

## **Commissioners' Board Meeting Minutes June 13, 2013**

The Berks County Board of Commissioners met in regular session on Thursday, June 13, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and announced the Pledge of Allegiance to the Flag will be led by the Children of the American Revolution (C.A.R.), Conrad Weiser Society.

### **Presentation**

Members of the Children of the American Revolution (C.A.R.), Conrad Weiser Society, presented information on the origination of the Flag, and what the stars, stripes and colors represent.

### **Approval of Minutes**

The minutes of June 6, 2013 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below. Commissioner Scott at that juncture clarified for the record that he is in favor of approving the entire Agenda with the exception of Item No. 172-13, advertisement of amending the Hotel Room Rental Tax, to which he voted NO. Commission Leinbach and Commissioner Barnhardt confirmed for the record, that they vote YES to the entire Agenda including item No. 172.13.
  - 166.13 Adopt a resolution authorizing 2013 Budget Transfers in the amount of \$78,316.00 and 2013 Appropriations in the amount of \$79,220.00 per listing dated June 10, 2013.
  - 167.13 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 13 , 2013 as follows:
    1. Authorize the utilization of a temporary agency for a Data Entry Clerk position – Treasurer's Office, effective July 9, 2013 through August 30, 2013. Position is

needed to assist with data entry associated with the processing of hunting licenses. Rate not to exceed \$16.00/hr. This request meets the criteria of the Hiring Policy. Budget 10000 – 11100.

- 168.13 Adopt a resolution authorizing execution of the Agreement with High Environmental Health & Safety Consulting, Ltd., for Lead and Asbestos Evaluations for the Bingaman and Caretakers House's at Antietam Lake Park at the not to exceed amount of \$3,000.00.
  - 169.13 Adopt a resolution authorizing execution of Addendum No. 2 to the Engineering Services Agreement #EA-137772-12 with N.E. Fisher & Associates to provide for professional post design services for the HVAC modifications to the existing corridor HVAC systems at the Berks Heim at the not to exceed fee of \$6,800.00.
  - 170.13 Adopt a resolution authorizing execution of a letter to the Pennsylvania Department of Environmental Protection requesting an extension of the Grant Agreement #4100056024, known as the Angora Road Trailhead and Hinnershitz Basin Stabilization at Antietam Lake Park to June 30, 2014. The grant is set to expire August 31, 2013, and is being requested due to delays in the permit process with the Department of Environmental Protection and the Section 106 review process with the Pennsylvania Historical and Museum Commission.
  - 171.13 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute Change Order No. 2 dated May 2, 2013 to the contract with Quandel Construction Group, Inc., for the Jail Infrastructure & Security Project, in the amount of \$52,123.44. This change order is a request for a lump sum fee adjustment to account for additional hours in preconstruction services to account for additional design consultations, constructability reviews, phasing schedule work and budget estimate iterations required due to re-bidding the project in March 2013.
  - 172.13 Adopt a resolution authorizing the Berks County Solicitor to advertise Ordinance No. 1-13 Amending and Modifying Ordinance No. 1-97, (Imposition of the Berks County Hotel Room Rental Tax).
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per

listing dated June 10, 2013. Commissioner Leinbach reported there are 10 contracts and referenced the departments.

3. Motion to authorize payments set forth on Controller's Office vouchers listing dated June 11, 2013 for the week ending June 12, 2013.

### **Reports**

1. County Treasurer Nelson Long, CPA, was absent, but submitted a prepared weekly Treasurer's report, which was read by Commissioner Leinbach.
2. The Controller's weekly report was presented by 1<sup>st</sup> Deputy County Controller Ronald Rutkowski.

### **REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Carl E. Geffken had nothing to report today.
2. Robert J. Patrizio reported that today's discussion will cover the Cadillac Tax projection and the implications and impact on the County; the HR Health Plan Enrollment Audit, a follow-up for not for profit funding for non-County entities, and if time permits discuss capital items for the Jail that have been previously denied.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt provided an update on his efforts with Ontelaunee Township and Wiley's Bridge. Commissioner Barnhardt commented that after a meeting in February the Township voted 3-0 to take the Bridge, but afterward rethought their position, wanting a guarantee from the County that the Bridge would last 25 years; a guarantee the County could not provide. Commissioner Barnhardt stated that at a meeting in May the County offered 4 options to the Township. Commissioner Barnhardt reported that on June 6, 2013, the Township Supervisors voted to not accept any of the proposals. Commissioner Barnhardt commented that at this point if there are no objections from the Commissioners or anyone else, the County will commence actions to remove the bridge. Commissioner Barnhardt cited that while Wiley's Bridge is not a historic bridge, there might be some individuals interested in obtaining pieces of the bridge. Commissioner Barnhardt commented on a conversation he had with Dale Derr regarding the recent move of the Veterans' Affairs Office to the BARTA Transportation Center. Commissioner Barnhardt reported that as of May 1 the Veterans' Affairs Office had received 1200 visitors for claims, citing that the total number for 2012 was only 2000, and that the Veterans' Affairs' Office expects to exceed that number by the end of the year. Commissioner Barnhardt commented it is very pleasing to see, and is a reflection of the dedication and fortitude of the staff at the Veterans' Affairs Office. Commissioner Barnhardt mentioned that BARTA has recently approved a preliminary feasibility study of the cost of transportation from Reading to the Lebanon VA Medical Center.

Commissioner Scott had no further comments.

Commissioner Leinbach introduced Tanner Fitzgerald of Boy Scout Troop 597, Douglassville, who attended the meeting and is working on his Citizenship Badge. Commissioner Leinbach followed up on the Flag Day presentation and offered his thoughts and comments on the meaning of the Flag and Flag Day.

There being no further business, the meeting adjourned at 10:35 A.M.

Respectfully Submitted,

---

Maryjo Gibson, Chief Clerk