

Commissioners' Board Meeting Minutes April 21, 2016

The Berks County Board of Commissioners met in regular session on Thursday, April 21, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

In observance of National County Government Month, Dan Fogarty, Director of Berks County Workforce Development Board and Chief Operating Officer, presented a PowerPoint on the importance of the Workforce Development Board ("WDB") and economic growth for the County, and how CareerLink assists job seekers in Berks County. Commissioner Leinbach commented the connection with this year's theme - "*Safe & Secure*" Counties is job security.

Mr. Fogarty reported the WDB, formerly known as Workforce Investment Board, was created in 1999, and the purpose of WDB is to identify long-term, strategic workforce development needs of Berks County, provide strategies to meet those needs and eventually develop and maintain a skilled and competitive workforce to attract, retain and help grow businesses in Berks County. Mr. Fogarty commented WDB and CareerLink partner with many community and business leaders, including the Chamber of Commerce, and more recently have been focusing on the manufacturing needs of the community. Mr. Fogarty stated CareerLink's goal is to provide high value, low cost employment and training services to businesses and job seekers of Berks County, and they have a very experienced staff to provide those services and training. Mr. Fogarty announced and encouraged anyone looking for work to attend the Job Fair May 2, 2016 at the Crown Plaza where 75 employers are expected to attend. Mr. Fogarty mentioned all this information and more, including how to prepare a proper resume and job openings can be found on the County's website, www.countyofberks.com, and go to CareerLink/Workforce Development Board link.

Approval of Minutes

The minutes of April 14, 2016 Commissioners' Board Meeting were approved as presented.

Commissioner Leinbach announced there was an Executive Session yesterday, April 20, 2016 to discuss personnel and litigation.

Agenda Items

A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

1. Enactment of Ordinance:

No. 01-2016 **AN ORDINANCE OF THE COUNTY OF BERKS, PENNSYLVANIA AUTHORIZING BERKS COUNTY TO ENTER INTO AN INTERGOVERNMENTAL TRANSFER AGREEMENT (“IGT”) BETWEEN THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES, OFFICE OF LONG-TERM LIVING (“DHS-OLTL”) AND BERKS COUNTY (“COUNTY”) TO PROVIDE FOR INTERGOVERNMENTAL TRANSFERS OF FUNDS TO DHS-OLTL IN ORDER TO PROVIDE THE NON-FEDERAL SHARE OF MEDICAL ASSISTANCE PAYMENT TO COUNTY NURSING FACILITIES.**

2.

111.16 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$31,756.00; 2015 Appropriations in the amount of \$11,294.00; 2016 Budget Transfers in the amount of \$119,146.00 and 2016 Appropriations in the amount of \$112,610.00 per listing dated April 20, 2016.

112.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 21, 2016 as follows:

1. Authorize the promotion of Andrew Weber from PC010515 Correctional Officer to PC012265 Sergeant – Jail System, effective 5/4/2016. Rate of \$60,288/annually. Salary range Minimum \$46,146; Midpoint \$61,528; Maximum \$76,910. Replacement for Kathryn Krulac who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

113.16 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid # 16-11-KS, a contract to procure Stenograph Machines to be utilized by the Court Reporter department as follows:

Stenograph, LLC.
596 W. Lamond Road
Elmhurst, IL 60126

Total Expenditure: \$85,055.00

The County of Berks reserves the right to extend for two additional one year terms at the unit prices herein, upon mutual agreement of both parties.

- 114.16 Adopt a resolution authorizing execution of the Department of Aging Cooperative Agreement between the Commonwealth of Pennsylvania, Department of Aging (“PDA”), and the Berks County Commissioners, Berks County Area Agency on Aging (“AAA”) which will be utilized to provide federal and state funding to the AAA for the provision of PDA services during the period July 1, 2016 through and including June 30, 2021.
- 115.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Reading Regional Airport Authority Terminal Building Commercial Lease Agreement (“RRAA”) between RRAA and the County of Berks on a month-to-month term commencing January 1, 2016 and ending December 31, 2016 at a monthly rent of \$182.00. This lease is for office space and a photo ID center operated by the Berks County Sheriff’s Department.
- 116.16 Adopt a resolution approving the financing by the Berks County Municipal Authority of a Project for the benefit of Reading Health System and Reading Hospital, which project consists, generally of the refunding of certain outstanding indebtedness of Reading Health System and Reading Hospital, declaring that it is desirable for the health, safety and welfare of the people in the area serviced by Reading Health System and Reading Hospital for the Authority to participate in the financing of the project; authorizing the approval of the project for Federal Internal Revenue Code purposes; and authorizing other necessary and appropriate action.
3. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 19, 2016. Commissioner Leinbach reported there are 2 contracts and referenced the departments.
4. Motion to authorize payments set forth on Controller’s Office vouchers payable listing dated April 19, 2016 for week ending April 20, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer’s report.
2. The Controller’s weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

1. Robert J. Patrizio reported the Budget Meeting will begin at 1:30 where the Commissioners will receive an overview of the ITB procurement process, and some thoughts on next week's Budget Kickoff Meeting.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported that *The Stepping Up Summit* initiative he attended this past weekend in Washington, D.C. along with Judge Madelyn Fudeman, Warden Janine Quigley, Dr. Ed Michalik, and Bob Williams, APO/JPO, was a very intense couple of days where a lot of information was shared on mental health illness issues in the criminal justice system. Commissioner Barnhardt commented 50 counties out of 200 were selected to participate in the initiative, one being Berks County, and the committee of five above will most likely work through the CJAB ("Criminal Justice Advisory Board") Steering Committee to bring people together on this issue. For informational purposes, Commissioner Barnhardt reported that at the Berks County Jail out of approximately 1,000 inmates, 70 have severe mental illness and about 450 of the population are on Psychotropic medication for mental illness. Commissioner Barnhardt commented this is currently the number one issue at NACo and one of five initiatives of CCAP.

Commissioner Barnhardt reminded everyone this Friday, April 22, 2016 at the Reading Fightin Phils is the *Strike Out the Stigma* event to bring awareness to mental health illness and suicide prevention; and Saturday, April 23, 2016 is the Healthy Kids/Go Fly A Kite Day at the Berks County Youth Recreation Fields, where there will be free bus transportation from the Reading YMCA.

Commissioner Barnhardt commented next Tuesday, April 26, 2016 is Primary Election Day and encouraged everyone to get out and vote. Commissioner Barnhardt thanked the almost 1,200 people that will perform election duties, work the polls as it takes a lot of time and effort to run an Election.

Commissioner Scott had no further comments.

Commissioner Leinbach commented on the State Budget, that we are still not in a position we can say we have a complete budget for 2015/16, and reported the Senate and House very recently did pass legislation for the Fiscal Codes. Commissioner Leinbach explained that the legislation waives the process of how the State Budget divides human services funds and would allow the County to be paid now with the understanding that it will be made up in the following year's budget, and noted the 2016/17 Budget isn't done yet. Commissioner Leinbach reported this bill passed the House and Senate by veto proof margins.

Commissioner Leinbach also encouraged everyone to get out and vote Tuesday, April 26th, encouraging voters to exercise responsibility, take time to look at the ballot and be informed.

COMMENTS FROM THE FLOOR

Dennis Williams, representing the First Unitarian Universalist Church of Berks County, attended the meeting to comment on the Statement the County released two weeks ago. Mr. Williams commented he had an opportunity to study the Statement and questioned the appeal for renewal of the license. Commissioner Leinbach responded by thanking Mr. Williams.

There being no further business, the meeting adjourned at 10:58 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk