

## **Commissioners' Board Meeting Minutes October 6, 2016**

The Berks County Board of Commissioners met in regular session on Thursday, October 6, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Presentation**

Kris McFadden, Jr., President and Chief Executive Officer at Teen Challenge Training Center, and Joel Jakubowski, Chief Clinical Officer, presented information on the opening of the newly named Pennsylvania Adult & Teen Challenge Center located in Rehersburg, Berks County, which now includes a state-licensed, short term, clinically based, drug and alcohol rehabilitation program and is open for immediate admissions. Mr. McFadden commented the Teen Challenge Center has been operating for 54 years and has 9 locations in Pennsylvania, New York and North Carolina. Mr. Jakubowski spoke about the treatment programs that must be varied for different levels of treatment; and the new center will take a client from the detox level through family involvement. Responding to a question from Commissioner Scott on his opinion of the proposal by the State to legalize the use of marijuana, Mr. Jakubowski commented the proposal endorses a culture that evidence shows leads to other drugs and addiction.

### **Approval of Minutes**

The minutes of September 29, 2016 Commissioners' Board Meeting were approved as presented.

Commissioner Leinbach announced there was an Executive Session held September 27, 2016 to discuss litigation.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott, who voted to approve the Agenda as presented with the exception of Item 282.16, numbers 1, 2 and 3 and Item 288.16, to which Commissioner Scott voted NO; all then voted unanimously to approve the items listed below with the previous exceptions:

- 281.16 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$64,242.00 and 2016 Appropriations in the amount of \$604,474.00 per listing dated October 4, 2016.
- 282.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 6, 2016 as follows:
1. Authorize a temporary salary adjustment for Stacy Phile PC012648 Director of Tax Claim – Tax Claim Department, effective 10/5/2016. Rate of \$70,995/annually. This request is in accordance with the County's Department Head/Acting Leadership Guidelines. Ms. Phile will be providing leadership to the Assessment Department during a departmental reorganization and system upgrade project. Budget 10000 – 11110.
  2. Authorize a temporary salary adjustment for Rebecca Bloomer PC010246 Chief Deputy – Recorder of Deeds, effective 10/5/2016. Rate of \$59,737/annually. This request is in accordance with the County's Department Head/Acting Leadership Guidelines. Ms. Bloomer will be providing leadership to the Assessment Department during a departmental reorganization and system upgrade project. Budget 10000 – 11150.
  3. Authorize a temporary salary adjustment for Nicholas Imbesi PC013068 Office Manager/Second Deputy – Recorder of Deeds, effective 10/5/2016. Rate of \$46,053/annually. This request is in accordance with the County's Department Head/Acting Leadership Guidelines. Mr. Imbesi will be providing leadership to the Assessment Department during a departmental reorganization and system upgrade project. Budget 10000 – 11150.
  4. Authorize the temporary promotion of Cathryn Price from PC011646 Office Manager to PC010245 Acting Chief Deputy – Prothonotary Department, effective 10/5/16. Rate of \$52,899/annually. Salary range Minimum \$46,685; Midpoint \$62,247; Maximum \$77,809. Replacement for Jonathan DelCollo who will serve as Acting Prothonotary due to the retirement of Marianne A. Sutton. This request meets the criteria of the Hiring Policy. Budget 10000 – 11530.
  5. Authorize the utilization of a temporary agency for a Data Entry Clerk – Career Link, effective 10/7/2016.

Rate not to exceed \$17.50/hour. The utilization of a temporary agency will continue until the 2017 State of PA budget is finalized and adopted. This request meets the criteria of the Hiring Policy. Budget 25000 – 26660. Commissioner Leinbach commented that the first three items deal with the reorganization of the Assessment Office.

- 283.16 Adopt a resolution authorizing execution of the Certification Statement for the Human Services Block Grant Report for Fiscal Year 2015-2016 (July 2015-June 2016). Funding for FY 15/16 was essentially the same as FY 14/15. Total funding for all programs was \$15.1 million, of which \$14.8 million was expended. The County is permitted to carry over into the next fiscal year up to 3% of the state funding.
- 284.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Catering Sales Agreement between the DoubleTree by Hilton Reading and the County of Berks to reserve meeting rooms for the Transitional Age Youth Conference to be held April 25, 2017.
- 285.16 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Memorandum of Understanding, Agreement Number MOU-184878-16, between the County of Berks and Sherwin Williams, Reading, Pennsylvania, that provides an understanding between the parties on the exchange of paint products and what credit the County will receive from paint already used for the painting project at the Jail.
- 286.16 Adopt a resolution authorizing tax forgiveness, including penalty and interest, of 2015 County taxes in the amount of \$138.61, for Boonetown Road (73-5325-20-71-8754), Robeson Township, Berks County, Pennsylvania, which is owned by the Robeson Township Municipal Authority.
- 287.16 Adopt a resolution authorizing execution of the Pennsylvania Emergency Management Agency Federal Fiscal Year 2016 Emergency Management Performance Grant Program Agreement (“EMPG) to enhance and sustain all-hazards emergency management capabilities within the Berks County Department of Emergency Services. The grant is in the amount of \$102,768.00 and will be utilized to support the approved personnel.
- 288.16 Adopt a resolution of the Board of Commissioners that the portion of Parcel ID # 30349100567046 that is not designated “Existing Development”, “Designated Growth” or “Future Growth” by the current County Comprehensive Plan shall be

exempt from taxation as established by County of Berks Resolution No. 189-15. The County participation in the LERTA established by the Board of Supervisors of the Township of Bethel shall not apply to any residential properties, and County partnership in the LERTA established by Ordinance No. 2016-01, adopted August 15, 2016 by the Board of Supervisors of the Township of Bethel is granted.

Tamara Fox, an attorney with Stevens & Lee and who represents the developer, commented this resolution conforms the County's Ordinance with the Township's Ordinance to include a small parcel that is wetlands and will never be developed.

- 289.16 Adopt a resolution appointing Mitch Darcourt as Chairman of the Berks County Board of Assessment Appeals for a term ending December 31, 2016. This is a replacement for John Cleek who resigned.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated October 4, 2016. Commissioner Leinbach reported there are 13 contracts and referenced the departments.
  3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated October 4, 2016 for week ending October 5, 2016 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy County Controller Ronald Rutkowski.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio reported the Commissioners will discuss the next step for the Jail, i.e. renovation versus building something new.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman had no comments at this time.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt reported last weekend he participated in the Recovery Walk with George Vogel to Reading City Park, where there were about 300 walkers.

Commissioner Barnhardt reported that an anonymous Berks County couple, the husband is a retired police officer and the wife works at the Animal Rescue League, has donated \$50,000 to create and erect a bronze statute depicting a police officer and a K-9 dog at the Law Enforcement Memorial located at the Berks County Heritage Center. The unveiling of the statute will take place May 5, 2017.

Commissioner Scott had no additional comments.

Commissioner Leinbach announced he has 4 seats available for the Hope Rescue Mission Annual Fundraiser Dinner at the DoubleTree Hotel in Reading, where Rob Turchi will be recognized. Commissioner Leinbach asked anyone interested in attending to contact his office.

Commissioner Leinbach reminded the public of the upcoming *Considerate It* forum scheduled for Monday evening at the Crowne Plaza in Wyomissing where the discussion will focus on the pros and cons of legalizing marijuana. Commissioner Leinbach commented he has one extra ticket for the event, and if anyone is interested to contact his office.

#### **COMMENTS FROM THE FLOOR**

The following individuals attended the Meeting today to comment on the Berks County Residential Center:

Carol Anne Donahue and Jackie Kline, stated they are attorneys representing some of the women detainees. Ms. Donohue commented she was here to comment and respond to an August 26<sup>th</sup> article that appeared in the Reading Eagle.

Also speaking on conditions at the Center was Jane Beck, Brecknock Township; Jen, Maiden creek Township; Elizabeth Bell, Oley.

There being no further business, the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

---

Maryjo Gibson, Chief Clerk