

Commissioners' Board Meeting Minutes April 28, 2016

The Berks County Board of Commissioners met in regular session on Thursday, April 28, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Clerk Maryjo Gibson, and Anneliese Kloiber, Honorary Assistant County Solicitor. Ms. Kloiber is the daughter of Matthew Kloiber, First Assistant County Solicitor.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag, led by Sara Melendez, daughter of Carmen Carrero.

Presentation

In conjunction with National County Government Month and “*Take Your Sons and Daughters to Work Day*”, Commissioner Leinbach made a presentation featuring the NACo & iCivics “Counties Work” game founded and developed by former Supreme Court Justice Sandra Day O’Connor and is geared primarily for middle school students. Commissioner Leinbach explained iCivics is a curriculum and game that teaches young people about American government, how they can be part of and engaged in that government. Commissioners Leinbach explained the heart of the program is a game focusing on how counties work and played a short version of the game that places the student in different community roles. It is a very interactive and educational game and is fun. Commissioner Leinbach commented he has forwarded this information to almost all Berks County School Districts and the BCIU about a month ago, but unfortunately the game cannot be played at home unless the school is enrolled in the program. Commissioner Leinbach advised the children there will be time at the end of the meeting for public comment.

Commissioner Leinbach announced there was an Executive Session held April 25, 2016 dealing with personnel.

Approval of Minutes

The minutes of April 21, 2016 Commissioners’ Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

- 117.16 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$56,165.00 per listing dated April 25, 2016.
- 118.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 28, 2016 as follows:
1. Authorize the transfer of Betsy Kartsotis, PC012946 Administrative Assistant to PC012966 Human Resources Administrator – Human Resources Department, effective 5/4/2016. Rate of \$44,500/annually. Salary range Minimum \$37,751; Midpoint \$50,334; Maximum \$62,918. This request meets the criteria of the Hiring Policy. Budget 10000 – 11410.
- 119.16 Adopt a resolution authorizing execution of Agreement No. 179891-16 between the County of Berks and High Environmental Health & Safety Consulting Ltd., Lancaster, Pennsylvania to provide and conduct asbestos and lead assessment and sampling services at the Berks County Fire Training Center at a not to exceed amount of \$1,195.00.
- 120.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the State Fiscal Year 2016-2017 HMRF (Hazardous Materials Response Fund) Grant Guidance and Grant Application. This is the annual Grant request and will allow the Berks County Special Operations Group to maintain and upgrade its response capability, and additionally, allow for continued operation and improvement of the Berks County LEPC (Local Emergency Planning Committee).
- 121.16 Adopt a resolution approving Outside Counsel Guidelines for all outside counsel retained by the County of Berks, setting forth general terms and conditions governing delivery of legal services on behalf of the County of Berks.
- 122.16 Adopt a resolution authorizing execution of the Commercial Signature Card and the Governmental Organization Authorization form to National Penn Bank for the FBO Douglass Township Taxpayers Account.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 26, 2016. Commissioner Leinbach reported there are 5 contracts and referenced the departments.
 3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 26, 2016 for week ending April 27, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. The County Treasurer's weekly Treasurer's report was presented by Matt Vetovich, son of Jennifer Lawler.
2. The Controller's weekly report was presented by Sydney Bollinger, daughter of Keri Bollinger.

REPORT OF CHIEF FINANCIAL OFFICER

1. Robert J. Patrizio reported today is the 2017 Budget Kick-Off Meeting and will begin at 2:00 p.m.

Solicitor Sadler introduced Anneliese Kloiber as her honorary Assistant County Solicitor. Ms. Kloiber is the daughter of First Assistant County Solicitor Matthew Kloiber.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported that last Saturday for the first time, a combined Go Fly A Kite Day joined with Health Kids Day, a National effort of the YMCA, and it was a great success with well over 2,400 individuals attending the event throughout the day. Commissioner Barnhardt commented Tuesday, May 3, 2016 from 6:00 to 7:30 p.m. at Stokesay there will be an event open to the public that will look at the future of, promote and preserve the Mt. Penn Reserve area, including Antietam and Angora Parks, as well as the Pagoda, Tower and Duryea Drive, and to set a vision for the future.

Commissioner Scott reported he was pleased to attend on behalf of the Board of Commissioners the 125 Anniversary Dinner of the Berks County Pomona Grange, an agricultural society organization. Commissioner Scott commented he had the pleasure of sitting next to Senator Judy Schwank and they had a very good conversation. Commissioner Scott commented that today is a great opportunity for the children to see and learn what their parent's do every day, and it brings more of a flavor what your parents do. Commissioner Scott explained the level of hierarchy and responsibility of County government, and conveyed to the children he was pleased they could attend today.

Commissioner Leinbach spoke to children about County government, and how very different Berks County government is compared to the rest of the country. Commissioner Leinbach in basic terms explained the difference in our county government compared with other local governments in the country. Commissioner Leinbach talked about the importance of the jobs their parents do, that every job in County government is very important, and everybody has a function and is part of a team. Commissioner Leinbach told the children they should be very proud of the work their parents do.

COMMENTS FROM THE FLOOR

The following youth asked questions of the Board of Commissioners following the meeting:

Keira Withelder
Sydney Bollinger
Genevieve Smith
Bridgett Kloiber
Kathryn Kloiber
Autumn Tenney
Abigail Tenney
Miley Baus
Mya White

County Treasurer Adams remarked he was very glad to see so many young kids today.

There being no further business, the meeting adjourned at 10:50 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk