

## **Commissioners' Board Meeting Minutes November 15, 2018**

The Berks County Board of Commissioners met in regular session on Thursday, November 15, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Commissioner Scott was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence for Commissioner Scott's mother, and Pledge of Allegiance to the Flag.

### **Presentation**

Robert Patrizio, Chief Financial Officer, presented the Berks County 2019 proposed Budget to the Board of Commissioners and citizens of Berks County. Mr. Patrizio stated some of the Budget Office goals this year was a budget with no property tax increase; balance the budget without using reserves; no new debt; limit wage and headcount growth; maintain the County's Aa1 Bond rating and prioritize capital improvements. Mr. Patrizio was happy to report that with the help, cooperation and support of department heads and elected officials, and a thorough, detailed analysis of County government, his office was able to meet most goals and present a balanced budget to the Board. Mr. Patrizio pointed out not included in the 2019 proposed Budget is spending for a new voting system that has been mandated by the Governor, a security system upgrade, a new roof for the Berks Heim and other capital projects. Mr. Patrizio stated despite an increase in spending he does not recommend a tax increase for 2019, and his office will continue to refine the budget and will report any changes to the Board. Mr. Patrizio reported the proposed budget will be available on-line and from his office and will be adopted December 20, 2018.

Commissioner Barnhardt thanked Bob, elected officials and department heads, but especially his staff, who come up with new ideas to make the Budget work; it is a consistent and stable Budget. Commissioner Barnhardt mentioned this Budget meets the needs of County taxpayers, as well as continuing the necessary upgrades to County facilities and County bridges. Commissioner Barnhardt commented although no decision has been made regarding the Berks Heim, the Board is committed to maintaining the facility. Commissioner Barnhardt mentioned our investment in GREP is paying off as the County's assessed value has increased .67%.

Commissioner Leinbach thanked and congratulated Bob and his team for a great budget and appreciates how they treat taxpayers' money; and this Board of Commissioners, along with elected officials and department heads have been fair and aggressive. Commissioner Leinbach noted the County's bond rating has increased twice since 2008, our head count (positions) is down, and the Workers' Compensation annual average the

last three years is half of what it was in 2007-2009. Regarding the Berks Heim, Commissioner Leinbach stated his position has not changed; his commitment is to do everything possible to keep the Heim in County hands, as long as we are also able to protect the taxpayers.

Mr. Seaman observed how this Board of Commissioners, the Budget Office and current department heads work together and have developed a mechanism to maximize each tax dollars

### Approval of Minutes

The minutes of November 8, 2018 Commissioners' Board Meeting were approved as presented.

### Public Comment on Agenda Items

None.

### Agenda Items

1. Due to the length of the 2019 proposed Budget presentation, Commissioner Barnhardt motioned to approve the Agenda as presented. Said motion was seconded by Commissioner Leinbach, and all voted unanimously to approve the items listed below:

328.18 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$23,264 and 2018 Appropriations in the net amount of \$0.00 per listing dated November 13, 2018.

329.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated November 15, 2018 as follows:

1. Authorize the promotion of Harold Shenk from PC013066 Detective Sergeant to PC010944 Lieutenant – District Attorney, effective 11/14/2018. Rate of \$85,476/annually. Salary range Minimum \$51,126; Midpoint \$68,169; Maximum \$85,211. Replacement for Todd Trupp who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
2. Authorize the promotion of George Rodrigues from PC010317 Contract Coordinator to PC012242 Senior Contract Coordinator – Purchasing, effective 11/7/2018. Rate of \$48,000/annually. Salary range Minimum \$39,767; Midpoint \$53,023; Maximum \$66,279. Replacement for Candace Noll who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11180.

3. Authorize promotion of Kimberly Styer from PC012986 Senior Buyer to PC013359 Procurement Manager – Purchasing, effective 11/7/2018. Rate of \$59,000/annually. Salary range Minimum \$46,847; Midpoint \$62,463; Maximum \$78,079. Position created by Salary Board on 11/1/2018. This request meets the criteria of the Hiring Policy. Budget 10000 – 11180.
  4. Authorize promotion of Candace Noll from PC012242 Senior Contract Coordinator to PC013358 Contract Manager – Purchasing, effective 11/7/2018. Rate of \$61,500/annually. Salary range Minimum \$46,434; Midpoint \$61,912; Maximum \$77,390. Position created by Salary Board on 11/1/2018. This request meets the criteria of the Hiring Policy. Budget 10000 – 11180.
- 330.18 Adopt a resolution authorizing execution of the “Sketch Plan for Record” for the land development plan pertaining to the minor addition proposed for the western entrance of the Berks County Agricultural Center in order to accommodate construction of a new secondary vestibule, upon review and approval by the County Solicitor’s Office.
- 331.18 Adopt a resolution authorizing the reappointment of Alicia Reid, Collegetown, Pennsylvania to the Berks County Mental Health and Developmental Disability Advisory Board for a three (3) year term expiring December 31, 2021.
- 332.18 Adopt a resolution authorizing the reappointment of Joseph Brown, Reading, Pennsylvania to the Berks County Parks and Recreation Board for a four (4) year term expiring December 31, 2022.
- 333.18 Adopt a resolution authorizing the reappointment of Lee Olsen, Reading, Pennsylvania to the Berks County Planning Commission for a four (4) year term expiring December 31, 2022.
- 334.18 Adopt a resolution authorizing the reappointment of Anthony Rymar, Reading, Pennsylvania to the Berks County Solid Waste Authority for a five (5) year term expiring December 31, 2023.
- 335.18 Adopt a resolution delegating authority of the Berks County Board of Commissioners to A. Dennis Adams, Berks County Treasurer to open a Government Money Market account titled County of Berks/Treasurer, with Fleetwood Bank, Fleetwood, Pennsylvania; and further authorizes Mr. Adams to execute any and all signature pages associated with this transaction.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated November 13, 2018.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated November 13, 2018 for week ending November 14, 2018 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Grazyna Nykiel, Senior Governmental Accountant.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Commissioner Leinbach reported there will not be a Budget/Operations meeting this afternoon.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman wished everyone a blessed and happy Thanksgiving.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt announced this weekend is the second annual Blue Fest in Reading.

Commissioner Barnhardt reported he and Commissioner Leinbach will be attending the CCAP Conference this Sunday, Monday and Tuesday, and among other matters, will talk about 911 legislation.

Commissioner Barnhardt announced on December 1, 2018 at the Berks County Agriculture Center there will be a public demonstration on the two possible voting systems, noting it is very important for the public to come out and try the new systems before the County decides which one it will purchase.

#### **Commissioner Leinbach**

Commissioner Leinbach mentioned BB&T Bank has reached out to the County to provide \$50,000, as part of their acquisition of National Penn Bank, to help support the County's effort for the 2020 Census, and along with prior monetary commitments, the project is now fully funded.

Commissioner Leinbach reported at a future Commissioners' Meeting the Board will be discussing the appropriation of \$20,000 to assist in the promotion of a new Berks County Conservation District Spotted Lanternfly Program targeted for residential property owners.

**ELECTED OFFICIALS' COMMENTS**

None.

**COMMENTS FROM THE FLOOR**

None.

There being no further business, the meeting adjourned at 11:24 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk