

Commissioners' Board Meeting Minutes April 17, 2014

The Berks County Board of Commissioners met in regular session on Thursday, April 17, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Deputy Chief Clerk Kaitlin Daley. Commissioner Mark C. Scott, Esq. was absent.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced that the Commissioners held an Executive Session on Monday April 14, 2014 to discuss litigation.

Presentation

Barry Rohrbach, President of Crime Alert Berks County, presented information on Crime Alert's current activities. He was joined by Crime Alert board members, Ray Albert, Conrad Vanino, Guido Pichini, Joe Periandi, Chris Nein, and District Attorney John Adams. Mr. Rohrbach announced that Crime Alert paid out \$46,400 in tips in 2013 that led to 38 arrests. Mr. Nein presented information on some of Crime Alert's programs, such as the Shop with a Cop program and the Protected Playgrounds program. DA Adams presented a check in the amount of \$15,000 to Crime Alert from the District Attorney's Drug Forfeiture Fund to assist Crime Alert in paying out money for tips received that lead to an arrest. DA Adams also encouraged anyone with tips to contact the police or Crime Alert. Tips can be submitted anonymously. The board members emphasized the importance of the support they receive from the Commissioners and the District Attorney's Office. Commissioner Barnhardt, Commissioner Leinbach, and DA Adams expressed their appreciation for all of Crime Alert's efforts and encouraged area corporations and businesses to contribute to Crime Alert.

Dr. John George, BCIU Executive Director, Dr. Jill Hackman, BCIU Assistant Director, and Mr. Chris Celmer, BCIU Assistant Director of Operations presented information on the *Keeping Kids Safe Initiative*. Dr. George states this initiative is in response to the violent incidents occurring in schools across the country. Dr. Hackman outlined four key objectives that guide any crisis so there is a standard response regardless of the school where the crisis occurs. Those 4 objectives are: 1. Life Safety 2. Incident Stabilization 3. Property Conservation 4. Environmental Protection. The BCIU also created and distributed to the school districts the *All Hazards Plan Emergency Guide* flipchart to guide students and school officials in the event of an emergency. Mr. Celmer also discussed active shooter response programs being taught in area schools. Currently, the BCIU is working with the 18 Berks County school districts, Berks Catholic High School,

and I-Lead Charter School. The next step is for them to implement these programs in the non-public schools in 2014-'15 and the third step is working with the area colleges and universities.

Approval of Minutes

The minutes of April 10, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 103.14 Adopt a resolution authorizing 2013 Budget Transfers in the amount of \$200,990.00, 2013 Appropriations in the amount of \$5,416.00, 2014 Budget Transfers in the amount of \$15,000.00 and 2014 Appropriations in the amount of \$282,477.00 per listing dated April 11, 2014.
 - 104.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 17, 2014 as follows:
 1. Authorize the appointment of Daniel P. Troy to PC010163 Assistant District Attorney I – District Attorney, effective 4/23/2014. Rate of \$44,000/annually. Salary budgeted \$61,921/annually. Salary range Minimum \$41,227; Midpoint \$54,969; Maximum \$68,711. Replacement for Melissa Noyes who separated. Budget 10000 – 11580.
 2. Authorize the appointment of Jennifer Sorg to PC012779 Part-time Nursing Supervisor – Berks Heim Nursing, effective 4/30/2014. Rate of \$30.10/hour. Replacement for Frank Ippoliti who separated. Budget 53000 – 33090.
 3. Authorize salary increase for Marilyn Faughner, PC011148 Judicial Administrative Assistant – Court Administration, effective 4/11/2014. Rate of \$42,581/annually. Salary budgeted \$41,644/annually. Salary range Minimum \$31,715; Midpoint \$42,286; Maximum \$52,858. The requested salary increase is based on the Judicial Administrative Assistant compensation structure approved by Salary Board on 8/19/2008. Budget 10000 – 11600.

- 105.14 Adopt a resolution authorizing execution of Engineering Services Agreement Addendum No. 3 (#EA-113013-10) between the County of Berks and Herbert, Rowland & Grubic, Inc. (HRG), Harrisburg, Pennsylvania to provide engineering services to prepare and develop a County Bridge Capital Improvement Program for Berks County at a not to exceed \$81, 950.00.
- 106.14 Adopt a resolution authorizing the advertisement of the enactment of Ordinance No. 04-2014 authorizing the County of Berks to enter into an Intergovernmental Agreement with the Commonwealth of Pennsylvania, Department Corrections, establishing the term under which the Department of Corrections will assist the County in establishing a mechanism for individuals to report allegation of sexual abuses occurring at county correctional facilities.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 15, 2014.
2. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 15, 2014 for week ending April 16, 2014 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA presented the weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reported that the National Organization of Farmland Trust and the Pennsylvania Farmland Preservation Program will be honoring Berks County Agricultural Land Preservation Board members Victoria Kintzer and Robert Ziegenfus for over 25 years of volunteer service to the Agricultural Land Preservation Program in Berks County.
2. The Budget Meeting scheduled for April 17, 2014 is cancelled.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt wished everyone a Happy Easter.

Commissioner Scott was not present at the meeting.

Commissioner Leinbach had no additional comments.

There being no further business, the meeting adjourned at 10:56 A.M.

Respectfully Submitted,

Kaitlin P. Daley, Deputy Chief Clerk