

Commissioners' Board Meeting Minutes September 1, 2016

The Berks County Board of Commissioners met in regular session on Thursday, September 1, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of August 25, 2016 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. Enactment of County Ordinance:

04-2016 AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERKS, PENNSYLVANIA APPROVING AN INTEREST RATE MANAGEMENT PLAN; APPROVING THE FORM OF AN INTEREST RATE MANAGEMENT AGREEMENT RELATING TO ITS GENERAL OBLIGATION BONDS SERIES C OF 2010 (FEDERALLY TAXABLE – ISSUER SUBSIDY – BUILD AMERICA BONDS) (THE “BONDS”); AUTHORIZING THE PROPER OFFICERS OF THE COUNTY TO EXECUTE AND DELIVER THE INTEREST RATE MANAGEMENT AGREEMENT; APPROVING THE MAXIMUM RATE OF INTEREST PAYABLE BY THE COUNTY UNDER THE INTEREST RATE MANAGEMENT AGREEMENT AND THE METHOD OF CALCULATING THE RATE OF INTEREST PAYABLE BY THE COUNTERPARTY UNDER THE INTEREST RATE MANAGEMENT AGREEMENT; APPROVING THE TERM OF THE INTEREST RATE MANAGEMENT AGREEMENT; COVENANTING TO PAY THE PAYMENTS OF THE COUNTY UNDER THE INTEREST RATE MANAGEMENT AGREEMENT; AUTHORIZING THE PREPARATION OF AMENDED DEBT SERVICE SCHEDULES FOR SAID BONDS, IF NECESSARY; AUTHORIZING THE PREPARATION OF A

TRANSCRIPT OF PROCEEDINGS TO BE FILED WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER NECESSARY DOCUMENTS AND THE TAKING OF OTHER NECESSARY ACTION IN CONNECTION WITH THE FOREGOING.

Michael Vind, Financial S&Lutions, LLC, attended the meeting and reported that this matter was discussed at a recent Budget Meeting and is being presented now because of the historic low interest rates, and allows the County to lock in currently low interest rates so that in 2020 the County is guaranteed an approximate \$4 million in savings.

2. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

244.16 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$272,291.00 and 2016 Appropriations in the amount of \$7,630.00 per listing dated August 29, 2016.

245.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated September 1, 2016 as follows:

1. Authorize the appointment of James Chadwick Schnee to PC010000 First Assistant County Solicitor – Solicitor's Office, effective 9/14/2016. Rate of \$84,000/annually. Salary range Minimum \$62,078; Midpoint \$82,771; Maximum \$103,464. Replacement for Matthew Kloiber who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11020.
2. Authorize the transfer of Susan Quinn, PC013072 Business Process Analyst – Information Systems to PC011101 Fiscal Officer I – Children and Youth Services, effective 9/14/16. Rate of \$47,988/annually. Salary range Minimum \$37,133; Midpoint \$49,510; Maximum \$61,888. Replacement for Kim Styer who transferred. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.
3. Authorize \$200 uniform/clothing allowance for Lieutenants and Sergeants – Jail System, per attached listing, effective for the pay of 10/4/2016. Budget 10000 – 12090.

246.16 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to

Bid #16-17-KO a contract for the 2016 Resurfacing Projects as identified herein:

New Enterprise Stone & Lime Co.

621 Martindale Road

Ephrata, PA 17522

Base Bid Amount: \$476,683.70 –

-Swiftwater Lane (Palisades Drive to Paving Notch)

-County Welfare Road (Palisades Drive to Hilltop Road and Prison Road to Upper Van Reed Road/W. Leesport Road)

-Berks Road (County Welfare Road to Camp Joy Driveway)

-Berks County Fire Training Center (Paved Area)

Add Alternate #1: \$53,212.33 –

Additional work at the Berks County Fire Training Center, which includes wheel stops, curbing, removal of existing timber retaining wall and installation of new concrete retaining wall.

Total Base Bid and Alternate: \$529,896.03

The address of vendor was incorrect on published Agenda and has been corrected.

- 247.16 Adopt a resolution authorizing John Adams, Berks County District Attorney, to execute the Agency Affiliation Agreement with Alvernia University for the purpose of providing experiential learning for Science and Math students in the Forensic Services Internship program.
Commissioner Leinbach reported the Commissioners had received an explanation from the Solicitor who is confident the County is protected by this Agreement.
- 248.16 Adopt a resolution authorizing execution of the Medical Assistance Transportation Program (“MATP”) signature page for the 4th Quarter (April 1, 2016-June 30, 2016) MATP Report (2015/2016 Fiscal Year).
- 249.16 Adopt a resolution authorizing execution of the FY 2016/2017 MATP Participation Grant Agreement and the Grant Allocation letter. There are no significant changes from prior years except the allocation amount has increased from \$1.8 million to almost \$2.4 million over FY 15/16.
- 250.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a revised Application for Municipal Recycling Program Performance Grant to the Pennsylvania Department of Environmental Protection, Bureau of Waste Management for Calendar Year 2015. Tilden Township has decided not to move forward with the implementation of its Recycling Program and will not be submitting an application for performance grants.

Therefore the County is eligible to add the materials collected in Tilden Township to the County's Performance Grant application. The review Performance Grant Application is for a total weight of 5,938.18 tons increasing the Grant amount by approximately \$16,400.00.

- 251.16 Adopt a resolution authorizing the appointment of Thomas P. Lopata, Oley, Pennsylvania, to the Rolling Hills Landfill Advisory Council. This is a replacement for James Lumley who is deceased.
3. There was no contract Agenda this week.
 4. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated August 30, 2016 for week ending August 31, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Grazyna Nykiel, Sr. Governmental Accountant-Team Leader.

REPORT OF CHIEF FINANCIAL OFFICER

Commissioner Leinbach reported the Budget Meeting will begin at 1:30 today and there will be a discussion on the Solid Waste Landfill fees and a Capital Plan update. Mr. Patrizio added if time allows there will be an update to the budget discussions for 2017.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman had no formal report, but asked for a brief Executive Session immediately following the Commissioners' Meeting to discuss personnel matters, and does not expect any official action to be taken.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt read a letter sent to the Board of Commissioners from a resident of the Berks Heim who had high praise and compliments for her stay at the Berks Heim. Commissioner Barnhardt remarked the letter is a tribute to the management firm CHR and the Berks Heim employees who keep the Berks Heim a five star rated nursing facility.

Commissioner Scott had no further comments.

Commissioner Leinbach commented CCAP has formed an Election Reform Task Force to deal with the issue of election reform in Pennsylvania. Commissioner Leinbach read an article from the Capital Wire that addressed the outdated Election Code and the cost of setting up elections in Pennsylvania, stating that CCAP is calling on the State Legislature to consider some changes in the Pennsylvania Election Code.

Commissioner Leinbach reminded everyone this Saturday is the annual Hamburger Festival in Hamburg, and it is a nationally recognized event drawing about 25,000 to 35,000 people.

Commissioner Leinbach commented this past Sunday he was privileged to ride his motorcycle in the 23rd Ride for Freedom event, which began in Womelsdorf and ended at Veteran's Memorial in City Park. Commissioner Leinbach estimated there were 1,500 motorcycles, and this was the first year all three families of the POW/MIA's attended the ceremony.

Commissioner Leinbach commented this weekend we celebrate Labor Day, and mentioned in a congratulatory letter he had written to East Penn Manufacturing, he wrote that the strength of a company is the team of employees who work there, and this holiday we celebrate the men and women that are the labor force in America.

COMMENTS FROM THE FLOOR

No public comments today.

There being no further business, the meeting adjourned at 10:28 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk