

Commissioners' Board Meeting Minutes

June 28, 2012

The Berks County Board of Commissioners met in regular session on Thursday, June 28, 2012, at 10:30 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott and Commissioner Kevin S. Barnhardt in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of June 19, 2012 Commissioners' Workshop and June 21, 2012 Commissioners' Board Meetings were approved as presented.

Consent Agenda Items

1. Commissioner Scott commented that since there have been no changes since Tuesday to the Consent Agenda items with the exception of item 20, which was added to the Contract Agenda, he motioned to approve the entire Consent Agenda Items as presented. Commissioner Barnhardt seconded the motion and all voted unanimously to approve the items listed below:

210.12 A. Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$63,961.00 per listing dated June 22, 2012.

211.12 B. Adopt a resolution authorizing Human Resources Recommendation per listing dated June 26, 2012 as follows:

1. Authorize the appointment of Lori Kramer to PC011134 Internal Auditor – Controller, effective 7/11/2012. Rate of \$47,500/annually. Salary range Minimum \$38,641; Midpoint \$51,521; Maximum \$64,402. Replacement for John Frie who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11120.
2. Authorize the promotion of Diane Edwards, PC010805 Deputy Director – YDC/ICE to PC011070 Executive Director – YDC/ICE, effective 6/27/2012. Rate of \$76,000/annually. Salary budgeted \$72,763/annually. Salary range Minimum \$57,798; Midpoint \$77,064; Maximum \$96,330. Replacement for Kenneth Borkey who separated. This request meets the criteria of the Hiring Policy. Budget 52013 – 32200.

- 212.12 C. Adopt a resolution authorizing execution of the Renewal Notification letter dated April 4, 2012 from Vision Benefits of America, which extends the County's Managed Vision Care Contract for an additional twenty-four (24) month period beginning July 1, 2012 through June 30, 2014.
- 213.12 D. Adopt a resolution authorizing the award and Director of Contracts & Procurement to execute as a result of Invitation to Bid #12-3-KSJR, Food Provisions, four contracts for a period of six months for the Jail System as follows:
1. Benjamin Foods
1001 S. York Road
Hatboro, PA 19040
Line Items - 1,4,7,8,9,13,14,18,19,21,22,25,27,31,35,36,37,40,41,43,44,46,48,49,50,58,61,62,71,74,76,77,79,80,82,83,84,86,87,88,89,92,93,97,98,99,101,105,108,110,117,118,119,120,123,124,127,128,130,131,133,134,136,138,141,142,144,148,149,153,155,156,157,159,160,162,163,168,169,170,172,173
Estimated Six Month Expenditure: **\$319,412.89**
 2. Feesers, Inc.
5561 Grayson Road
Harrisburg, PA 17111
Line Items - 2,3,5,6,26,42,59,60,64,72,95,96,100,104,126,152,164
Estimated Six Month Expenditure: **\$42,797.86**
 3. National Food Group, Inc.
DBA CSV Sales, Inc.
46820 Magellan Dr., Suite A
Novi, MI 48377
Line Items - 15,17,45,55,56,65,81,122
Estimated Six Month Expenditure: **\$385,733.30**
 4. Karetas Foods, Inc
John Friedmann, President
1012 Tuckerton Court
Reading, PA 19605
Line Items - 23,24,28,29,30,32,33,34,38,39,47,51,52,53,54,63,70,73,75,78,90,94,102,103,106,109,111,112,113,114,115,116,125,129,132,154,158,161,165,166,167,171,174,175
Estimated Six Month Expenditure: **\$143,699.50**
- 214.12 E. Adopt a resolution authorizing execution of the Hazardous Material Emergency Response Preparedness Assessment Update for calendar year 2011.
- 215.12 F. Adopt a resolution authorizing execution of the following Change Orders to the Pyramid Network Services, LLC, Agreement

regarding the Berks County Emergency Radio Project:

1. Change Order No. 01-06 dated June 6, 2012 in the additional amount of \$59,979.97 for pre-construction analysis for Mt. Penn, Hamburg and North Campus sites.
 2. Change Order 01-07 dated June 7, 2012 in the additional amount of \$8,216.10 which represents the sign package for the vast majority of the tower sites.
 3. Change Order 01-08 dated June 15, 2012 in the additional amount of \$88,655.11 and represents the construction at City Hall.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated June 25, 2012.
 3. Motion to authorize payments set forth on Controller's Office vouchers listing dated June 26, 2012 for the week ending June 27, 2012.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Eileen Hobbs, Manager of Accounting and Financial Reports.

Non-Consent Items

A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the Non-Consent item listed below and includes approval of item 20 to the Contract Agenda.

Commissioners

- 216.12 G. Adopt a resolution ratifying and confirming a letter signed by the Board of Commissioners authorizing Carl E. Geffken, Chief Operating Officer for the County of Berks, to approve grant applications for the Bulletproof Vest partnership between the County of Berks and the United States Department of Justice.

Facilities

- 217.12 H. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to TransSystems, Langhorne, Pennsylvania, granting an extension of time for completion of the preliminary design phase of the Buttonwood Street Bridge rehabilitation project until September 30, 2012. This extension is to allow for an additional period of time for review and approval of certain remaining preliminary design items (Design Field Review,

Environmental Clearance) prior to the start of final design. This extension has been reviewed and endorsed by the County's contracted bridge engineer.

- 218.12 I. Adopt a resolution approving the Drawings Authorizing Acquisition of Right-of-Way as prepared by professional engineers with McTish, Kunkel & Associates and pertaining to parcels of land affected by the Christman Road Bridge Replacement Project in Greenwich Township, Berks County, Pennsylvania.

Emergency Services

- 219.12 J. Adopt a resolution authorizing execution of the Access Easement Agreement between Lonnie P. and Danielle A. Merkel and the County of Berks in regard to the Berks County Emergency Response Radio Project-Cumru Tower Site.

Solicitor

- 220.12 K. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Notice of Filing and the Declaration of Taking, and any and all documents associated with such action, of certain property situate along T-558, Tilden Township, Berks County for expansion of the Berne Station Bridge, and further authorizes the County Solicitor to file the Declaration of Taking. Commissioner Scott questioned Solicitor Miller will it be necessary to take certain property associated with this project. Solicitor Miller commented that three of the four property owners have signed easements with the fourth owner acknowledging the need for the easement, but due to a dispute with his neighbor is refusing to sign.

Comments from the Floor

Commissioner Leinbach provided an update of the block grant proposal currently taking place in Harrisburg.

There being no further business, the meeting adjourned at 10:48 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk