

Commissioners' Board Meeting Minutes September 20, 2018

The Berks County Board of Commissioners met in regular session on Thursday, September 20, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

The Board of Commissioners and Jane Meeks, Executive Director of the Berks County Solid Waste Authority, presented a Commendation to Joseph S. Spencer and United Document Destruction & Storage Company for paper shredding events held since the fall of 2009, solely and without charge to the County of Berks and the Berks County Solid Waste Authority ("Authority").

Charles Mowbray, Chairman of the Authority, mentioned the Authority holds two special collection events each spring and fall for household waste and paper shredding at the Recycling Center that have become very popular with Berks County residents. The Authority is very appreciative of the donation of services Joe and United Document Destruction provides, that not only helps the Authority and County, but the environment. Mr. Spencer commented he was born and raised in Berks County and loves Berks County and wanted to help the residents, and was more than happy to Jane with a difficult situation, and thought it was a good way to give back to the community.

Approval of Minutes

The minutes of September 13, 2018 Commissioners' Board Meeting were approved as presented.

Public Comment on Agenda Items

None.

Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the agenda as presented. Said motion was seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

- 255.18 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$424,877 and 2018 Appropriations in the amount of \$205,325 per listing dated September 17, 2018.
- 256.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated September 20, 2018 as follows:
1. Authorize the promotion of Kari Bollinger from PC012347 Senior Governmental Accountant to Senior Governmental Accountant – Team Lead – Office of Controller, effective 9/12/2018. Rate of \$67,770.48/annually. Salary range Minimum \$45,194; Midpoint \$60,258; Maximum \$75,323. This is an amendment to last week's recommendation due to the annual salary being inadvertently miscalculated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11120.
 2. Authorize the appointment of Lavanya Kalam to PC013173 Oracle Application Developer – Information Systems, effective 9/26/2018. Rate of \$85,000/annually. Salary range Minimum \$56,684; Midpoint \$75,579; Maximum \$94,474. Replacement for Kalyani Syamala who separated. This request meets the criteria of the Hiring Policy. Budget 10000-11170.
- 257.18 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 18-17-KS, a one (1) year contract for the Transportation of Voting Machines to be utilized by Elections Services as follows:

**Glose Moving and Storage Inc.
d.b.a O'Brien's Moving & Storage**

7066 Snowdrift Rd.
Allentown, PA 18106

Estimated annual Expenditure - \$44,000.00

The County reserves the right to extend the contract for two additional one-year terms upon mutual agreement of both parties at the unit prices herein.

- 258.18 Adopt a resolution authorizing execution of the RASA ("Rights and Services Act") Grant Application (#29298) to the Pennsylvania Commission on Crime and Delinquency ("PCCD") in the amount of \$529,108 in federal funds for a two year (2) period beginning January 1, 2019 through December 31, 2020. This grant covers the cost of salary, benefits and other expenses for the District Attorney's Victim/Witness Unit.

- 259.18 Adopt a resolution authorizing execution of the Juvenile Probation Victim/Witness unit Grant Application (#29196) to the Pennsylvania Commission on Crime and Delinquency ("PCCD") in the amount of \$214,362 in state and federal funding for a two (2) year period beginning January 1, 2019 through December 31, 2020. This grant covers partial funding for two probation officers who work with victims and witnesses in Juvenile Court.
- 260.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Memorandum of Understanding between the County of Berks and Birdsboro Borough, Caernarvon Township, Robeson Township and Union Township ("municipalities") to provide for the joint financing by the municipalities for the Berks County Planning Commission to produce a Joint Municipal Comprehensive Plan Update for the municipalities. Commissioner Barnhardt thanked Exeter Township for agreeing to accept transfer of the Bridge.
- 261.18 Adopt a resolution authorizing the appointment of Kelly Kulp, Birdsboro, Pennsylvania, to the Berks County Mental Health/Developmental Disabilities Board for a three (3) year term expiring December 31, 2021.
- 262.18 Adopt a resolution authorizing execution of the U.S. Department of Homeland Security Federal Fiscal Year 2018 State Homeland Security Grant Program Agreement between the Pennsylvania Emergency Management Agency ("PEMA") and the East Central Pennsylvania Counter Terrorism Task Force ("Subrecipient"), which includes the counties of Berks, Columbia, Luzerne, Montour, Northumberland, Schuylkill and Wyoming. Said Agreement sets forth the responsibilities between PEMA and the Subrecipient for the disbursement and use of funds supporting the planning, training, preparedness and response needs to address acts of terrorism and other catastrophic events.
- 263.18 Adopt a resolution of the Board of Commissioners authorizing Brian A. Gottschall, Director of Berks County Emergency Services, as their designated representative to electronically sign, submit and complete any required reporting documents, as they become available in electronic format, for the PA State Homeland Security Grant, Hazardous Materials Response Fund and Radiation Emergency Response Fund.
- 264.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the 2018 County Video Program Agreement between CGI Communications, Inc., Rochester, NY, and the County of Berks to produce a promotional video at no cost to the County.

- 265.18 Adopt a resolution authorizing execution of the Extension to Lease Agreement between T.E.H. Management LLC, Reading, Pennsylvania, and the County of Berks, to lease a portion of 101 N. 9th Street, Reading, for a six (6) month term for Magisterial District Court 23-1-03 (Scott).
- 266.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Bridge Transfer Agreement between the County of Berks and Exeter Township, transferring County ownership of Althouse Mill Bridge #45A ("Bridge") to Exeter Township, upon completion of the widening and replacement of the Bridge, and is 80% federal, 15% state and 5% County funded.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated September 18, 2018. Commissioner Leinbach reported there are 21 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated September 18, 2018 for week ending September 19, 2018 and the payment of electronic transfers and employee payroll.

Commissioner Leinbach noted that going forward the full Agenda packet will be posted on the County's website; however, only the Agenda will be printed and distributed at the public meeting.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. County Controller Graffius was absent. The Controller's weekly report was presented by Deputy Controller Ronald Rutkowski.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio reported the Budget/Operations meeting will begin at 3:00 p.m. and there will be a discussion by the Director of Children & Youth Services regarding CYS provider rates.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

None.

COMMISSIONERS' COMMENTS**Commissioner Barnhardt**

Commissioner Barnhardt announced there will be an Election Board meeting today at 11:00 a.m., and the Board will consider 3 polling place changes in Reading, Exeter and Tulpehocken Townships; and review and possibly approve a request from Oley Township to place a ballot question on the November ballot seeking support for a library tax to provide funds for a new library in Oley Township.

Commissioner Barnhardt reminded everyone of the Walk for Recovery and Soberstock being held this Saturday in the City and ending at the City Park Band Shell.

Commissioner Barnhardt announced the first printed edition of the Mount Penn Preserve Newsletter has been released, and thanked all members of the COG, municipal staff and Planning Commission staff for a job well done.

Commissioner Scott

Commissioner Scott reported he received an interesting article from a constituent regarding the spotted lanternfly. The article suggests the milk weed plant is poisonous to the spotted lanternfly, but doesn't appear poisonous to any other insects, including the monarch butterfly.

Commissioner Scott commented on the current controversy occurring at City Hall concerning the termination of the Managing Director and City Solicitor. As Commissioner Scott has stated in the past, he believes the current City Charter should be rewritten, because the Charter currently requires an applicant for the Managing Director to live in the City that precludes qualified individuals from applying for that position. Commissioner Scott noted Mr. Steckman had to move into the City from another county to qualify for the job.

Commissioner Leinbach

Commissioner Leinbach mentioned he will also be attending and participating in Soberstock.

Commissioner Leinbach stated as a result of yesterday's shooting at a district justice office in Fayette County, and the ax attack incident that occurred last week here at the Services Center, he is reiterating his support for armed sheriff deputies to be placed in the lobby of the Services Center and Courthouse. Commissioner Leinbach said the Sheriff is working on a cost proposal for the Board, noting public safety sometimes trumps costs.

ELECTED OFFICIALS' COMMENTS

None.

COMMENTS FROM THE FLOOR

Crystal Kowalski, Wyomissing, questioned if there is an exact date that visits at the Berks Heim are scheduled. Solicitor Sadler responded there is no date scheduled, and no tours of the facility are scheduled.

Claudia Strauss, Berkshire Heights, questioned if currently the County's voting machines have paper backup.

Commissioner Leinbach responded we don't currently generate paper ballots, but we did budget this year for new voting machines and are waiting for the State to certify the systems.

There being no further business, the meeting adjourned at 10:40 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk