

Commissioners' Board Meeting Minutes July 9, 2015

The Berks County Board of Commissioners met in regular session on Thursday, July 9, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Also present were First Assistant County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson. Commissioner Leinbach was attending the NACo Annual Conference in Charlotte, North Carolina.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of July 2, 2015 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
 - 176.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated July 9, 2015 as follows:
 1. Authorize the promotion of Lindsay Paduano from PC010625 County Caseworker II to PC010650 County Caseworker Supervisor – Children and Youth Services Department, effective 7/15/2015. Rate of \$50,915/annually. Salary range Minimum \$40,357; Midpoint \$53,809; Maximum \$67,262. Replacement for Kristen Preece who transferred. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.
 2. Authorize the promotion of Jason Burke from PC010349 Correctional Officer to PC011010 Director of Training – Jail Systems, effective 7/15/2015. Rate of \$61,235/annually. Salary range Minimum \$42,852; Midpoint \$57,136; Maximum \$71,420. Replacement for Kyle Russell who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
 3. Authorize the utilization of a temporary agency for a Data Entry Clerk position – Treasurer's Office, effective

July 20, 2015 through August 28, 2015. Position is requested to assist with the increase in data entry associated with the annual processing of hunting licenses. Rate not to exceed \$16.50/hr. This request meets the criteria of the Hiring Policy. Budget 10000 – 11090.

- 177.15 Adopt a resolution authorizing Brian Gottschall, Director of Berks County Department of Emergency Services, to execute on behalf of the Berks County Board of Commissioners, the Grant Agreement between the Pennsylvania Emergency Management Agency (PEMA) and East Central Pennsylvania Counter Terrorism Task Force For U.S. Department of Homeland Security Federal Fiscal Year (FFY) 2015 State Homeland Security Grant Program. This is an annual grant the Terrorism Task Force has received since 1998. PEMA has changed the process for submission of the Grant and now will be submitted electronically and must be signed by a representative from each member county.
- 178.15 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute a letter to McTish, Kunkel & Associates, 3500 Winchester Road, Suite 300, Allentown, PA 18104 granting an extension of time for completion of the construction phase inspection services pertaining to the Berne Station Bridge (County Bridge 61A) replacement project until August 28, 2015. This extension is requested in order to complete all remaining project documentation as part of the required post-construction closeout services. There are no additional costs associated with this extension of time.
- 179.15 Adopt a resolution authorizing the appointment of the members listed on Attachment A to the Berks County Workforce Development Board effective July 1, 2015 with individual terms to expire on the dates indicated on Attachment A. This action is administrative in nature to comply with new federal Workforce Innovation and Opportunity Act (WIOA) requirements for WDB members.
- 180.15 Adopt a resolution authorizing execution of the Grant Agreement-State Food Purchase Program between the Commonwealth of Pennsylvania, Department of Agriculture and the County of Berks to participate in the State Food Purchase Program on behalf of the Greater Berks Food Bank, 117 Morgan Drive, Reading, Pennsylvania, for a five (5) year term beginning July 1, 2015 and terminating June 30, 2020. The funds from the Program are used to purchase, transport, store and distribute food to Program participants.

- 181.15 Adopt a resolution authorizing execution of the Certification Statement for County Children & Youth Social Service Programs to the Office of Children, Youth and Families (OCYS), Department of Public Welfare for Fiscal Year 2014/2015, 3rd quarter (January to March 2015).
2. Motion authorizing Kevin S. Barnhardt as Vice Chair of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated July 7, 2015. Commissioner Barnhardt reported there was 24 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated July 7, 2015 for week ending July 8, 2015 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken commented that Resolution No. 177.15 approving Brian Gottschall to execute the Grant Agreement with PEMA was due to a change in the grant process and had to be completed in a tight timeline. Mr. Geffken also reported there was a small grant awarded to the Parks Department from the Pennsylvania Park and Recreation Society and was previously authorized by the Board. Mr. Geffken reported the grant is in the amount of \$1,500.00 with no County match and will be used for outdoor recreation programs. Mr. Geffken reported on behalf of Bob Patrizio, the Controller and himself, to inform the Board of Commissioners and County residents that the impact of the State Budget impasse on the County, especially on cash flow to County Agencies, particularly Children & Youth Services and Mental Health/Developmental Disabilities, could be devastating should the impasse last past the end of August. Mr. Geffken commented the County could possibly not receive over \$31 million dollars which could result in cutting services or defer payments and would hit the vulnerable of the population. Mr. Geffken stated that due to sound financial condition of the County, there is enough money in reserve to cover the costs until at least the end of August.
2. Robert J. Patrizio was absent.

COMMISSIONERS' COMMENTS

Commissioner Scott commented that the County went through the delay payments to human service providers about three years ago, and suggested that the service provider contracts should include a clause addressing that in the event grant funding is delayed or compromised to the County then the County would have the right to delay payments to the providers. Carl Geffken advised Commissioner Scott that since the last time, the Procurement Department added that provision to all human service contracts.

Commissioner Scott reported he would be going to Harrisburg Monday accompanying the County attorneys and experts to attend a meeting with the Department of Environmental Protection (DEP) regarding current litigation with the DEP, seeking to compel the DEP to finally draft and implement a State Implementation Plan to control ambient levels of lead in the air in Berks County to comply with Federal regulations.

Commissioner Barnhardt commented he participated in the annual 4th of July Parade in Wyomissing, which was moved from July 4th to July 5th due to the weather, and there was an amazing turnout.

Commissioner Barnhardt, in response to recent negative newspaper articles regarding the Berks County Residential Center, which currently houses over 80 undocumented immigrants, praised the dedicated staff working at the facility, who works with the residents to learn English and prepare them for release when they qualify for asylum. Commissioner Barnhardt mentioned this as he doesn't want that to be lost on the hard work the staff performs daily.

There being no further business, the meeting adjourned at 10:24 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk