

Commissioners' Board Meeting Minutes November 12, 2015

The Berks County Board of Commissioners met in regular session on Thursday, November 12, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Ken Pick, Executive Director of Community Development, and Robert Ludgate and Sam Loth representing BOSS (Borough of Sinking Spring) 2020 presented an update on the four-phased downtown infrastructure plan and review project for the proposed Sinking Spring Central Business District. Mr. Ludgate commented the project started in 2008, with Phase One completed in 2010 with the construction of the "Spring Market" located at the former Boscov's Department Store site. For Phase Two, Mr. Ludgate reported Sinking Spring Borough Council has committed up to \$2 million to leverage CDBG funds to rebuild the western intersection at Columbia Avenue and hopes to have that Phase completed in 2016. Mr. Ludgate commented they are hoping to apply for a TIF for Phase Three and Phase Four and are hopeful that the entire Project is completed by 2020. Mr. Loth added the whole notion behind this Project is to sustain the Borough and its budget and to build and regenerate business in the community.

Approval of Minutes

The minutes of November 5, 2015 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 306.15 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$139,939.00 and 2015 Appropriations in the amount of \$(1,444,062.00) per listing dated November 10, 2015. Chief Financial Officer Robert Patrizio explained the majority of appropriations are tied to the Section 108 loan and is just an adjustment to the account.

- 307.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated November 12, 2015 as follows:
1. Authorize the transfer of Amber Moll, PC011262 Law Clerk I – Court Administration to PC010170 Assistant Public Defender I – Public Defenders, effective 11/30/2015. Rate of \$44,000/annually. Salary range Minimum \$41,227; Midpoint \$54,969; Maximum \$68,711. Replacement for Christopher Muvdi who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
- 308.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the renewal rates summaries for Capital Blue Cross effective January 1, 2016 through December 31, 2016.
- 309.15 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute a contract as a result of Request for Proposal #15-14-KL, software and implementation services for a Budget Software Solution as identified herein:
- Applications Software Technology (AST) Corporation**
1755 Park Street, Suite 100
Naperville, IL 60563 -
Software: \$205,503.00
Maintenance (Year 1): \$45,210.55
Maintenance (Years 2-5): \$209,631.00
Implementation Services (*including travel*): \$728,220.00
Total Contract Amount: \$1,188,564.55
- 310.15 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to C.C. Johnson & Malhotra, PC, 4660 Trindle Road, Suite 103, Camp Hill, PA 17011 granting an extension of time for completion of the Preliminary Engineering phase services under Agreement No. 057378 pertaining to the Manatawny Bridge (County Bridge #58B) Replacement Project until July 31, 2016. This extension is intended to allow for the completion of various interrelated tasks including environmental clearances, waterway permit approvals and Section 106 Clearances prior to proceeding to Final Design. There are no additional costs associated with this extension of time, and this extension does not affect the projected Let Date. This extension has been reviewed and endorsed by the County's contracted bridge engineer and PennDOT's Consultant Project Manager.

- 311.15 Adopt a resolution authorizing execution of Amendment No. 1 to Agreement No. 164088-14 between the County of Berks and Olsen Design Group Architects, Inc., Reading, Pennsylvania at the not to exceed amount of \$13,980.00 excluding reimbursable expenses. This project consists of completing a design for the renovating of space in five (5) locations within the Berks Heim.
- 312.15 Adopt a resolution authorizing execution of the Agreement for Engineering Services between the County of Berks and N.E. Fisher & Associates, Boyertown, Pennsylvania to provide engineering services for the design system modifications for two (2) existing cooling towers at the Berks County Services Center at the not to exceed amount of \$42,600.00 including reimbursable expenses.
- 313.15 Adopt a resolution authorizing execution of Amendment #7 to the HealthChoices Behavioral Health Agreement for Fiscal Years 2011-2016 between the Commonwealth of Pennsylvania and Berks County providing an overview of the genesis and structure of the HealthChoices Program effective January 1, 2016.
- 314.15 Adopt a resolution authorizing the reappointment of Patricia C. Giles, Sinking Spring, Pennsylvania to the Berks County Area Agency on Aging Advisory Council for a two (2) year term beginning January 1, 2016 through December 31, 2017.
- 315.15 Adopt a resolution authorizing the reappointment of Robert Kreitz, Reading, Pennsylvania, to the Berks County Area Agency on Aging Advisory Council for a two (2) year term beginning January 1, 2016 through December 31, 2017.
- 316.15 Adopt a resolution authorizing the reappointment of John Lichtenwalner, Lyon Station, Pennsylvania, to the Berks County Area Agency on Aging Advisory Council for a two (2) year term beginning January 1, 2016 through December 31, 2017.
- 317.15 Adopt a resolution authorizing the reappointment of Charles S. Mowbray, Wyomissing, Pennsylvania, to the Berks County Solid Waste Authority for a four (4) year term expiring on December 31, 2019.
- 318.15 Adopt a resolution authorizing the reappointment of Craig Lutz, Wernersville, Pennsylvania, to the Reading Regional Airport for a five (5) year term expiring on December 31, 2020.
- 319.15 Adopt a resolution authorizing the reappointment of Mitchell Darcourt, Wyomissing, Pennsylvania, to the Berks County Board of Assessment Appeals for a four (4) year term expiring on December 31, 2019.

- 320.15 Adopt a resolution authorizing the reappointment of John Miravich, Reading, Pennsylvania, to the Berks County Children & Youth Services Advisory Board for a three (3) year term expiring on December 31, 2018.
- 321.15 Adopt a resolution authorizing the appointment of Wes Stefanick, Mohnton, Pennsylvania, to the Berks County Housing Authority to fulfill the unexpired term of Francis Acosta who resigned. This term will expire on December 31, 2017.
- 322.15 Adopt a resolution authorizing the reappointment of James C. McCarthy, West Lawn, Pennsylvania, to the Berks County Planning Commission for a four (4) year term expiring on December 31, 2019.
- 323.15 Adopt a resolution approving the appointment of Commissioner Kevin S. Barnhardt as the County's representative to the Lower Alsace Tax Incremental Finance Committee effective immediately.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated November 10, 2015. Commissioner Leinbach reported there are two contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated November 9, 2015 for week ending November 11, 2015 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reported the difference in the County's cash position this time last year to this year is \$18 million, and we owe approximately \$10 million to our providers.
2. Robert J. Patrizio reported the Commissioners will receive an update on the Budget that will be presented next week, and the Information Systems' team will present its proposed reorganization plan which is tied into next year's Budget.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt remarked that he was honored and privileged to attend the Veterans Dinner Dance this past Saturday at Wilson High School and recognize and honor the inductees to the Berks County Military Hall of Fame. Yesterday Commissioner Barnhardt attended the annual Berks County Veterans Day Ceremony at City Park and the Veterans Day celebration event at First Energy Stadium Dog Tag Memorial. Commissioner Barnhardt reminded his fellow Commissioners of the 3:30 conference call tomorrow with South Central Transportation Authority and PennDOT to discuss preliminarily the numbers of the potential impact of mergers or consolidation of fixed routes and specialized transportation services.

Commissioner Scott commented on the proposed plan to raise Pennsylvania sales tax when the State budget is passed to 7.25 percent making it the second highest in the nation behind California.

Commissioner Leinbach commented he was very excited to be part of the Veterans' Dinner Dance, and attended the Customers Bank Veterans Day luncheon at the Crowne Plaza, where former Navy SEAL Robert O'Neill, the man who shot Osama bin Laden, spoke about Navy SEAL training from start to finish, and was a fundraiser that raised about \$140,000.00 for charities benefiting Veterans.

Commissioner Leinbach shared some thoughts on the proposal to raise the State sales tax and believes it is misleading to say Pennsylvania would have the second highest, as he has found that other States combine their state and local sales tax. Commissioner Leinbach also mentioned that Pennsylvania does have one of the lowest personal income taxes in the nation.

Tonight Commissioner Leinbach will be attending the PA Property Tax HB/SB 76 Conference & Seminar at the Crowne Plaza.

There being no further business, the meeting adjourned at 11:00 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk