

Commissioners' Board Meeting Minutes June 16, 2016

The Berks County Board of Commissioners met in regular session on Thursday, June 16, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were First Assistant County Solicitor Matthew J. Kloiber and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session held yesterday, June 15, 2016 to discuss personnel issues.

Approval of Minutes

The minutes of June 9, 2016 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 169.16 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$341,111.00 and 2016 Appropriations in the amount of \$279,490.00 per listing dated June 15, 2016.
 - 170.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 16, 2016 as follows:
 1. Authorize the utilization of a temporary agency for two (2) Data Entry Clerk positions – Treasurer's Office, effective July 11, 2016 through September 2, 2016. Positions are requested to assist with the increase in data entry associated with the annual processing of hunting licenses. Rate not to exceed \$17.00/hr. This request meets the criteria of the Hiring Policy. Budget 10000 – 11090.
 - 171.16 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 16-27-KS, a one (1) year contract for propane to be utilized by the Department of Emergency Services, Jail System, Parks & Recreation and Facilities as follows:

Amerigas Propane L.P.

3927 E. Newport Road

Gordonville, PA 17529

Fixed Rate of Overhead Per Gallon (1a & 2a): .6200

Total Estimated Annual Expenditure: \$24,690.40

The County of Berks reserves the right to extend the Contract for two (2) additional one (1) year terms upon mutual agreement of both parties.

- 172.16 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 16-29-KS, two, one year contracts for medical beds and mattresses to be utilized by Berks Heim as follows:

Medline Industries Holdings, LP

54 Sugar Creek Center Blvd. # 30

Sugarlane, TX 77478

Estimated Annual Expenditure: \$196,544.00

Line Items: 1c,2c,3c,5,6,and 7

Allstate Medical

34 35th Street

Brooklyn, NY 11232

Estimated Annual Expenditure: \$3,418.00

Line Item: 4

The County of Berks reserves the right to extend for two (2) additional one (1) year terms in accordance with the terms of the agreement, upon mutual agreement of both parties.

- 173.16 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute two (2) one (1) year contracts as a result of ITB# 16-26-JR, for furniture to be utilized by the Berks County Residential Center and Berks County Jail as follows:

Norix Group Inc.

1800W. Hawthorne Lane, Suite N

West Chicago, IL 60185

Total Estimated Expenditure: \$12,726.28

Line Items: 1, 2, and 3

All A Board Inc.

395 Dabbs House Rd

Richmond, VA 23223

Total Estimated Expenditure: \$1,039.00

Line Items: 4, 5, and 7

The County of Berks reserves the right to extend for two additional one year terms in accordance with the terms of the agreement, upon mutual agreement of both parties.

- 174.16 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute one, two year contract as a result of Request for Proposal #16-11-HS Workforce Innovation and Opportunity Act (WIOA) Youth Education and Workforce Services Program as follows:

Arbor E&T, LLC d/b/a ResCare Workforce Services

9901 Linn Station Road
Louisville, Kentucky 40223

Not to exceed amount - \$773,372.00 per year

The County of Berks reserves the right upon mutual agreement of both parties to extend the agreement in accordance with the terms of the contract.

- 175.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Memorandum of Understanding between the County of Berks and the City of Reading for the allocation of \$15,871.00 from the 2016 Edward Byrne Memorial Justice Assistance Grant. This is an annual grant applied for by the City of Reading and shared with the District Attorney's Office. The funds will be used for equipment, supplies, training investigative expenses and payment of overtime wages and helps supplements the cost to maintain and support public safety by delivering professional and dependable investigative services.

- 176.16 Adopt a resolution authorizing execution of the Program Management Agreement for The Emergency Food Assistance Program (TEFAP) between the County of Berks and the Pennsylvania Department of Agriculture for a five (5) year period and provides State funds to purchase, transport, store and distribute food to qualified Program participants and supplements efforts of food pantries and food bank operated by the Greater Berks Food Bank.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 14, 2016. Commissioner Leinbach reported there are 7 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated June 14, 2016 for week ending June 15, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA was attending a conference and was absent. Commissioner Leinbach read the prepared weekly Treasurer's report.

2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

1. Robert J. Patrizio reported at today's Operations Meeting the Commissioners will receive an update on the five (5) year forecast, a Department of Emergency Services capital request for the Fire Training Center, an update from Facilities on the Solar Array Feasibility Study for North Campus and a discussion on a request from the Sheriff regarding fleet replacement.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reminded everyone Sunday is Father's Day and wished all the Fathers Happy Fathers' Day.

Commissioner Scott shared information on recent articles he read in the newspaper of increases in school taxes in the Boyertown, Conrad Weiser, Oley and Muhlenberg School Districts. Commissioner Scott stated this is something that is occurring all over the County, and shows that Berks County is a high real estate tax County.

Commissioner Scott commented on another recent article regarding Marcellus Shale that answered a question he had regarding the tax drilling fees and shows Berks County will be getting less revenue from the gas drilling tax fee.

Commissioner Leinbach commented he recently received a LinkedIn message from a local business person involved in development who stated he has done well outside of Berks County, but not in the County because of the high school taxes in Berks County. Commissioner Leinbach reported counties are benefiting from two programs offered by NACo; the U.S. Community Purchasing Program, a purchasing consortium that has saved counties about \$252 million, and the Living Healthy Discount Program that has saved Berks County over \$1 million since 2007.

Commissioner Leinbach reported we were recently notified by CCAP that due to the strong financial condition of the CCAP Unemployment Compensation Trust, Berks County will receive an \$113,486 dividend payment in June.

COMMENTS FROM THE FLOOR

No comments today.

There being no further business, the meeting adjourned at 10:20 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk