

Commissioners' Board Meeting Minutes June 7, 2018

The Berks County Board of Commissioners met in regular session on Thursday, June 7, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Barnhardt was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Merlin Weaver, President of Reading-Berks Association of REALTORS®, provided an update on the first quarter of the 2018 Berks County housing market. Mr. Weaver cited there have been about 1,300 listings a month which is down 32% from last year, and is primarily due to a low inventory. Mr. Weaver reported 1,459 homes were sold the first quarter of 2018 which is down 3% from last year. Mr. Weaver stated some of the economic factors affecting the market is the reentry of the boomerang buyer; a slowdown in construction; the rise of millennials, the largest since the 1960s, with the average age being 30; an increase in life expectancy, now up to 78.6, and immigration growth, all of which translates to more people and more houses that are needed.

Approval of Minutes

The minutes of May 31, 2018 Commissioners' Board Meeting were approved as presented.

Public Comment on Agenda Items

None.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 163.18 Adopt a resolution authorizing 2018 Appropriations in the amount of \$8,992 per listing dated June 4, 2018.
 - 164.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 7, 2018 as follows:

1. Authorize the appointment of Robert Cymbor to PC012773 Senior Financial Analyst – Budget and Finance Department, effective 6/20/2018. Rate of \$61,250/annually. Salary range Minimum \$43,333; Midpoint \$57,778; Maximum \$72,222. Replacement for Joseph Famiglietti who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 11400.
 2. Authorize the appointment of Kent Lloyd to Assistant Public Defender I – Public Defender's Office, effective 6/20/2018. Rate of \$49,200/annually. Salary range Minimum \$44,690; Midpoint \$59,587; Maximum \$74,483. Replacement for Paul Yessler who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
 3. Authorize the promotion of Barry Katzin, PC012953 Telecommunicator +6 to PC012458 Watch Officer – Department of Emergency Services, effective 6/13/2018. Rate of \$60,345/annually. Salary range Minimum \$42,507; Midpoint \$56,676; Maximum \$70,845. Replacement for Jodi Schrack who transferred. This request meets the criteria of the Hiring Policy. Budget 51100 – 36010.
 4. Authorize the utilization of a temporary agency for a Network Engineer – Information Systems, effective 6/8/2018. Rate not to exceed \$65.00/hour. Utilization of the temporary agency will cease when a candidate is hired to fill the Network Engineer position. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.
- 165.18 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid # 18-12-KS, a one year contract for Emergency Bridge Repairs: Equipment Rental, Material and Labor to be utilized by the Facilities department as follows:
- Mar-Allen Concrete Products, Inc.**
490 Millway Road
Ephrata, PA 17522
Total Estimated Annual Expenditure: \$150,969.00
- The County of Berks reserves the right to extend for two additional one year terms at the unit prices herein, upon mutual agreement of both parties.

- 166.18 Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to execute the Utility Clearance Data Form (D-419) pertaining to the Dreibelbis Station Covered Wooden Bridge (County Bridge #46B) rehabilitation project. This document certifies that all known utilities within the project limits have been accounted for and provides specific direction and coordination for the placement, replacement, relocation, adjustment or reconstruction of structures and facilities during construction.
- 167.18 Adopt a resolution authorizing the reappointment of the following members to the Berks County Workforce Development Board for three (3) year terms from July 1, 2018 to June 30, 2021:
- Debra A. Antol
Sweet Street Desserts, Inc.
- John M. DeVere
Education & Training Solutions, LLC
- Marianne Brown Egolf
F. M. Brown's Sons, Inc.
- Kristi Gage-Linderman
Gage Personnel Employment Services
- Pablo Tejada
Boys & Girls Clubs of America
- 168.18 Adopt a resolution authorizing the appointment of the following new members to the Berks County Workforce Development Board for three (3) year terms from July 1, 2018 to June 30, 2021:
- Auria Bradley, Director of Literacy Programs
Reading Area Community College
- Dr. Anne Zayaitz, Provost and Vice President for Academic Affairs, Kutztown University for Pennsylvania
- 169.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Software Sharing Agreement between the Information Systems of the County of Berks ("Berks") and the Information Systems of the County of Montgomery ("Montgomery") for the purposes of sharing software created by Berks with Montgomery regarding the electronic PFA sign-in system.

- 170.18 Adopt a resolution authorizing execution of Change Order No. 23 to the Motorola Solutions Contract (#10-23185/CR) which provides and updated maintenance cost matrix that corrects calculations in Motorola COs 21 and 22 approved by County Resolution No. 156-18 and 157-18 respectively. The result of the corrections is a reduction in total cost to the County in an amount of \$19,311.70 over a ten (10) year period.
- 171.18 Adopt a resolution ratifying, confirming and approving execution by the Board of Commissioners of a letter to the Berks County Industrial Development Authority offering support for the Industrial Sites Reuse Program Grant to assist with the costs associated to perform Act 2 reporting services for the remediation of the former pistol range at Route 183 and Aviation Road, Bern Township, Berks County, Pennsylvania. The cost of the project is \$22,210 of which 75% is reimbursed by State.
2. Motion authorizing ratification of and execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator per listing dated June 5, 2018. Commissioner Leinbach reported there are 12 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated June 5, 2018 for week ending June 6, 2018 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Commissioner Leinbach announced there would not be a Budget/Operations meeting this afternoon.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

None.

COMMISSIONERS' COMMENTS

Commissioner Scott

Commissioner Scott reported he would be attending the Public Hearing tonight at the Earl Township Elementary School at 6:30 p.m. regarding the possible expansion of the Rolling Hills Landfill, and will speak regarding the numerous issues confronting the County and the Boyertown area. Commissioner Scott remarked this issue has gone back

many years dealing with encroachment of trucks that travel through Boyertown that are too narrow for trucks to pass, damaging parked cars and is not good for economic development. Commissioner Scott also pointed out there is specific language in the disposal contract between the County and the Delaware County Solid Waste Authority that states the Authority must receive approval from the County before application is made, and the County has not given its approval. Commissioner Scott encouraged the public to attend, and if speaking, remember regulations rule, stick to the facts, stick to the law and force the DEP to apply the law and turn down the permit.

Commissioner Leinbach

Commissioner Leinbach mentioned yesterday, June 6, 2018 was the 74th Anniversary of D Day, the action that fundamentally changed and determined the outcome of World War II. Relating to WWII, Commissioner Leinbach played a portion of a paper recording his mother, who was Red Cross nurse volunteer, recorded in May 1946 at the Valley Forge General Hospital.

COMMENTS FROM THE FLOOR

None.

There being no further business, the meeting adjourned at 11:00 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk