

## **Commissioners' Board Meeting Minutes July 26, 2012**

The Berks County Board of Commissioners met in regular session on Thursday, July 26, 2012, at 10:30 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott and Commissioner Kevin S. Barnhardt in attendance. Also present were First Assistant County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag and announced the Commissioners participated in an Executive Session dealing with real estate matters.

### **Approval of Minutes**

The minutes of July 17, 2012 Commissioners' Workshop and July 19, 2012 Commissioners' Board Meetings were approved as presented.

### **Consent Agenda Items**

1. Commissioner Scott commented that as there is nothing new on the Consent Agenda Items which have been reviewed and discussed Tuesday, he moved to approve the Consent Agenda as published. Commissioner Barnhardt seconded the motion and all voted unanimously to approve the items listed below:
  - 239.12 A. Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$957,604.00 per listing dated July 20, 2012.
  - 240.12 B. Adopt a resolution authorizing and directing that any surplus, calculated as of the end of each year, beginning with the year ended December 31, 2011 be transferred to the general fund from the ICE enterprise fund.
  - 241.12 C. Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of ITB# 12-6-LE, a one (1) year contract for Microfilming Services for the County of Berks Clerk of Courts as follows:

Information Management Resources  
1104 Fernwood Avenue, Ste 401  
Camp Hill, PA 17011

**Estimated Annual Expenditure - \$38,471.00**

The County reserves the right to extend the contract for two additional one-year terms upon mutual agreement of both parties at the unit prices herein.

- 242.12 D. Adopt a resolution authorizing the County to agree to provide the City of Reading a 20% local grant match of fund for the Federal Assistance to Firefighters Grant Program to aid local fire and EMS agencies and their municipalities in the purchase of mobile radios needed for the new public safety radio system.
- 243.12 E. Adopt a resolution authorizing the County to agree to provide the Womelsdorf Volunteer Fire Company a 20% local grant match of funds for the Federal Assistance to Firefighters Grant Program to aid local fire and EMS agencies and their municipalities in the purchase of mobile radios needed for the new public safety radio system.
- 244.12 F. Adopt a resolution amending Resolution No. 168-12 dated May 17, 2012, which authorized execution of the Agreement with MKSD, LLC, of Allentown, Pennsylvania to provide architectural, mechanical, electrical, structural, plumbing and waste water engineering services for the ICE renovation project, to reflect the **total reimbursable expenses** in the not to exceed amount of \$8,000.00 bringing the total contract amount to \$86,000.00. The reimbursable expenses are incorporated in the Agreement as Exhibit B-Fee Proposal, but not added into the resolution language.
- 245.12 G. Adopt a resolution authorizing execution of the 2011-2012 Equitable Sharing Agreement and Certification of the federal drug forfeiture money received and spent by the Berks County District Attorney's Office for fiscal year ending June 30, 2012.
- 246.12 H. Adopt a resolution authorizing the appointment of Robin Costenbader-Jacobson, Reading, PA, to the Reading Public Library Board of Trustees for a term expiring December 31, 2014. This is a replacement for John Caltagirone.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated July 23, 2012.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated July 24, 2012 for the week ending July 25. Commissioner Barnhardt motioned to approve the Controller's Office vouchers, seconded by Commissioner Scott and all voted unanimously to approve.

### Reports

1. In the absence of County Treasurer Nelson Long, CPA, Commissioner Leinbach read the submitted prepared weekly Treasurer's report.

2. The Controller's weekly report was presented by Richard Miller, Manager of Auditing.

### Reports of Commissioners

Commissioner Barnhardt reported that with the assistance of GMI First, and the efforts of the Parks Department and the Fraternal Order of Police (FOP), the FOP fountain located on the grounds of the Gruber Wagon Works is repaired and operational.

Commissioner Barnhardt commented that he met with the Library Board this morning regarding the Community Foundation Task Force Report and again reassured the members of the Board that the County will not be implementing the Plan. Commissioner Barnhardt suggested sending a letter to the County Library Directors.

Commissioner Scott commented that he attended part of the meeting and confirmed the County does not share most of the Foundation's recommendations. Commissioner Scott further commented there are private firms that will operate libraries and have been successful. Commissioner Scott reported that 20% of the costs are for the Reading Public Library and its 3 branches.

Clerk of Court James P. Troutman questioned what kind of use does the main branch and the 3 branches receive. Commissioner Barnhardt responded the main branch is heavily used, especially during the school year for after school care for the youth.

Commissioner Leinbach commented that some of the challenges the County faces are how the system is structured and funds distributed. Commissioner Leinbach further stated that from the 3.2 million dollars the County gives to the Library System, the County distributes \$900,000.00 to the City Library based on an Agreement. Commissioner Leinbach commented that the County needs to look at the distribution status and who is doing what, and who is the most logical entity to manage the work. Commissioner Leinbach agreed the Commissioners should send a letter to the Library Board members firmly stating that at this time the County does not intend to implement the Task Force's recommendations.

Michelle Kircher, Executive Assistant to Commissioner Scott and a Library Board Member, clarified that where member libraries received one part of the funding, the Reading Library System gets 4 parts of the money, pointing out that the 3 branches are treated as separate entities under the funding distribution.

There being no further business, the meeting adjourned at 10:52 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk