

Commissioners' Board Meeting Minutes September 24, 2015

The Berks County Board of Commissioners met in regular session on Thursday, October 1, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were First Assistant County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Denise Sticha, Library System Administrator, and Ivy Group representatives Nancy Davis, David Belanger and Tom Kurtz, presented the results of the Ivy Group's Audit/Assessment of the Berks County Public Libraries, the Reading Public Library and District Library Center.

Ms. Davis commented this report is the result of research and a study conducted over the last year and a half and the project goal was the over-all improvement of the Berks County Library System (System), the Reading Public Library (RPL) and the District Library Center (DLC) for the benefit of the taxpayers of Berks County. The study sought input from Trustees and Directors of BCPL member libraries, elected officials of the County and City, as well as staff of both the RPL and the System. Ms. Davis reported the Assessment shows an overlap of services between the System and RPL.

Mr. Balanger reported on the technology findings of the Assessment which recommended a long range technology plan, standardizing equipment, consolidating technical support at one location and appointing a technology director.

Mr. Kurtz addressed the financial management aspects of the Audit which recommended the System should prepare an annual program budget, and base distribution of funds on population served versus a flat rate. Mr. Kurtz commented the System should encourage local municipalities to step up their funding.

Commissioner Leinbach commented that this is not a public hearing today, and asked that comments be limited to the Report, and reserved his remarks until everyone had a chance to comment.

Commissioner Barnhardt appreciated the efforts of the Ivy Group, and is encouraged by the three year plan, agreeing that more of the services and programs need to be more efficient.

Commissioner Scott commented the report focused on the System being underfunded and local municipal support is lacking. Commissioner Scott feels the County stands up well as a county in its support of the Library.

Commenting on the report were Renee Dietrich, President of the Reading Public Library Board of Directors, who stated the RPL Board has not had a chance to review the report,

but will cooperate with all the organizations for the best of the public. Susan Magee-Bibi, System Youth Services Coordinator, spoke on behalf of the Union.

Commissioner Leinbach commented he, like everyone else just received this report and will reserve commenting on any detail until a thorough review has been done and will not support any new spending without clear, compelling data. Commissioner Leinbach believes the report needs to be carefully vetted from top to bottom by stakeholders and the City of Reading. Commissioner Leinbach recommended the first response be due in 60 to 90 days setting a specific timeline to report with recommendations from the System Library Board. Commissioner Leinbach asked Denise Sticha to talk to the Commissioners to determine that timeline.

Approval of Minutes

The minutes of September 17, 2015 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. Commissioner Scott commented he is willing to make a motion to approve the Agenda as published to accommodate the people waiting for the Election Board Hearing scheduled for 11:00 A.M. Said motion was seconded by Commissioner Barnhardt, and all voted unanimously to approve the items listed below:

255.15 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$95,955.00 and 2015 Appropriations in the amount of \$17,333.00 per listing dated September 22, 2015.

256.15 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute a contract as a result of Invitation to Bid #15-15-JR, Fire Extinguisher Services for a period of one year for the participating members of the Berks County Cooperative Purchasing Council (BCCPC) of which the County of Berks is a member.

Alarm Tech Suppression

1060 Old Bernville Road, Suite 100

Reading, PA 19605

Estimated Annual Expenditure \$45,140.50

Estimated Annual Expenditure(COB portion) \$17,616.00

With the consent of the vendor, the County reserves the option to extend the contract for two (2) additional one (1) year periods.

257.15 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #14-42-KL consulting, architectural, engineering and construction expertise, for a detailed conditions assessment of the Berks County Jail, Heister Mansion, Community Reentry Center,

Firearms Range and other various outbuildings under the dominion of the Berks County Jail System as identified herein:

CDI Architects Group LLC dba L.R. Kimball – Architecture and Engineering

380 Foothill Road

Bridgewater, NJ 08807

Total Contract Amount (Not to Exceed): \$89,855.00

- 258.15 Adopt a resolution authorizing execution of the Engineering Services Agreement between the County of Berks and VTX®, a division of Gannett Fleming, Inc., Harrisburg, Pennsylvania, to provide expert services to monitor and inspect the hoist cable replacements on four (4) passenger elevators at the Berks County Courthouse & Services Center Building at a not to exceed amount of \$9,000.00 including reimbursables such as laboratory testing and permit application fees, and does not include a full permit application to the City of Reading and/or PA L & I.
- 259.15 Adopt a resolution authorizing execution of Addendum No. 2 to the Engineering Services Agreement between the County of Berks and McCormick Taylor, Inc., Exton, Pennsylvania, to provide additional services to complete the construction consultation and inspection for the Temple Bridge Superstructure Replacement Project at a not to exceed amount of \$32,710.80 including reimbursable expenses.
- 260.15 Adopt a resolution authorizing execution of Amendment Number 1 to the Pennsylvania Commission on Crime and Delinquency signature page to Subgrant Amendment 2015-VS-ST-25571, District Attorney's Victim/Witness Assistance Unit. This Amendment is for \$55,000.00 in additional funding to be used for salaries and benefits of all employees funded by this Grant.
- 261.15 Adopt a resolution authorizing Edward B. Michalik, MH/DD Administrator, to accept the revised capitation rates offered by the Department of Human Services for the Health Choices Program for the July 2014 through June 2015 Fiscal Year and the proposed capitation rates for the July 2015 through June 2016 as outlined in Appendices 3 attached hereto.
- 262.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the 2014-2015 State Food Purchase Program Expense & Data Report. This is an annual report submitted by the County on behalf of the Greater Berks Food Bank, the lead agency for the County.
- 263.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute a letter of support for the PA Sector Partnership Grant Application-Lehigh

Valley/Berks/Lancaster Crescent Regional Industry Section Partnership (CRISP) sponsored by the three local Workforce Development Boards (WIB). The grant is in the amount of \$500,000.00 and will be shared between the three regions. Lehigh Valley (WIB) is the lead applicant and fiscal agent for the grant.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated September 22, 2015.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated September 22, 2015 for week ending September 23, 2015 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Commissioner Leinbach. County Controller Sandy Graffius was attending a meeting.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken had no report today.
2. Robert J. Patrizio reported the Commissioners will receive an update from McCormick Taylor on the multi-year bridge program plan and Workers Compensation review with EH&D.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt had no additional comments.

Commissioner Scott commented that at next week's Commissioners' Meeting he would like his colleagues support in presenting a motion to approve entering into an agreement with INR Advisory Group to provide investment services to employees who participate in the 457 plan.

Commissioner Leinbach commented on information he received from Paul Hartman, Berks County Farm Bureau of Pennsylvania, who is considering bringing a lawsuit against the EPA regarding new potential restrictions in the Chesapeake Bay Watershed Area, and asked his colleagues to consider joining a friend of the Court brief.

There being no further business, the meeting adjourned at 11:11 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk