

## **Commissioners' Board Meeting Minutes April 11, 2013**

The Berks County Board of Commissioners met in regular session on Thursday, April 11, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Barnhardt was on vacation. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of April 4, 2013 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Scott to approve the Agenda as presented, was seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
  - 99.13 Adopt a resolution authorizing 2013 Budget Transfers in the amount of \$163,984.00 and 2013 Appropriations in the amount of **(\$257,389.00)** per listing dated April 8, 2013. Robert Patrizio, Chief Financial Officer, commented the negative amount under appropriations is to correct the amount of transfers being able to recoup from Human Service funds related to prefunding of the Pension fund.
  - 100.13 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 11, 2013 as follows:
    1. Authorize promotion of Mary Hennigh, PC012127 Quality Officer – Health Choices to PC010795 Deputy Administrator – MH/DD, effective 5/1/13. Rate of \$63,500/annually. Salary budgeted \$76,687/annually. Salary range Minimum \$53,705; Midpoint \$71,607; Maximum \$89,509. This request meets the criteria of the Hiring Policy. Budget 30000 – 25040.
    2. Authorize transfer of Adam Fell, PC011117 HR Generalist – Human Resources to PC012248 Sergeant –

Sheriff's Department, effective 4/17/13. Rate of \$52,099/annually. Salary budgeted \$52,875/annually. Salary range Minimum \$38,189; Midpoint \$50,918; Maximum \$63,648. This request meets the criteria of the Hiring Policy. Budget 10000 – 11510.

3. Authorize transfer of Patricia Church, PC011429 Certified Nursing Assistant – Berks Heim - Nursing to PC011722 Office Support II – Berks Heim – Administration effective 4/10/13. Rate of \$14.00/hour. Salary budgeted \$34,242/annually. Salary range Minimum \$23,861; Midpoint \$31,815; Maximum \$39,769. This request meets the criteria of the Hiring Policy. Budget 53000 – 33030.

- 101.13 Adopt a resolution authorizing execution of Report of Act 44 Tax Fund for fiscal year ending December 31, 2012 in the amount of \$793,986.45 and the Report of County Liquid Fuels Tax Fund for the year 2012 with an encumbered balance of \$121,426.18 for submission to the Pennsylvania Department of Transportation, Bureau of Municipal Services.
- 102.13 Adopt a resolution authorizing the appropriation of \$460,538.00 for the express purpose of matching Berks Area Regional Transportation Authority's (BARTA) State Assistance funding for the period July 1, 2013 through June 30, 2014 which is a 5% increase over last year. Commissioner Leinbach commented this appropriation will continue for each year until FY 2030/2031, is dependent on the Governor's proposal, and is part of a long term agreement.
- 103.13 Adopt a resolution authorizing execution of the Grant Application to the Pennsylvania Commission on Crime and Delinquency for the Intermediate Punishment Grant in the amount of \$175,000.00 for the period July 1, 2013 through June 30, 2014. Robert Williams, Berks County Chief Probation & Parole Officer, commented that these 2 Grants are continuation grants with the Commission on Crime and Delinquency, which funds intermediate punishment programs. Mr. Williams further commented that 75% of the grant goes to COCA for treatment of non-violent drug and alcohol offenders, and 25% of the funds go toward costs for one Adult Probation Officer and one Public Defender. This grant is \$30,000.00 more than last year.
- 104.13 Adopt a resolution authorizing execution of the Grant Application to the Pennsylvania Commission on Crime and Delinquency for the Restrictive Intermediate Punishment Grant in the amount of

\$269,887.00 for the period July 1, 2013 through June 30, 2014.

- 105.13 Adopt a resolution authorizing the appointment of Zachariah T. Milch, Reading, Pennsylvania, to Berks County Children and Youth Services Advisory Board for a term expiring December 31, 2015. This is a replacement for Sherry Cameron who resigned.
- 106.13 Adopt a resolution authorizing the reappointment of Pellegrino Orlando, Fleetwood, Pennsylvania, to the Berks County Redevelopment Authority for a term expiring December 31, 2016.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated April 8, 2013. Commissioner Leinbach commented there are 12 contracts and named the departments affected.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated April 9, 2013 for the week ending April 10, 2013.

### **Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Richard Miller, Manager of Auditing.

### **REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Carl E. Geffken reported that due to the absence of Commissioner Barnhardt, the opening of the time capsule will wait until all 3 Commissioners are present. Mr. Geffken announced a program called "Roots-to-Wings; Less Is More" will be held next Thursday at the Heritage Center. Mr. Geffken announced an upcoming seminar for Veterans regarding targeted scams which will be held April 15<sup>th</sup> at the Berks County Agricultural Center, and will be presented by the District Attorney, Berks County Department of Veterans Affairs and American Legion Post 898 of Oley.
2. Robert J. Patrizio reported there will not be a Budget Meeting today.

### **COMMISSIONERS' COMMENTS**

Commissioner Scott recognized Jerry Fudeman, former long time Director of the Berks Heim, who had appeared for the opening of the time capsule. Mr. Fudeman said he appreciates the Commissioners taking the time to open the vault on public TV and will return next week. Commissioner Scott commented on the reappointment of Mr. Orlando,

that he has lived in Fleetwood for many years and had a barber shop on Main Street in Fleetwood, and used to cut Commissioner Scott's hair. Commissioner Scott further commented the April 15 tax deadline is next week, and stated it isn't too late to contribute to a traditional or Roth IRA account.

Commissioner Leinbach had no comments.

There being no further business, the meeting adjourned at 10:21 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk