

Commissioners' Board Meeting Minutes May 15, 2014

The Berks County Board of Commissioners met in regular session on Thursday, May 15, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were First Assistant Christine M. Sadler, sitting in for Solicitor Alan Miller who was late due to a previously scheduled appointment and Chief Clerk Maryjo Gibson. Chief Operating Officer Carl E. Geffken was on County business in Northampton County.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Diane P. Price, Chairperson of the Berks County Armed Forces Day Parade, presented information about the 66th Annual 2014 Armed Forces Day Parade, stating this Parade is the oldest continuous Armed Forces Parade in the country. Ms. Price commented all the Parade Marshalls will be WWII Veterans and the Reviewing Officer will be Lieutenant General Richard C. Zilmer, United States Marine Corps, Retired. Ms. Price thanked the Berks County Commissioners for their support as well as the Berks County Sheriff's Department, West Reading and Wyomissing Borough officials, the volunteers and participants.

Approval of Minutes

The minutes of May 8, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. Enactment of Ordinance No. 05-2014

AN ORDINANCE AUTHORIZING THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERKS ("COUNTY") TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR INDEPENDENT MONITORING FOR QUALITY OF LIFE BY AND BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF WELFARE, WHO OPERATES THE HAMBURG CENTER, AND THE COUNTY FOR THE COUNTY TO MONITOR THE QUALITY OF LIFE OF INDIVIDUALS RESIDING AT HAMBURG CENTER THROUGH INDEPENDENT MONITORING FOR QUALITY SURVEYS

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott, who also motioned to approve the May 8, 2015 Minutes. All voted unanimously to approve the items listed below:
 - 129.14 Adopt a resolution authorizing 2013 Appropriations in the amount of \$3,687.00, 2014 Budget Transfers in the amount of \$74,059.00 and 2014 Appropriations in the amount of \$43,160.00 per listing dated May 12, 2014.
 - 130.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated May 15, 2014 as follows:
 1. Authorize the appointment of Keith McLaughlin to PC01134 Internal Auditor – Controller's Office, effective 5/28/2014. Rate of \$45,000/annually. Salary budgeted \$43,050/annually. Salary range Minimum \$38,641; Midpoint \$51,521; Maximum \$64,402. This request meets the criteria of the Hiring Policy. Budget 10000 – 11120.
 2. Authorize the appointment of Iryna Henne to PC011980 Senior Payroll Analyst – Budget & Finance, effective 6/4/2014. Rate of \$50,000/annually. Salary budgeted \$45,100/annually. Salary range Minimum \$33,635; Midpoint \$44,846; Maximum \$56,058. Replacement for Erin Gauby who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11400.
 3. Authorize the appointment of Bobbi Jo Kramlich to PC011721 Office Support II M/C – Berks Heim Administration, effective 5/28/2014. Rate of \$14.35/hour (\$27,983/annually). Salary budgeted \$28,062/annually. Salary range Minimum \$23,861; Midpoint \$31,815; Maximum \$39,769. Replacement for Judy Longenecker who separated. This request meets the criteria of the Hiring Policy. Budget 53000 – 33030.
 4. Authorize the appointment of Christopher Reinbold to PC011633 Part-time RN Supervisor – Berks Heim Nursing, effective 5/28/2014. Rate of \$30.10/hour (\$12,521/annually). Salary budgeted \$13,347/annually. Replacement for Martina Williams who transferred. This request meets the criteria of the Hiring Policy. Budget 53000 – 33090.
 5. Authorize the appointment of Jeffrey Smith to Acting Deputy Warden of Custody – Jail System, effective 5/7/2014. Rate of \$67,291/annually. The working out of

classification compensation will cease upon the appointment of a Chief Deputy Warden. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

6. Authorize the appointment of Barbara Kane to Acting Deputy Warden of Operations – Jail System, effective 5/7/2014. Rate of \$48,431/annually. The working out of classification compensation will cease upon the appointment of a Deputy Warden of Operations. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
 7. Authorize the transfer of Charles Prutzman from PC013002 Temporary Law Clerk I – Court Administration to PC011259 Law Clerk I – Court Administration, effective 5/14/2014. Rate of \$36,972/annually. Salary budgeted \$37,896/annually. Salary range Minimum \$36,972; Midpoint \$49,297; Maximum \$61,621. Replacement for David Peris who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
 8. Authorize Commissioners Lump Sum Award for Scott Mildren, PC012339 Special Projects & Operations Officer – Department of Emergency Services in the amount of \$750. The award is being given for additional work performed by Mr. Mildren in the absence of a Fire Training Center Superintendent. Budget 10000 – 16020.
- 131.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Department of Aging Waiver Unit Termination Agreement between the County of Berks and AFSCME District Council 88.
- 132.14 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid #14-02-MB, contract for repairs to Kutz Mill Bridge carrying Kutz Mill Road over Sacony Creek in Greenwich Township:
Rylind Construction Company Inc.
2610 St. Andrews Way
York, PA 17404
Estimated One Year Expenditure: \$ 180,250.00
- 133.14 Adopt a resolution authorizing the award and Director of Contracts & Procurement to execute a contract as a result of Invitation to Bid #14-15-JR for the Confined Space Prop Rehabilitation at the Berks County Fire Training Center as follows:

Associated Construction and Management Corp
1003 Morgantown Road
Shillington, PA 19607

Base Bid	\$72,250.00
Alternate B, Refurbishing of tank interior	\$10,200.00
Total:	\$82,450.00

- 134.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Department of Public Welfare's Family Center Application request for the Promoting Responsible Fatherhood Initiative Grant Renewal for Fiscal Years 2014-2017. Berks County Community Action Program (BCAP) operates this initiative and they provide a 10% match required by Counties in the form of cash and in-kind services. Commissioner Leinbach invited Dr. Edward Michalik, MH/DD Administrator, to present the items listed under MH/DD. Dr. Michalik commented that the two grants were activities formerly handled by Mary Henry-Moss, but have been assumed by his office. Dr. Michalik commented that BCAP has been facilitating these 2 projects for about 15 years.
- 135.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Department of Public Welfare's Family Center Application request for the Family Center Grant Renewal for Fiscal Years 2014-2017. Berks County Community Action Program (BCAP) operated the Family Center since 1997 and provides a 10% match required by Counties in the form of cash and in-kind services.
- 136.14 Adopt a resolution authorizing execution of Amendment #4 to the HealthChoices Behavioral Health Agreement between the Commonwealth of Pennsylvania and Berks County effective July 1, 2014. This amendment revises only one section of the Department of Public Welfare/County Agreement and references and incorporates a revised Program Standards and Requirements. Dr. Michalik commented there is no money changing hands for this Amendment.
- 137.14 Adopt a resolution authorizing Edward B. Michalik, MH/DD Administrator to accept the capitation rates offered by the Department of Public Welfare for the HealthChoices Program for Fiscal Year 2014/2015. Dr. Michalik commented there has been a 3% cut in rates or about \$2.4 million and it was not unexpected.
- 138.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Engineering Agreement 057388, as drafted by the Pennsylvania Dept. of Transportation, between the County of Berks and P. Joseph Lehman, Inc., Olde Farm Office Centre, PO Box 419, Hollidaysburg, PA 16648, required to provide Design and Preliminary Engineering Services for the Dreibelbis Station

Covered Wooden Bridge (#46B) Rehabilitation Project in Greenwich Township at a cost not to exceed \$228,449.94 (funded Federally with grant monies received via the National Historic Covered Bridge Preservation Program). This Agreement has been reviewed and endorsed for execution by the County's contracted bridge engineer. Commissioner Leinbach commented that McCormick Taylor, the County's Bridge consultant, was able to find and secure these additional funds.

- 139.14 Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to execute the Water Obstruction & Encroachment Permit as drafted by the PA Dept. of Environmental Protection that provides consent for the Work which pertains to the Buttonwood Street Bridge (#17A) rehabilitation project.
- 140.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter authorizing Amendment "C" to Engineering Agreement 057008, as drafted by the Pennsylvania Dept. of Transportation, which incorporates the costs for Construction into the overall project encumbrance thereby increasing the costs in Exhibit "AAAA" and Paragraph 3 from \$607,500 to \$15,539,488. All other terms and conditions in the Agreement and all previous amendments thereto, unless specifically revised by virtue of Amendment "C", remain in full effect.
- 141.14 Adopt a resolution authorizing execution of the Agreement for Hazardous Materials Consulting Services-County of Berks Service Annex, Pennsylvania between the County of Berks and Element Environmental Solutions, Adamstown, Pennsylvania to conduct a hazardous materials investigation of the exterior of the County Services Annex, 1040 Berks Road, Leesport, Pennsylvania at a not to exceed amount of \$2,125.00.
- 142.14 Adopt a resolution authorizing execution of the Certification Statement for County Children & Youth Social Services Programs for submission of Fiscal Year 2013/2014 3rd Quarter. This is part of Berks County Children & Youth Services' quarterly invoice to the Office of Children and Youth Families to receive reimbursement for expenditures.
- 143.14 Adopt a resolution authorizing execution of the Memorandum of Lease Amendment between Bruce J. Moll and the County of Berks for land located partially in Hereford Township and Washington Township for use as a tower site regarding the Berks County Emergency Radio Project.

- 144.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Memorandum of Understanding between the County of Berks and the Reading Area Water Authority (RAWA) which will allow the County to use RAWA's training room located at 1920 Kutztown Road, Reading, for the purpose of allowing the CareerLink Office for use as a temporary muster point for its personnel in the event of an evacuation of the CareerLink facility.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated May 13, 2014.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated May 13, 2014 for week ending May 14, 2014 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by First Deputy Controller Ronald Rutkowski.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken.
2. Robert J. Patrizio reported CHR (Complete HealthCare Resources) will attend to discuss private pay rates for the Heim and Chris Stress, Parks Director, will provide an update on Antietam Park and Angora Fruit Farm projects.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt had no further comments.

Commissioner Scott had no further comments.

Commissioner Leinbach had no further comments.

COMMENTS FROM THE FLOOR

Berks County Recorder of Deeds Frederick Sheeler reported that on a recent visit to see a relative at the Berks Heim, his relative told him her doctor wanted to put her in the best facility for her specialized treatment and recovery, and the doctor told her the Berks Heim was the best place.

There being no further business, the meeting adjourned at 10:29 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk