

Commissioners' Board Meeting Minutes June 13, 2019

The Berks County Board of Commissioners met in regular session on Thursday, June 13, 2019, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Brinda Penyak, CCAP Deputy Director, and Wayne Baer, Executive Director of JDCAP (Juvenile Detention Centers Association of Pennsylvania), an affiliate of CCAP, attended the meeting to present two 2019 Criminal Justice System for the 21st Century Best Practices Awards to Berks County as follows:

1. The Juvenile Alternatives Program Award was presented to Berks County for the JusticeWorks YouthCare Program. Accepting the award were Dan Heit, Founder and President, and Dipesh Chauhan, M.A., Director of Program Development for Justice Works. Also attending were Justice Works staff members and Deputy Chief Juvenile Probation Officer Jeff Grego.
2. The CCAP Re-entry Award was presented to Berks Connections/Pretrial Services re-entry services. Accepting the award was Peggy Kershner and Nicolle Schnovel, Co-Executive Directors of Berks Connections/Pretrial Services, and integral members of their staff. It was noted that Berks County was the first to receive this first-time award.

**A copy of the Press Release is attached and provides further details of the Awards.

Approval of Minutes

The minutes of June 6, 2019 Commissioners' Board Meeting were approved as presented.

Commissioner Leinbach announced there was an Executive Session held yesterday, June 12, 2019 dealing with personnel, contract negotiations and litigation.

Public Comment on Agenda Items

None.

Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the Agenda as presented. Said motion was seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

191.19 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$642,734; 2018 Appropriations in the amount of \$1,108,574; 2019 Budget Transfers in the amount of \$323,876 and 2019 Appropriations in the negative amount of \$(1,680) per listing dated June 10, 2019.

192.19 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 13, 2019 as follows:

1. Authorize the utilization of a temporary agency for two (2) Data Entry Clerk positions – Treasurer's Office, effective July 8, 2019 through August 30, 2019. Positions are requested to assist with the increase in data entry associated with the annual processing of hunting licenses. Rate not to exceed \$17.00/hour. This request meets the criteria of the Hiring Policy. Budget 10000 – 11090.

193.19 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute two (2) contracts as a result of ITB# 19-12-JR Uniforms, for a period of one (1) year for the Department of Emergency Services, Berks County Residential Center, Parks Department, Sheriff Department and Jail System as identified herein:

Hess Embroidery & Uniforms

694 Reading Ave

West Reading, PA 19611

Line Item: 2,3,4,5,6,7,8,9,10,14

Total Estimated Expenditure: \$6,407.39

Weikel Sportswear Inc.

3100 St Lawrence Ave

Reading, PA 19606

Line Item: 1,12,13

Total Estimated Expenditure: \$2,109.00

The County of Berks reserves the right to extend the contracts for two (2) additional one (1) year terms at the unit prices herein, upon mutual agreement of both parties.

- 194.19 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute a contract for a three (3) year term as a result of the Request for Proposal #19-04-CN for APPRISE Program for the Berks County Area Agency on Aging as follows:

Berks Encore

40 N. 9th Street

Reading, PA 19601

Not to Exceed: \$113,000 per year

The County of Berks reserves the right upon mutual agreement of both parties to extend the agreement for two (2) additional one (1) year terms in accordance with the terms of the contract.

- 195.19 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 19-06-GW, a three (3) year contract for Tree Pruning and Removal Services to be utilized by the County of Berks as follows:

All Railroad Services Corp.

159 Hampton Point Drive, Suite 3

St Augustine, Florida 32092

Total Estimated Annual Expenditure: \$45,280.00

The County of Berks reserves the right to extend for two (2) additional one (1) year terms at the unit prices herein upon mutual agreement of both parties.

- 196.19 Adopt a resolution authorizing execution of the Amended and Restated HealthChoices Behavioral Health Agreement No. PSA-2863-06 for Fiscal Years 2019-2021.

- 197.19 Adopt a resolution authorizing the establishment of a Continuity of Operations Plan Committee ("COOP") for purposes of preparedness in dealing with emergencies and disasters occurring naturally or man-made to ensure the orderly and timely provision of program services from Berks County Agencies. Said Committee shall consist of the following County elected officials and department heads:

- A. Chief Administrative Officer
- B. Director, Department of Emergency Services
- C. Director, Facilities and Operations Department,
- D. Director, Human Resources Department
- E. Chief Information Officer, Information Systems Department
- F. Solicitor, Solicitor's Office
- G. Courts - Court Administrator
- H. Chief Financial Officer - Fiscal Administrator
- I. Elected Official, Designee selected by Row Officers.

And further authorize said Committee and/or designee, to develop and implement said COOP Plan, and develop and issue an RFI to assist with COOP Plan Validation and conduct first exercise.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated June 11, 2019. Commissioner Leinbach reported there are 4 contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated June 11, 2019 for week ending June 12, 2019 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams was absent. Deputy Treasurer Linda Weaver submitted the prepared weekly Treasurer's report.
2. County Controller Sandy Graffius was absent. The Controller's weekly report was presented by First Deputy Controller Ronald Rutkowski.

REPORT OF CHIEF FINANCIAL OFFICER

Robert Patrizio reported the meeting will begin at 2:00 p.m. and there will be an update on the 5 Year Forecast and a discussion on COCA funding.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman reported there will be two additional items discussed at the Budget Meeting both dealing with construction issues.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Barnhardt reported he attended *Strike Out the Stigma* event in support of *ruOK?* mental health program last evening at the Reading Phillies. It was a well-attended event.

Commissioner Barnhardt reported the 2020 Census Committee continues to meet, and recently hired Isabelle Montarosa through the Albright College Center for Excellence to perform community outreach.

Commissioner Barnhardt reported the latest edition of the *Response Magazine* has been released.

Commissioner Barnhardt was pleased to report after 3 months in operation, the Blue Cares Program has received 30 calls. A Blue Cares treatment counselor will go out with a police officer on opioid overdose calls and encourage the individual to seek treatment.

Commissioner Barnhardt reported as Chair of the Center for Excellence in Local Government at Albright College ("Center"), the Center will be making a presentation at the Annual CCAP Conference held in Berks County in August, and reported the Center

was contacted by Schuylkill County, and along with Senator Argall and several other State Representatives, will meet with the Schuylkill County Commissioners to let them know how the Center for Excellence works in collaboration with the county and local municipalities.

Commissioner Barnhardt announced there will be an Election Board Meeting immediately following the Commissioners Meeting at 11:00 a.m. where the election results will be certified.

Commissioner Scott

Commissioner Scott commented on an article he read this morning in the Reading Eagle regarding the impending closure of Sacred Heart Villa. Commissioner Scott noted this is evidence of the trend in the nursing home industry due to the falling demand because of alternatives in placement.

Commissioner Leinbach

Commissioner Leinbach reported he was invited to the White House Tuesday for a conference with county and local leaders where they discussed a number of important issues.

Commissioner Leinbach reported on Monday he was at the Reading Hospital for the announcement of a partnership between the Berks County Department of Emergency Services and Friends of Reading Hospital for the implementation of the countywide AED Registry.

ELECTED OFFICIALS' COMMENTS

None.

COMMENTS FROM THE FLOOR

Becky Ellis, a Berks County Parks and Recreation member, attended the meeting to ask Commissioner Leinbach and Commissioner Scott to vote against selling the Beidler House; commenting they should entertain comments from the public and listen to their constituents before making any decision. Ms. Ellis commented the amount of revenue a park produces should not be a driving force on whether to keep the park or sell it.

Donna Reed, a Reading City Councilwoman, also spoke in support of not selling the park, and asked the Board to consider new ways to generate revenue.

There being no further business, the meeting adjourned at 11:01 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk