

Commissioners' Board Meeting Minutes August 14, 2014

The Berks County Board of Commissioners met in regular session on Thursday, August 14, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Commissioner Mark C. Scott was out of the office. Also present were First Assistant County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session held Friday, August 8, 2014 regarding litigation.

Approval of Minutes

The minutes of August 7, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:

- 236.14 Adopt a resolution authorizing 2014 Appropriations in the amount of \$18,042.00 per listing dated August 8, 2014.
- 237.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated August 14, 2014 as follows:
 1. Authorize the appointment of Brianne Gring to PC011025 Employment Counseling Specialist – Domestic Relations, effective 8/27/2014. Rate of \$38,950/annually. Salary budgeted \$38,950/annually. Salary range Minimum \$33,969; Midpoint \$45,292; Maximum \$56,614. Replacement for Jessica Beisswanger who transferred. This request meets the criteria of the Hiring Policy. Budget 24000 – 26280.
- 238.14 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute a contract as a result of Request for Proposal 14-22-KL, Professional Services for Upgrade from Oracle E-Business Suite (EBS) 12.0.6 to 12.1.3, as follows:

Applications Software Technology Corporation

1755 Park Street, Suite 100
Naperville, IL 60563
Total Cost (Not to Exceed): \$192,500

Any additional work outside the scope of the services will be based upon a time and materials basis at \$150 per hour. Travel, if required for the services will be billed on an actual basis and shall be in accordance with the County of Berks travel policy.

- 239.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute Amendment No. 2 to Agreement No. PC-1888-04 between the County of Berks and Otis Elevator Company to extend the Agreement and continue Amendment No. 1 for a period of eleven months until July 7, 2015. The amendment modifies the fee provision to \$7,750.00 per month beginning August 7, 2014 and ending July 7, 2015.
- 240.14 Adopt a resolution authorizing Ryan Hunter, Director of Facilities & Operations, to execute Change Order No. 04 in the amount of \$53,961.00 to the AIA-147532-13 Agreement with Wescott Electric, Inc. for the Berks County Jail Infrastructure & Security Upgrades Project. This Change Order is to furnish labor and materials required to provide UPS dedicated receptacles and power to the remote computers at the officer stations, Control Room, Medical Department, Intake, etc. This revision is to ensure un-interrupted power to the GUI and Video workstations. There are zero (0) additional schedule days associated with this Change Order. This Change Order has been reviewed and endorsed by the Architect and Construction Manager. Funding is to be provided by project contingency reserves.
- 241.14 Adopt a resolution authorizing Ryan Hunter, Director of Facilities & Operations, to execute Change Order No. 004 in the amount of \$48,795.14 to the AIA-132429-12 Agreement with Quandel Construction Group, Inc. for the Sanatorium Abatement & Demolition Project. This Change Order is for a final and balancing lump sum fee adjustment to account for additional hours in Construction Phase and Closeout services due to the extension of the project based on winter delays. The contractual substantial completion date was extended for sixty-six (66) calendar days as a result of the impact the winter of 2013-14 had on exterior construction, and the CM remained on site to provide supervision of construction as required.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated August 12, 2014. Commissioner Leinbach reported there are 5 contracts and referenced the departments.

3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated August 12, 2014 for week ending August 13, 2014 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken had no comments today.
2. Robert J. Patrizio reported the Commissioners would be discussing a follow-up on the Route 222 North project; a review of the Children & Youth Services needs based budget narrative and an update on the progress of Courthouse Façade project.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt provided an update to the joint Board Meeting with Red Rose Transit Authority and BARTA yesterday stating it looks like there is a potential to dissolve both agencies and form a new agency. Commissioner Barnhardt reported one of the positives is there are no outstanding bonds or debts on either balance sheet, but it must be determined if there are any outstanding claims against either agency. Commissioner Barnhardt commented the new board will consist of 5 members from each County and the meetings would be held the last Wednesday of the month and will alternate between meeting locations. Commissioner Barnhardt also asked the current Board members, employees and staff at both Agencies and the public for the need of a new name for the business. Commissioner Barnhardt announced the next meeting will be held August 27, 2014.

Commissioner Leinbach announced that Friday, August 22, 2014 at 4:00 p.m. there will be a special dedication ceremony at Stonecliff Park which is being dedicated to the memory and to honor Colonel Thomas Duggan from Reading who is one of 3 POW MIAs from Berks County.

There being no further business, the meeting adjourned at 10:22 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk