

Commissioners' Board Meeting Minutes July 31, 2014

The Berks County Board of Commissioners met in regular session on Thursday, July 31, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of July 24, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 218.14 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$146,737.00 and 2014 Appropriations in the amount of \$10,000.00 per listing dated July 25, 2014.
 - 219.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated July 31 , 2014 as follows:
 1. Authorize the appointment of Jessica Brown to PC013020 Assistant Public Defender I – Public Defender, effective 8/13/2014. Rate of \$44,000/annually. Salary range Minimum \$41,227; Midpoint \$54,969; Maximum \$68,711. New position created by Salary Board on 6/19/2014. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
 - 220.14 Adopt a resolution authorizing execution of the Certification Statement for County Children & Youth Social Services Programs to the Pennsylvania Office of Children, Youth & Families for FY 2013/2014 4th Quarter.
 - 221.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Equitable Sharing Agreement and Certification to the

U.S. Department of Justice and U.S. Treasury Department of the Federal drug forfeiture money received and spent by the District Attorney's Office for fiscal year ending June 30, 2014.

- 222.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Agreement for Consulting Engineering Services between the County of Berks and Gannett Fleming, Inc., d/b/a Vertical Transportation Excellence, Philadelphia, Pennsylvania, to provide consulting services for the County of Berks Elevator Modernization Project at a flat fee of 525,821.00. The amount listed on the agenda was not accurate. Commissioner Leinbach reported there a number of different projects included in this Agreement with some located at the North Campus and some downtown which will ultimately bring the contract amount to \$921,586.00. Commissioner Leinbach provided a detailed breakdown of the various project amounts. It should be noted that the County will be entitled to a deduct change order for the Construction Management (\$525,821.00) fees should the County decide to engage a different CM firm.
- 223.14 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute Change Order No. 13 to the Agreement with Gordon H. Bayer, Inc. (AIA-147529-13) in the amount of \$75,013.00. This Change Order to furnish labor and materials associated with the installation of a rooftop safety railing system around recently replaced rooftop HVAC units for the Berks County Jail Infrastructure & Security Upgrades Project. This work was not included in the design documents but was identified during a preliminary inspection by the local Codes official as being required given the proximity of the rooftop units to the roof edges. Cost includes all labor and materials to perform the work with the exception of the post grout, which will be tracked under Change Order 14. This Change Order has been reviewed and endorsed by the Architect and Construction Manager. Funding is to be provided by project contingency reserves.
- 224.14 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute Change Order No. 14 to the Agreement with Gordon H. Bayer, Inc. (AIA-147529-13) in the amount of \$14,364.00. This Change Order is to furnish labor and materials associated with grouting the railing posts in as many as eighty-four (84) areas pursuant to the installation of a rooftop safety railing system at a unit price of \$171.00 per area. Areas requiring grout to be used must be signed off by the CM in order to verify the work and allow for billing against the Unit Price allowance. When the installation of the railing system is complete, the remaining Unit Prices that were not used will be

credited to the County via a balancing Change Order. This Change Order has been reviewed and endorsed by the Architect and Construction Manager. Funding to be provided by project contingency reserves

- 225.14 Adopt a resolution authorizing execution of the Amendment to AIA B101-2007 Agreement between the County of Berks and MKSD, LLC, Allentown, to provide architectural, mechanical, electrical and plumbing engineering services for the renovation of the 4th Floor at the Berks County Residential Center for the Immigration and Customs Enforcement Family Shelter Program at a not to exceed amount of \$123,200.00 in regard to the Services Annex 4th Floor Fit-out Project, and further authorizes Ryan Hunter, Director of Facilities & Operations, to execute the Letter of Authorization to MKSD Architects, LLC, Allentown, Pennsylvania to proceed with the scope of work associated with this project as stated above.
- 226.14 Adopt a resolution authorizing execution of the Professional Services Agreement between the County of Berks and Kleckner Laucks Architects, PC, Shillington, Pennsylvania to prepare architectural drawings and design for the proposed 30' x 30' pavilion for Gring's Mill, Bern Township at a not to exceed amount of \$1,595.00. Commissioner Barnhardt commented contributions from the Run for Sam fundraiser will pay for this project.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated July 29, 2014. Commissioner Leinbach reported 16 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated July 29, 2014 for week ending July 30, 2014 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Grazyna Nykiel, Senior Government Account Team leader.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken announced the many activities occurring this weekend throughout the Berks County Park System.

2. Robert J. Patrizio did not attend the meeting. Commissioner Barnhardt reported the Commissioners will be discussing the NACO Health Discount Dental Program, the annual SWAP and the June cash flow update.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt commented that tonight Red Rose Transit Authority will vote yes or no to continue on the path of moving ahead on the merger of two transit agencies. Commissioner Barnhardt commented that both Authorities and Boards of Commissioners must have a comfortable feel for the merger, and there will be some intense meetings between now and October before the final presentation. Commissioner Barnhardt commented the BARTA vote was 7 to 1 on Monday, and is hoping for similar vote from Red Rose tonight.

Commissioner Scott reported on an assignment that he has been working on with representatives from Children and Youth Services and attorneys and representatives from other agencies and municipalities throughout the Commonwealth regarding the impact of placement of unaccompanied juveniles recently arrived in United States. Commissioner Scott commented the concern is the influx will deprive local agencies of the local resources on hand to address the needs of U.S. citizen children who are delinquent or dependent, and who require specific care, and are crowding out local children because the Federal government pays a higher daily rate. Commissioner Scott commented a lot of work and research is being done in order to deal with this issue.

Commissioner Leinbach reported there is a new government website listed under U.S. Department of Health and Human Services that takes you to site for Office of Refugee Resettlement and gives a state by state count of how many unaccompanied children have been placed in various states. Commissioner Leinbach commented that his decision on the merger between BARTA and Red Rose Transit Authority depends on the details he has requested and received. Commissioner Leinbach stated 2 major issues to be dealt with are the sharing of costs and details of board governance. Commissioner Leinbach needs to see a 50/50 sharing of costs, the board makeup, how the new organization will function; it must have a regional focus and won't be overly weighted towards either County. Commissioner Leinbach commented we have to look at all aspects of this proposed merger as it is a very important decision economically, from a commuter standpoint and from a taxpayer standpoint. Commissioner Leinbach commented he attended the 16th Anniversary celebration of Crime Alert Berks County held at A to Z Vacuum this morning, and continues to be amazed with the business support from Berks County.

There being no further business, the meeting adjourned at 10:24 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk