road**  
**Audubon, PA 19403**

Estimated Annual Expenditure: \$30,673.50

Item Description / Qty	Unit Price (per ton)
Hauling and Disposal of Filter Cake Material (estimated 330 tons per year)	\$92.95

The County reserves the right to extend the contract at the unit price identified herein for two additional one-year terms upon mutual agreement of both parties.

- 113.17 Adopt a resolution amending Resolution No. 86-16 that set forth the protocol for issuance of an Emergency Declaration, to now designate the Chief Administrative Officer of the County of Berks to issue such Emergency Declarations in the absence of a majority of the Board of County Commissioners.

- 114.17 Adopt a resolution of the Board of County Commissioners authorizing the substitution of Chief Administrative Officer (“CAO”) in place of Chief Operating Officer (“COO”) in previously adopted County Resolutions wherever applicable that authorized the Chief Operating Officer of the County to take various actions or impose certain duties and responsibilities on the Chief Operating Officer.

Commissioner Leinbach remarked that because we moved from a

COO to a CAO we wanted to simply clarify whatever duties were previously designated to the COO to the CAO.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 4, 2017. Commissioner Leinbach reported there are 10 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 4, 2017 for week ending April 5, 2017 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Kim Grinage, Deputy Director of Budget and Finance, reported at today's Budget Meeting there will be a Cash Flow Update, a 911 Phone System Response discussion and a Berks County Bridge Funding Strategy discussion.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman expressed gratitude to the Board for their support in accepting the proposal of Berry, Dunn, McNeil & Parker on the Assessment Consulting and Management Upgrade project, and thanked the Assessment Office staff, Recorder of Deeds Fred Sheeler and Treasurer Dennis Adams for their continued input in making the project a success.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt announced tomorrow morning at 10:00 a.m. the Buttonwood Street Bridge will officially be reopened to vehicular traffic.

Commissioner Barnhardt announced Tuesday, April 11, 2017 at the DoubleTree Hotel at either 8 a.m. or 5 p.m. there will be outreach meetings for folks impacted by changes due to the Penn Street Bridge construction, advising PennDOT representatives will attend the 8:00 a.m. session to answer any questions.

Commissioners Barnhardt reported there will be additional meetings spearheaded by Brian Gottschall, Director of Berks County Emergency Management, with local police agencies from the impacted communities along the By-Pass and the closure of Ramp K due to the Penn Street Bridge construction, to come up with alternative plans in the event of accidents or emergencies.

Commissioner Barnhardt attended yesterday's Naturalization Ceremony for Karen Barsoum, a County employee in Election Services, and commended Sandy Graffius, who was one of the singers of the Sweet Adaline's.

#### Commissioner Scott

Commissioner Scott commended the Reading Eagle and Reporter Nicole Brambila for the update to the report on the status of the lead pollution problem in Laureldale surrounding the Exide Plant. Commissioner Scott commented this issue has been subject to litigation by Berks County, who has been at the forefront in efforts to assure the public health of residents of that area. Commissioner Scott recognized the collaboration of a study by the Reading Eagle and Metropolitan State University of more testing at various sites in the area that have determined a significant number of locations above remediation levels.

#### Commissioner Leinbach

Commissioner Leinbach reported earlier this week he attended a Town Hall Meeting at the Agricultural Center hosted by the Lebanon Veterans Affairs Medical Center in conjunction with Berks County Veterans Affairs Office. It was a very informative and impressive formal presentation and had key staff members from the Lebanon Medical Center, including a surgeon in charge of medical operations, and experts for Veterans health benefits. Commissioner Leinbach thanked Dale Derr and his team for putting on the event.

Commissioner Leinbach reported a major announcement this morning will be made that the Velodrome is going to become a reality. Albright College is partnering with World Cycling League to construct an indoor cycling center and will be built on land owned by Albright Collect.

Commissioner Leinbach expects very soon there will be an announcement on Reading 120, and he believes that the event is going to go forward.

#### **COMMENTS FROM THE FLOOR**

County Controller Graffius thanked Commissioner Barnhardt for remarking on the Naturalization Ceremony yesterday and expressed how moving it was to see the audiences' reactions to her group singing patriotic songs.

There being no further business, the meeting adjourned at 10:31 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk