

## **Commissioners' Board Meeting Minutes June 29, 2017**

The Berks County Board of Commissioners met in regular session on Thursday, June 29, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **PRESENTATIONS**

- Diane Price, Chair of the Berks County Armed Forces Day Parade, thanked the Commissioners, Berks County Sheriff's Department and Department of Veterans Affairs for their support of this year's 69<sup>th</sup> Annual Armed Forces Day Parade. Ms. Price noted this is the oldest Armed Forces Day parade in the country, dating back to 1948, and she would like to see a huge turnout for next year's 70<sup>th</sup> Annual Parade scheduled May 19, 2018.
- 2017-2018 Berks County Dairy Princess Taylor Pool introduced the following members of the Dairy Princess Court who attended the meeting today to observe National Dairy Month and to help kick-off the Annual Employee Ice Cream Social; Berks County Li'l Miss Dairy Princess Malaina Rhoads, and Berks County Dairy Ambassadors Mikayla Davis, Haley Evans, Natalie Grumbine, Kristin Johns and Stephanie Younker. Ms. Pool presented a report on the economic conditions facing the Dairy Industry over the past few years, and how local dairy farmers will continue to handle issues impacting the dairy industry. Ice cream will be served to County Employees immediately following the Commissioners' Meeting.

### **Approval of Minutes**

The minutes of June 22, 2017 Commissioners' Board Meeting were approved as presented.

Commissioner Leinbach announced there was an Executive Session held yesterday, June 28, 2017 to discuss personnel issues and contract negotiations.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 188.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$119,969; 2017 Budget Transfers in the amount of \$18,857 and 2017 Appropriations in the amount of \$284,717 per listing dated June 27, 2017.
  - 189.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 29, 2017 as follows:
    1. Authorize the appointment of Zachary Smith to Assistant Public Defender I – Public Defender's Office, effective 7/12/2017. Rate of \$46,500/annually. Salary range Minimum \$44,690; Midpoint \$59,587; Maximum \$74,483. Replacement for Julianne Danchak who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
    2. Authorize the appointment of Clarisol Saez to Bilingual/HAVA Coordinator – Election Services, effective 7/12/2017. Rate of \$39,000/annually. Salary range Minimum \$37,751; Midpoint \$50,334; Maximum \$62,918. Replacement for Ana Arias who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11050.
    3. Authorize the promotion of Andrew Weber from PC012265 Sergeant to PC013023 Lieutenant/PREA – Jail System, effective 7/12/2017. Rate of \$66,554/annually. Salary range Minimum \$50,282; Midpoint \$67,043; Maximum \$83,803. Replacement for Miguel Castro who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
  - 190.17 Adopt a resolution authorizing execution of Change Order No. 19 to Contract No. 10-23185/CR with Motorola Solutions, Inc. This is a zero dollar Change Order and will formally transition the Berks County Public Safety Radio Network ("Project") from implementation (deployment) services to lifecycle support services (warranty and lifecycle support), and will settle any un-reconciled contract disagreements to date.

- 191.17 Adopt a resolution authorizing execution of the Pennsylvania Emergency Management Agency State Fiscal Year 2017/2018 Radiation Emergency Response Fund Grant Agreement between the Pennsylvania Emergency Management Agency (PEMA) and the County of Berks in the amount of \$32,955.00 to be used for the development of a detailed fixed nuclear emergency response plan for areas surrounding nuclear electric generation facilities.
- 192.17 Adopt a resolution authorizing Krista McIlhaney, Administrator for Berks County Children and Youth Services, to execute the Agreement for Information Exchange between the Pennsylvania State Police, Administrator of the Commonwealth Law Enforcement Assistance Network ("CLEAN"), and Berks County Children and Youth Services ("Agency"), for the County of Berks, to allow the Agency electronic access to CLEAN.
- 193.17 Adopt a resolution authorizing the Chief Administrative Officer to electronically execute and submit any and all documentation pertaining to Grant applications requiring execution by the Chief Administrative Officer on behalf of the County of Berks.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 27, 2017. Commissioner Leinbach reported there are 9 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated June 27, 2017 for week ending June 28, 2017 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio reported there will be a discussion with Ken Pick on the proposed acquisition by the Redevelopment Authority of 35 N. 6<sup>th</sup> Street, Reading; a discussion with ICE and BCRC concerning the 4<sup>th</sup> Floor, and the process to pay vendors if there is another State Budget impasse.

Mr. Patrizio advised the Commissioners that he just locked in the remaining 25% of electric rate that will save about \$40,000 on the County's electric bill. A copy of the report from Edge Insights is attached to the minutes.

**REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman congratulated the Dairy Princesses and her Court and praised them for giving their personal time on behalf of the Dairy Industry.

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt provided an update from the 422 Task Force Meeting reporting that Brian Gottschall and the police departments impacted by the construction project are working on the best and safest procedures to respond to potential accidents and emergency incidents in their municipalities.

Commissioner Barnhardt reminded everyone to consider the importance of next Tuesday, The 4<sup>th</sup> of July.

Commissioner Scott was happy to report that as a result of the letter the Commissioners voted last week to send to the Secretary of PADEP, he received a phone call from Boyertown Mayor Marianne Deery who informed Commissioner Scott a meeting has been scheduled to discuss the disposition of funding from DEP to Rolling Hills and the Borough of Boyertown.

Commissioner Leinbach reported relative to last week's presentation on the Berks County Budget, the Pennsylvania Commission on Crime and Delinquency ("PCCD") has voted to suspend reimbursements to counties for Sheriff and Deputy Sheriff Education and Training, resulting in another hit to counties, and asked the Budget Director to look into the impact of this action.

Commissioner Leinbach recognized and thanked Donna Hey, Training/HRIS Specialist in Human Resources, for organizing the Annual Employee Ice Cream Social, and Donna Werley and the Dairy Princesses and Ambassadors for doing a great job representing Berks County.

Commissioner Leinbach wished everyone a Happy 4<sup>th</sup> of July and to focus on the liberties and freedoms we enjoy and to be proud of America.

**COMMENTS FROM THE FLOOR**

Shannon Kozik, West Reading, read and submitted a prepared statement directed to Commissioner Scott regarding his comments last week concerning privatizing the Jail. A copy of the statement is attached.

Marie Bonds, Reading, talked about her current living situation at the YMCA. Commissioner Leinbach asked Christine Sadler to follow-up with Ms. Bonds after the meeting.

There being no further business, the meeting adjourned at 10:51 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk