

## **Commissioners' Board Meeting Minutes December 11, 2014**

The Berks County Board of Commissioners met in regular session on Thursday, December 11, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of December 4, 2014 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 380.14 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$6,700.00 and 2014 Appropriations in the amount of \$150,004.00 per listing dated December 5, 2014.
  - 381.14 Adopt a resolution authorizing Robert Patrizio, Chief Financial Officer, to execute an Amendment to Letter of Credit to the PMA Insurance Group for the period January 14, 2015 to January 14, 2016, and further authorizes payment of the renewal fee for said Letter of Credit.
  - 382.14 Adopt a resolution authorizing tax forgiveness of the 2014 County taxes, including penalties and interest, for Grand Street (PIN 46-4494-05-18-0231), Borough of Hamburg, which is owned by the Borough of Hamburg.
  - 383.14 Adopt a resolution authorizing tax forgiveness of the 2014 County taxes, including penalties and interest, Logan Avenue (PIN 96-4396-14-33-4370), Wyomissing Borough, which is owned by the Borough of Wyomissing.
  - 384.14 Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to execute a Memorandum of

Understanding between the County of Berks and the Berks Career & Technology Center, West Campus, located at 1057 County Welfare Road, Leesport, PA 19533 for use of the Berks County Agricultural Center for emergency evacuation and disaster recovery. This agreement is for the 2014-15 and 2015-16 school years.

- 385.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to Dewberry Engineers Inc., 101 Noble Boulevard, Carlisle, PA 17013-4109 granting an extension of time for completion of Part III – Services During Construction for the Berne Station Bridge (61A) replacement project in Perry & Tilden Townships until July 31, 2015. The extension for Part III is required to align these services with the anticipated completion of construction, now extended to June 9, 2015 due to utility delays and environmental restrictions.
- 386.14 Adopt a resolution authorizing execution of Amendment No. 1 to Engineering Services Agreement #EA-152129-13 between the County of Berks and SSM Group, Inc., Reading, Pennsylvania, to provide additional engineering services for the completion of design, services during bidding and services during construction for the replacement of a select section of sanitary and stormwater lines at the North Campus at a not to exceed amount of \$40,000.00.
- 387.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Amendment No. 12 to the Guaranteed Energy Services Agreement between the County of Berks and NORESKO, LLC., Wormleysburg, Pennsylvania, to perform additional general repair work, to perform repairs to certain identified limestone panels on the Courthouse building and Court Street entrance overhead granite soffit and retains NORESKO's engineering consultant, Keast & Hood, and the County's consultant, O&S.
- 388.14 Adopt a resolution authorizing execution of the Memorandum of Lease between the County of Berks and Cambridge-Lee Industries, LLC, Reading, Pennsylvania for use of a tower site located in Ontelaunee Township in regard to the Berks County Public Safety Radio Project.
- 389.14 Adopt a resolution authorizing execution of the Agreement for Institutional Health Care Services between the County of Berks and PrimeCare Medical, Inc., Harrisburg, Pennsylvania to provide mental health, medical and related health services to the inmate/patient population at the Berks County Jail for a three (3) year term effective January 1, 2015 through December 31, 2017.

- 390.14 Adopt a resolution authorizing execution of the First Amendment of Lease Agreement between the County of Berks and T.E.H. Realty 73, LLC, Reading, Pennsylvania, for office space occupied by Magisterial District Court 23-3-09 (Thomas Xavios), which extends the term of the Lease Agreement for an additional one (1) year period expiring December 31, 2015.
  - 391.14 Adopt a resolution authorizing execution of the Lease Addendum between the County of Berks and Robert J. Marrella and John M. Reshetar, Wyomissing, Pennsylvania, for office space occupied by Magisterial District Court 23-1-02 (Michael Leonardziak) which extends the term of the Lease Agreement for an additional one (1) year period expiring December 31, 2015.
  - 392.14 Adopt a resolution approving the Investment Policy Statement of the County of Berks General Operating Funds dated December 1, 2014.
  - 393.14 Adopt a resolution authorizing the reappointment of Jeffrey Auman, West Lawn, Pennsylvania, to the Council on Chemical Abuse for a term expiring February 2, 2018.
  - 394.14 Adopt a resolution authorizing the reappointment of Raymond J. Hubbard, M.D., Wyomissing, Pennsylvania, to the Berks County Mental Health/Developmental Disability Advisory Board for a term expiring December 31, 2016.
  - 395.14 Adopt a resolution authorizing the appointment of Paul D. Stengle, Boyertown, Pennsylvania, to the Rolling Hills Landfill Advisory Council. This is a replacement for Phoebe V. Fagley who resigned.
  - 396.14 Adopt a resolution ratifying, confirming and approving the execution by Kevin S. Barnhardt, Vice Chair, of the Hold Harmless and Indemnity Agreement between the City of Reading and the County of Berks regarding the fire safety drill conducted by the City of Reading/Reading Fire Department December 8, 2014.
  - 397.14 Adopt a resolution authorizing the reappointment of Rebecca M. Wingenroth, Shillington, Pennsylvania, to the Berks County Industrial Development Authority for a five (5) year term expiring December 31, 2019.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per

listing dated December 9, 2014. Commissioner Leinbach reported there was 7 contracts and referenced the departments.

3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated December 9, 2014 for week ending December 10, 2014 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA was attending the PICPA Conference. Commissioner Leinbach read the prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by First Deputy Controller Ronald Rutkowski.

### **REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Carl E. Geffken reported for Mr. Patrizio that there will be a discussion on the Department of Agriculture proposal, an update on the 2015 Budget, and a Facilities update from Ryan Hunter. Mr. Geffken reported the Children & Youth Services assessment being conducted by Binkley Kanavy, is moving forward, and reported that as a result of a \$25,000.00 grant, AEDs have been installed at numerous locations throughout the Courthouse and Services Center, and notification of the locations was sent out to all employees by Human Resources.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt mentioned that today at 11:30 a.m. at the Weigh Station located between the Lancaster County and Berks County boundaries an inaugural meeting and ceremony will be held marking the incorporation of the South Central Transit Authority, which is a management and administration arm of both Red Rose Transit Authority and BARTA. Commissioner Barnhardt commented this is both a monumental and historical day. Commissioner Barnhardt announced this weekend at the Scottish Rite Masonic Center will again hold Holiday Happenings and all events are open to the public.

Commissioner Scott commented that the Investment Policy adopted today will address new opportunities to add revenue to the County in the form of additional interest earnings.

Commissioner Leinbach commented that the latter part of last week he participated in a transportation symposium at the NACo Conference where John Vickerman, a retired naval engineer of 38 years, spoke of the infrastructure of ports throughout the world. Commissioner Leinbach commented he was surprised at the critical condition of U.S. ports adding the U.S. is 32<sup>nd</sup> in the world in capacity and technology, which is not even close to being competitive. Commissioner Leinbach commented on a presentation by Dauphin County on an infrastructure bank of liquid fuel funds and would like to look into this more closely into what they are doing. Commissioner Leinbach also commented on a

fascinating presentation by former Pennsylvania Secretary of Transportation Alan Bealer, who now works with Carnegie Mellon on the autonomous and connected vehicle project.

**COMMENTS FROM THE FLOOR**

Berks County Clerk of Courts James P. Troutman questioned if the new AEDs will be placed on all floors of the Courthouse and Services Center. Mr. Geffken responded that they are looking into adding more AEDs and funds become available.

There being no further business, the meeting adjourned at 10:38 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk