

Commissioners' Board Meeting Minutes October 20, 2016

The Berks County Board of Commissioners met in regular session on Thursday, October 20, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Leinbach was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of October 13, 2016 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
 - 298.16 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$175,138.00 and 2016 Appropriations in the amount of \$3,069,327.00 per listing dated October 17, 2016.
 - 299.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 20, 2016 as follows:
 1. Authorize the appointment of Kalyani Syamala to PC013173 Oracle Application Developer – Information Systems, effective 11/2/2016. Rate of \$80,000/annually. Salary range Minimum \$56,684; Midpoint \$75,579; Maximum \$94,474. New position created by Salary Board on 12/17/2015. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.
 - 300.16 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute the Indemnification Agreement and Right of Entry between Norfolk Southern Railway Company and the County of Berks to allow crane access from the 7th Street Parking lot surface over *Norfolk Southern Railway line* in the vicinity of **milepost HP 58.5** in order for the County to replace the cooling towers on the County Services Center building.

2. Motion authorizing Commissioner Barnhardt as Vice Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated October 18, 2016. Commissioner Barnhardt reported there are 16 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated October 18, 2016 for week ending October 19, 2016 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Kimberly Grinage, Deputy Director of Budget and Finance, reported the Commissioners will discuss the new Department of Labor regulations impact regarding the classification of exempt/non-exempt employees.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman had no comments.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported the Election Services Department is now caught up with the over 6,000 absentee ballots that were received over the internet, and thanked the Election Services staff and all the other County employees who helped before and after work hours to complete this task.

Commissioner Barnhardt commented on Tuesday evening he attended the Center for Excellence Local Government annual open house where the Smart Growth Award was given to Alan Shuman, a local developer, for his work on rehabilitating an old factory building at 8th & Oley Streets into an apartment/commercial building that now has a waiting list.

Commissioner Scott had no further comments.

Commissioner Leinbach was absent.

COMMENTS FROM THE FLOOR

No public comment from the floor.

There being no further business, the meeting adjourned at 10:14 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk