

## **Commissioners' Board Meeting Minutes April 20, 2017**

The Berks County Board of Commissioners met in regular session on Thursday, April 20, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Barnhardt was attending an infrastructure press conference with Senator Bob Casey at the Penn Street Bridge. Also present were First Assistant County Solicitor Chad Schnee, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of April 13, 2017 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Scott, seconded by Commissioner Leinbach, and all voted unanimously to approve the items listed below:
  - 123.17 Adopt a resolution authorizing 2016 Appropriations with a net of zero; 2017 Budget Transfers in the amount of \$194,635 and 2017 Appropriations in the amount of \$914,451 per listing dated April 17, 2017.  
Deputy Budget and Finance Director Kim Grinage explained the net zero under 2016 Appropriations is a negative appropriation for grant funds and is for financial reporting purposes. The majority of 2017 Appropriations is primarily for work on the Elevator Project that wasn't completed in 2016.
  - 124.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 20, 2017 as follows:
    1. Authorize the transfer of Jessica Seidel from PC011857 Office Support IV – District Judges to PC011067 Executive Assistant – Commissioners, effective 5/3/2017. Rate of \$46,000/annually. Salary range Minimum \$33,721; Midpoint \$44,961; Maximum \$56,202. Replacement for Kaitlin Daley. This request meets the criteria of the Hiring Policy. Budget 10000 – 11010.

- 125.17 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute an agreement as a result of Invitation to Bid #17-12-JR, to supply Food Provisions for Parks and Recreation for a 15 month period as follows:

**Instant Whip**

302 June Ave  
Blandon, PA 19510

**Estimated Annual Expenditure: \$2,160.60**

The Vendor is required to hold the unit prices above fixed and firm for a period of one six (6) month term and to allow for capped re-determination in pricing for remaining term of the contract resulting in an Agreement for a total of fifteen (15) months as detailed in the Invitation to Bid. The County reserves the right to extend the contract for two additional one-year terms upon mutual agreement of both parties in accordance with the terms of the contract governing the unit prices.

- 126.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, Federal Fiscal Year 2016, Hazardous Material Emergency Preparedness Grant Agreement to provide financial assistance to local units of government to conduct hazardous materials planning or training in the amount of \$14,440.00, which is 80% federally funded and 20% local match.

- 127.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Settlement Agreement and Receipt and Release of Final Distribution from the Estate of Edwina Speidel. Ms. Speidel named the Berks County Public Libraries as a residuary beneficiary.  
Commissioner Leinbach acknowledged the bequest, remarking it is very much appreciated.

- 128.17 Adopt a resolution authorizing execution of the Lease Agreement between the City of Reading ("Landlord") and the County of Berks ("Tenant") for use of a portion of Reading City Hall building to operate emergency radio services to serve Berks County's regional emergency communications for a ten (10) year term beginning April 20, 2017.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 18, 2017. Commissioner Leinbach reported there are 4 contracts and referenced the departments.

3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 18, 2017 for week ending April 19, 2017 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Kim Grinage reported there will not be a Budget/Operations Meeting this afternoon.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman acknowledged the efforts by Commissioner Barnhardt and Brian Gottschall who spent a great deal of time negotiating the Lease Agreement with the City of Reading.

### **COMMISSIONERS' COMMENTS**

Commissioner Scott had no additional comments.

Commissioner Leinbach recognized April is National Child Abuse Awareness Month, and this morning Krista McIlhaney, Berks County Children and Youth Administrator, had a special employee meeting that he and Senator Schwank attended and made brief comments regarding child abuse awareness. Commissioner Leinbach invited Ms. McIlhaney to say a few words. Ms. McIlhaney remarked the statistics on child abuse are staggering, and what the Agency does day in and day out helps protect children. Ms. McIlhaney believes we must start to look at the system holistically, as we now struggle with issues of homelessness and the opioid epidemic. Ms. McIlhaney mentioned the 5k *No Excuse for Abuse Run* on April 29, 2017, and encouraged everyone to sign up. Commissioner Leinbach reported yesterday he spent a good amount of the day in Harrisburg at an Elections Policy Summit hosted by the Pennsylvania Department of State. It was an extremely informational and thought provoking summit, and dealt with issues such as technology, online voter registration, and the shift in the last 20 years of how people are now voting, whether it is in person, electronically or by mail. Commissioner Leinbach mentioned a discussion was also held on voting machines in Pennsylvania, as most of the voting machines are at or near end of life, suggesting as an alternative leasing voting machines instead of purchasing them. Commissioner Leinbach reported next week he will be in Washington, D.C. with NACo to meet on significant issues impacting counties, and will be meeting with House members, Senators and members of the Administration to discuss such issues as the federal budget, sanctuary counties, i.e. 287(g) program, and ICE detainees.

Commissioner Leinbach mentioned he recently met with members of the Latino community and the Sheriff to talk about their concerns of having the Sheriff handle detainees. Commissioner Leinbach commented that NACo is seeking clarification from the Federal government of the law on detainees, and currently, it is the position of NACo, that detainees do not have the force of the law behind them, and asked First Assistant Schnee to comment on the legality of the detainer.

Mr. Schnee reported there was a case handed down in the 3<sup>rd</sup> Circuit a few years ago that ruled an ICE detainer is not a legally binding judicial order, it is considered a request.

**COMMENTS FROM THE FLOOR**

There were no comments from the floor.

There being no further business, the meeting adjourned at 10:32 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk