

Commissioners' Board Meeting Minutes July 25, 2013

The Berks County Board of Commissioners met in regular session on Thursday, July 25, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were First Assistant Solicitor Christine M. Sadler and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

PRESENTATION

Stephen B. Weber, Berks County Court Administrator, read on behalf of President Judge Yatron and Judge Parisi, a Proclamation recognizing the week of July 21-27, 2013 as Pretrial, Probation and Parole Supervision Week. Mr. Weber reported that Berks County has over 10,000 individuals under supervision and it is the mission of Probation and Parole Officers to help them integrate back into the community. Mr. Weber introduced Robert Williams, Chief Probation and Parole Officer, and Nicole Schnovel, Director of Berks County Pre-Trial Services. Mr. Williams commented on the dedication and professional service his staff provides, adding they are the perfect example of public servants. Ms. Schnovel commented that her office and staff provides the Judges with information they need to enforce and implement bail.

Approval of Minutes

The minutes of July 18, 2013 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 217.13 Adopt a resolution authorizing 2013 Appropriations in the amount of \$2,209.00 per listing dated July 22, 2013.
 - 218.13 Adopt a resolution authorizing Human Resources Recommendations per listing dated July 25 , 2013 as follows:
 1. Authorize the utilization of a temporary agency for the Fiscal Manager position – Area Agency on Aging, effective 7/29/13. Rate not to exceed \$37.00/hr.

Utilization of the temporary agency will cease when the Fiscal Manager position is filled. This request was reviewed and has met the criteria of the Hiring Policy. Budget 28000 – 23150.

2. Authorize the utilization of a temporary agency for the Senior Payroll Analyst position – Budget & Finance Department, effective 7/25/13. Rate not to exceed \$29.90/hr. Utilization of the temporary agency will cease when the Senior Payroll Analyst position is filled. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11400.
 3. Authorize the appointment of Jessica N. Beisswanger to PC011025 Employment Counseling Specialist – Domestic Relations, effective 8/14/13. Rate of \$38,000/annually. Salary budgeted \$40,096/annually. Salary range Minimum \$33,969; Midpoint \$45,292; Maximum \$56,614. Replacement for Marianna Giuffre who transferred. This request meets the criteria of the Hiring Policy. Budget 24000 – 26280.
- 219.13 Adopt a resolution authorizing tax forgiveness of 2011 County taxes, including penalties and interest, for 112 Mulberry Street (PIN #08-5317-77-00-7985), Reading, Pennsylvania which is owned by The Central Pennsylvania African American Museum (CPAAM).
- 220.13 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Memorandum of Understanding, Criminal Justice Unified Case Management (CJ-UCM) Program Agreement between the County Commissioners Association of Pennsylvania and the County of Berks to implement and maintain a unified criminal justice case management system within and between Pennsylvania counties.
- 221.13 Adopt a resolution authorizing execution of the 2013-2014 Medical Assistance Transportation Program (MATP) Program Grant Agreement and Assurance of Compliance with the Department of Public Welfare for administration of funds in accordance with MATP Instructions and Requirements, Title 55, Pennsylvania Code, appointing BARTA the manager of the MATP Program.
- 222.13 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute letters of extension to the 2003 Disposal Capacity Agreements which extends the term of the Agreement until

Michael Mountz	Borough representative (Shillington Borough)
Troy Bingaman	2nd Class Township representative (Exeter Township)
Tony Sacco	1st Class Township representative (Cumru Township)
Dale Ann Farina	Industry representative (Metro Bank)
Josh Clements	Private solid waste industry representative (A.J. Blosenski)
Tom Showman	Private scrap/recycling representative (Elk Environmental)
Brian Clements	Citizen representative
Charles Mowbray	Citizen representative
Jane Meeks	Recycling Coordinator

Jane Meeks commented that York County Solid Waste Authority submitted a Petition to add their Resource Recovery Facility to the County Solid Waste Management Plan (Plan). Ms. Meeks stated that in accordance with Section 503 of Municipal Waste Planning, Recycling and Waste Reduction Act (Act 101), and prior to preparing a plan or plan revisions for submission to the Department of Environmental Protection, the County shall submit a copy of the proposed plan revision to SWAC for review and comments.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated July 22, 2013. Commissioner Leinbach commented there were 6 contracts and referenced the departments
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated July 22, 2013 for the week ending July 24, 2013 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer Nelson Long, CPA, did not attend the meeting but submitted a prepared weekly Treasurer's report which was read by Commissioner Leinbach.
2. The Controller's weekly report was presented by Eileen Hobbs, Manager of Human Services & Accounting.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken was on vacation.

2. Robert J. Patrizio reported that at today's Budget meeting the Commissioners will receive a bond compliance update, a cash flow update for the period ending June 30, 2013 and discuss select items from the 2014 Budget.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported that he and his Executive Assistant Katie Daley, were invited on a farm tour by George Moyer, Larry Gelsinger and Paul Zimmerman, and visited the farms of Ralph Moyer, who operates a dairy farm; Richard and Carol Reed, who operate an alpaca farm; Tom and William Palmer, who operate a beef cattle farm; and John Bicksler, who operates a chicken farm. Commissioner Barnhardt extended his thanks and appreciation to the Bethel Township Board of Supervisors who voted Monday night to approve the zoning amendment which allows the County to move forward with the Emergency Radio Project. Commissioner Barnhardt praised them for their dedicated public service. Commissioner Barnhardt reported that the County received a Resolution from Lower Alsace Township acknowledging the subdivision of the parcel of lands of John Evans as it pertains to the "toe of the dam" located at the Antietam Lake Park.

Commissioner Scott had no additional comments today.

Commissioner Leinbach expressed his appreciation to Bethel Township, especially Herb Zechman and Randy Haag. Commissioner Leinbach also offered his sympathies to the family of Mary Ann Chelius Smith, who was a founding member of Reading Area Community College. Commissioner Leinbach reported that at the NACo conference last week the following were a few of the serious discussions that were held. The filing of bankruptcy by the City of Detroit; one of the issues the Transportation Committee discussed was where the Harbor funds that are generated through taxes through the shipping industry are going; c) continue to have serious discussions on municipal bonds; and d) reported the Northeast Caucus of Counties focusing on issues that are unique to the Northeast section of the United States, more particularly the submission of a resolution supporting a complete overhaul of the electric grid.

There being no further business, the meeting adjourned at 10:38 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk

**NOTE: This meeting was not recorded due to technical difficulties experienced by Berks County Community Television.