

Commissioners' Board Meeting Minutes April 18, 2013

The Berks County Board of Commissioners met in regular session on Thursday, April 18, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

PRESENTATIONS

1. Jane Meeks, Executive Director of the Berks County Solid Waste Authority, updated the Commissioners on the Authority's 2013 Spring Collection events. Ms. Meeks mentioned the first collection event will be the hazardous waste collection and will be held at the Exeter Township Municipal Building and is free to Berks County residents. Ms. Meeks reported that since the inception of the hazardous waste collection in 1994 over one million pounds of hazardous waste has been collected. Last year alone her office serviced 2800 residents and collected 176,000 pounds of hazardous materials. Next weekend there will be a pharmaceutical collection which was started in 2009. Ms. Meeks commented the Berks County District Attorney's Office has also implemented a pharmaceutical drop off program at 11 police stations throughout Berks County. Terry Maenza of PA American Water, reported this is the 4th year PA American Water has partnered with Berks County in the pharmaceutical collection event, stating the response has been overwhelming. Mr. Maenza commented PA American Water is the water utility that services approximately 20,000 residents in Exeter and Amity Townships as well as Sinking Spring and Spring Township.
2. Matthew Stairiker, Deputy Director Berks County Emergency Services Department, addressed the Board and commented on National Public Safety Telecommunications Week (NPST). Mr. Stairiker provided a brief history stating the observance began in 1981 and recognizes the people in the field of Emergency Management Services which include call takers, dispatchers and radio technicians. Commissioner Leinbach commented it is very important to focus on the heroic efforts of the telecommunicator's work at 911 Centers. Commissioner Barnhardt thanked Mr. Stairiker and his staff and the staff at City Hall for their dedication.

Approval of Minutes

The minutes of April 11, 2013 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the Agenda Items as well as the Contracts and the Controller's Vouchers. Said motion was seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

107.13 Adopt a resolution authorizing 2013 Budget Transfers in the amount of \$2,497,806.00 per listing dated April 15, 2013. Robert Patrizio, Chief Financial Officer, commented that \$2.4 million is to refine the accounting for the HealthChoices program.

108.13 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid # 13-08-LE, a one year contract for Propane to be utilized by the Department of Emergency Services, Jail Systems, Parks & Recreation and Facilities (North Campus) as follows:

Amerigas

3927 E. Newport Road

Gordonville, PA 17529

Fixed Rate of Overhead Per Gallon: .5700

Total Estimated Annual Expenditure: \$62,919.81

* This is the non tet Mont Belvieu Texas price on April 10, 2013 as reported by the U.S. Energy Information Administration

The County reserves the option to renew the contract for two additional one-year terms at the fixed rate of overhead herein.

109.13 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of RFP#13-12-KL, a contract for Kaercher Creek Dam Assessment, Berks County, Pennsylvania, to Schnabel Engineering, West Chester, Pennsylvania at the total contract cost of \$26,000.00. Contractor shall perform a comprehensive assessment of Kaercher Creek Dam to evaluate its current condition and potential costs for immediate, mid- and long- term repairs, maintenance and engineering studies. The scope of works includes file review, field inspection (including dive inspection), condition assessment report and meeting to review the Conditions Assessment Report with County staff. Commissioner Leinbach commented this is part of the Kaercher Creek Dam Project and Lease negotiation with the Pennsylvania Fish and Game Commission.

- 110.13 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid #13-09-TM, a contract to supply gasoline via fuel cards for a one year period, and with the consent of the vendor, the option to renew for two additional one year periods, as identified herein.

Penn Pride, Inc.
1248 Wayne Street
Reading, PA 19601-1726

Fixed Overhead – 0.0800

Estimated annual Expenditure of \$311,628.75

- 111.13 Adopt a resolution authorizing execution of the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, Federal Fiscal Year 2013, Hazardous Material Emergency Preparedness Grant Agreement to provide financial assistance to local units of government to conduct hazardous materials planning or training in the amount of \$13,105.00, which is 80% federally funded and 20% local match.

- 112.13 Adopt a resolution authorizing execution of the Addendum to Lease between Kutzfactory, LP and the County of Berks for office space to be occupied by Berks County Career Link offices, and will provide an additional 2,160 square feet (+/-) for use by WIB (Workforce Investment Board).

- 113.13 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Title Page of the Drawings for Construction as prepared by professional engineers with McTish, Kunkel & Associates pertaining to the Christman Road Bridge Replacement Project in Greenwich Township, Berks County, Pennsylvania.

- 114.13 Adopt a resolution authorizing execution of Amendment #2 to the HealthChoices Behavioral Health Agreement between the Commonwealth of Pennsylvania and Berks County which provides an overview of the genesis and structure of the HealthChoices Program effective July 1, 2013.

- 115.13 Adopt a resolution authorizing Edward B. Michalik, MH/DD Administrator, to accept the capitation rates offered by the Department of Public Welfare for the HealthChoices Program for the July 2013 through June 2014 Fiscal Year as outlined in Appendix 3 attached hereto.

- 116.13 Adopt a resolution authorizing the appointment of Dennis W. Rex, Sinking Spring, Pennsylvania, to the Berks Area Regional Transportation Authority (BARTA) effective immediately, due to

the resignation of Lawrence A. Greene. Said term will expire December 31, 2017.

2. The Commissioners opened a cooper box that was discovered while demolishing the Old Heim. The box was found in the 1951 cornerstone and is considered to be a time capsule. Commissioner Leinbach, with the assistance of Commissioner Barnhardt, Commissioner Scott and Jerry Fudeman, former Director of the Berks Heim, and three retirees of the old Berks Heim observing, opened the box and discovered among other items, a copy of the deed conveying the farmland from William Essick, photographs of the Old Almshouse located in Shillington, a business card of Edward A. Reider, the construction company, copies of the Reading Times and Reading Eagle dated June 23, 1951, and a copy of the County code allowing the establishment of county institution.
3. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated April 15, 2013.
4. Motion to authorize payments set forth on Controller's Office vouchers listing dated April 16, 2013 for the week ending April 17, 2013.

Reports

1. County Treasurer Nelson Long, CPA, did not attend the meeting, but submitted a prepared weekly Treasurer's report, which was read by Commissioner Leinbach.
3. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken commented that at 11:15 a.m. this morning there will be a ceremony sponsored by Berks County Children and Youth Services staff in the front garden area of the Services Center to plant pinwheels in support of National Child Abuse Prevention Month in April. Mr. Geffken further advised there will be a special meeting tonight at 6:00 p.m. at the Cumru Township Municipal Building regarding the radio tower project and tower construction, and further mentioned the Way Finding Exhibit signs have been installed at the Berks County Heritage Center and encouraged everyone to take advantage of the program.
2. Robert J. Patrizio reported that this afternoon the Board will be discussing IT support plans and will re-visit the RACC request from a few weeks ago regarding funding.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt commented that Friday evening at 5:00 p.m. the Berks County Youth Recreation baseball fields will be dedicated. Commissioner Barnhardt stated this is a good example of private/public partnership, and reported the County has entered into a 20 year agreement with Berkshire Baseball who will maintain and make major improvements and renovations to the fields.

Commissioner Scott thanked Lawrence L. Greene for his many years of serving on the BARTA Board, and is president of Muhlenberg Greene Architecture firm. Commissioner Scott mentioned his replacement, Dennis Rex, works at the same architectural firm. Commissioner Scott commented on the Agenda item regarding Kaercher Creek Dam and the assessment by Schnabel Engineering. Commissioner Scott stated that Schnabel was the firm that performed the assessment of Antietam Lake Dam, and comes well recommended and experienced. Commissioner Scott further commented that this assessment is to provide liability mitigation for the County in the course of negotiations with the Pennsylvania Fish and Boat Commission, who would like the County to assume responsibility for 100% of the repairs to the dam should they become necessary. Commissioner Scott commented the County wants to make sure and be certain how stable the dam is and what repairs could be necessary over the term of the Lease.

Commissioner Leinbach commented on the tragic events at the Boston Marathon and in West Texas and asked that everyone keep the families impacted in your prayers. Commissioner Leinbach provided follow-up comments to Commissioner Barnhardt's comments regarding the dedication of the new youth baseball fields. Commissioner Leinbach stated he already sees a tremendous improvement to the fields and has noticed an increase in activity. Commissioner Leinbach mentioned it is good to see such a good use to the fields, and will provide tremendous benefits to the community.

There being no further business, the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk