

Commissioners' Board Meeting Minutes October 13, 2016

The Berks County Board of Commissioners met in regular session on Thursday, October 13, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott calling in via telephone attendance. Commissioner Leinbach was not present. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of October 6, 2016 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
 - 290.16 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$66,486.00 and 2016 Appropriations in the amount of \$539,693.00 per listing dated October 11, 2016.
 - 291.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 13, 2016 as follows:
 1. Authorize the appointment of Caroline Criste to Assistant Public Defender I – Public Defender's Office, effective 10/19/2016. Rate of \$46,500/annually. Salary range Minimum \$44,690; Midpoint \$59,587; Maximum \$74,483. Replacement for Rachel Keung who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
 2. Authorize the transfer of Jeffrey Douglas from PC012566 Treatment Caseworker to PC011285 Lieutenant – Jail System, effective 10/19/2016. Rate of \$66,676/annually. Salary range Minimum \$50,282; Midpoint \$67,043; Maximum \$83,803. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

3. Authorize the transfer of Kathryn Schweitzer, PC013161 Assistant Public Defender IV – Public Defender's Office to Assistant District Attorney IV – District Attorney's Office, effective 10/12/2016. Rate of \$56,500/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. Replacement for Matthew Rossi who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
 4. Authorize a stipend in the amount of \$850 for Leslie Haftel, PC011165 Judicial Coordinator – Court Administration, effective 7/20/2016. This stipend is based on the additional duties/responsibilities associated with the CPCMS Dependency Court module for Judge Koestel. Budget 10000 – 11600.
- 292.16 Adopt a resolution authorizing execution of the Grant Application to the Pennsylvania Commission on Crime and Delinquency for the National Forensic Science Improvement Act (No.27476/ Lab & Analysis Accreditations ISO 17020) in the amount of \$15,990.00. This grant is 100% funded by the Federal government and used by the District Attorney's Office for the continuing accreditation of the forensic lab and the cost of certification of the analysts in the Digital Forensic Section-Forensic Services Unit.
- 293.16 Adopt a resolution authorizing Ryan Hunter, Director of Facilities & Operations, to execute Change Order No. 1 to the contract with New Enterprise Stone and Lime Co. Inc. in the amount of \$26,459.20 regarding the Berks County 2016 Resurfacing Projects. This Change Order request has been submitted by New Enterprise Stone and Lime, and is associated with the Department of Emergency Services' request for revisions to the retaining wall surrounding the gravel lot at the Fire Training Center as follows:
1. Installing bin block (lego block) to replace the existing EP Henry block retaining wall for better structural stability and resistance to heavy vehicle wheels; and
 2. Installing R-4 rip-rap along the northern portion of the wall where significant erosion has previously occurred; and
 3. Additional 170' of 18" concrete curbing to transition from grade to the bin block retaining wall.

This Change Order has been reviewed and endorsed by the Engineer and will be funded by contingency included in the project budget.

- 294.16 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute the Extension Agreement for Parking Facilities between the Reading Parking Authority and the County of Berks for use of the Poplar and Walnut Parking Garage by County employees and other County representatives and extends the terms and conditions of the May 1, 2014 Agreement from May 20, 2016 until April 20, 2017
- 295.16 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute Change Order No. 01-34 dated October 11, 2016 to the Agreement with Pyramid Network Services, LLC, East Syracuse, New York, setting forth it will not be required the use of AIA Change Order form G-701 on all future change orders, in regard to the Berks County Public Safety Radio Project.
- 296.16 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute Change Order C-35 dated October 11, 2016 to the Agreement with Pyramid Network Services, LLC, East Syracuse, New York, in the amount of \$62,882.20, in regard to the Berks County Public Safety Radio Project. This Change Order is for preliminary professional services for the redevelopment of the Mt. Penn I Tower Site.
- 297.16 Adopt a resolution appointing Kevin S. Barnhardt, as the County Commissioner representative to the Reading Area Transportation Study Coordinating Committee. This is a replacement for Commissioner Mark Scott, who resigned.
2. Motion authorizing Kevin S. Barnhardt as Vice Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated October 11, 2016. Commissioner Barnhardt reported there are 10 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated October 11, 2016 for week ending October 12, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Commissioner Barnhardt reported there would not be a Budget Meeting this afternoon due to lack of a quorum.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman had no comments.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt focused his comments on defending and rebutting comments made at last week's Commissioners' Meeting by two attorneys who represent some of the women and families at the Berks County Residential Center ("BCRC"). Commissioner Barnhardt commented he didn't have the opportunity at the meeting to refute the allegations made about him because he hadn't seen the documents Ms. Donohoe submitted prior to the meeting, but was now ready to comment. Commissioner Barnhardt provided a response to each document Ms. Donohoe presented, and defended allegations made by Ms. Donohoe against him and the County. Commissioner Barnhardt commented Ms. Donohoe's comments and some of the information was old and inaccurate, and he never called anyone a liar. Commissioner Barnhardt also made the documents available for public inspection after the meeting.

Commissioner Scott wished Commissioner Barnhardt well on his appointment to the Reading Area Transportation Study Coordinating Committee Board, saying he was glad to serve on the Committee for the last 20 years but it is time to move on.

COMMENTS FROM THE FLOOR

There was no public comment from the floor today.

There being no further business, the meeting adjourned at 10:21 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk