

## **Commissioners' Board Meeting Minutes July 26, 2018**

The Berks County Board of Commissioners met in regular session on Thursday, July 26, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session held yesterday, July 25, 2018 to discuss litigation and personnel.

### **Approval of Minutes**

The minutes of the July 19, 2018 Commissioners' Board Meeting were approved as presented.

### **Public Comment on Agenda Items**

None.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 210.18 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$44,553 per listing dated July 23, 2018.
  - 211.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Subordination, Non-Disturbance and Attornment Agreement with TD Bank, N.A., and the Tenant Estoppel Certificate required as part of a financial transaction between Directlink and TD Bank. The County entered into a Lease on April 4, 2008 with Directlink for office space occupied by the Berks County Emergency Services Department, and this Lease requires the County to provide these documents upon request.
  - 212.18 Adopt a resolution authorizing execution of a letter of support to the Office of Strategic Planning and Policy, Pennsylvania Housing Finance Agency for the Grant Application of Berks Connections/Pretrial Services for the Home4Good program.

- 213.18 Adopt a resolution authorizing execution of the Lease Extension Agreement between Mark Hathaway and Pam Hathaway and the County of Berks for property located at 136 N. 8<sup>th</sup> Street, Reading, Pennsylvania, for purposes of accomplishing Title IV-B Child and Family Services Improvement and Innovation Act goals to improve the quality of monthly caseworker visits with children who are in foster care.
- 214.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Agreements for Professional Services for the following Court appointed parent's counsel for clients requiring representation in proceedings involving the Berks County Children and Youth Agency:
- Todd Allen Reiner Mays
  - Gregory Ghen
  - P. David Maynard
  - Kelly Kline
  - Christine Boyer
  - Mary Favinger
  - Emily Cherniack
- The Agreements are for a one (1) year term ending December 31, 2018 and may be extended with the consent of the attorney, the President Judge and the County of Berks.
- 215.18 Adopt a resolution authorizing the appointment of Jenny Batista, Shillington, Pennsylvania, to the Berks County Housing Authority Board to fill the remainder of a five (5) year term which will expire on December 31, 2022.
- 216.18 Adopt a resolution authorizing the appointment of Yvonne Stroman, Reading, Pennsylvania, to the Berks County Mental Health/Developmental Disabilities Advisory Board for a three (3) year term which will expire on December 31, 2021.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated July 24, 2018. Commissioner Leinbach reported there are 12 contracts and referenced the departments. Commissioner Scott questioned item 11, the contract for processing credit card payments, noting it seems like a lot of money, and secondly, why is it estimated. Kelly Laubach, Director of Contracts and Procurement, reported there are a limited number of vendors who provide this service, and the County has gone out for bids in the past. Ms. Laubach noted we have been working with Elavon for a number of years and they have reduced their fee. Ms. Laubach also reported the County is piggy-backing on a Maryland State contract. Commissioner Scott was satisfied with Ms. Laubach's explanation.

3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated July 24, 2018 for week ending July 25, 2018 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, was attending another meeting. Commissioner Leinbach presented the prepared weekly Treasurer's report.
2. County Controller Graffius was absent. The Controller's weekly report was presented by Keri Bollinger, Senior Governmental Accountant.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio was absent at this time. Commissioner Leinbach reported the Budget Meeting will begin at 2:00 p.m. and there will be a discussion on a Facility Fleet Management Proposal and a five (5) year forecast discussion. Commissioner Barnhardt announced he would like to have a discussion on a potential Bridge transfer.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

No report.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt reported he met with a representative from the State 211 Association, staff from the Berks County Department of Emergency Services and the United Way to discuss the perceived confusion regarding 211 service calls at the 911 Call Center, and announced there are now refrigerator magnets that delineates why you call the two services.

Commissioner Barnhardt also commended the Board for supporting the Mt. Penn Preserve Council of Governments, and reported they held their first official meeting last night and appointed Board Members, chairs of various committees, and are moving forward on some of the initiatives.

Commissioner Barnhardt announced next Tuesday, July 31, 2018 there will be a public meeting in the Commissioners' Boardroom with federal and state representatives to talk about the 422 By-Pass reconstruction project.

#### **Commissioner Scott**

Commissioner Scott read a letter the Commissioners received from the Oley Township Board of Supervisors regarding their opposition to proposed expansion of the Rolling Hills Landfill. The letter asked the Commissioners to take action by asking the Department of Environmental Protection ("DEP") to deny the application for expansion.

Commissioner Leinbach

Commissioner Leinbach reminded everyone about the Reading Rad Sport Race happening August 4<sup>th</sup> and 5<sup>th</sup> in Reading and West Reading, stating they are still in need of volunteers.

**COMMENTS FROM THE FLOOR**

Crystal Kowalski, Wyomissing, had questions about the Budget Meeting she attended last week, and the process the Commissioners will use in determining not-for-profits and for profit entities who bid on the Berks Heim.

Commissioner Leinbach again reminded Ms. Kowalski that this process has temporarily been put on hold until mid-September, and asked Ms. Kowalski to wait until the process moves forward and there is an actual list of approved bidders.

Claudia Strauss, Berkshire Heights, asked about a letter the Commissioners sent to the residents of the Berks Heim in May advising the residents of the possible sale of the Berks Heim, and if the new facility would be a Medicaid accepting facility. Solicitor Sadler responded that there will be certain language in the agreement to protect that population of the County.

There being no further business, the meeting adjourned at 10:35 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk