

Commissioners' Workshop Meeting
Tuesday, May 4, 2004

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, May 4, 2004, at 10:30 AM, in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public. Commissioner Chair Judith L. Schwank called the meeting to order with Commissioners Tom Gajewski and Mark C. Scott in attendance. Also present were Acting Chief Clerk William E. Dennis and Solicitor Alan Miller.

Commissioner Schwank followed with a moment of silence and Pledge of Allegiance to the Flag.

I. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS:

- A. Adopt Proclamation regarding *Older Americans Month*, recognizing the citizens of the County of Berks who are celebrating their golden years as a vital part of our community. Barbara Coffin, Executive Director—Office of Aging, Nancy Lemmerhart, Public Relations Coordinator—Office of Aging, and Martha Sitler, Director of Services—Berks County Senior Citizens' Counsel, were in attendance. Those accepting the proclamation advised of the programs and events available to seniors. A recent initiative of the Aging Council is education and awareness efforts regarding prescription discount cards.
- B. Adopt Proclamation regarding *Youth Day*, May 6, 2004.
- C. Present Commendation to the Council on Chemical Abuse for their support of *Berks PRIDE*, a "peer to peer" prevention program that provides young people with the skills to lead a drug and alcohol free existence. George Vogel, Jr., Executive Director—Council on Chemical Abuse, were in attendance. Mr. Vogel introduced Jackie Lydinger, a Pride advisor who thanks the Commissioners for taking the time to recognize the award received for the Pride program. She stated that such recognition gave her group power and a level of energy to continue their efforts.
- D. Present Certificates of Recognition for participation with the *Berks County Prison Society*. Scott Burky, representative(s) of the Temple Wal-Mart, Althea Harmon, Glenn Miller, Conewago Wernersville Treatment Staff, and Judge Peter W. Schmehl to be in attendance. The Commissioners acknowledged those present of the society, and in particular Scott Rehr for his efforts.

- E. Presentation of the *Law Day 2004 Proclamation*, to be read by Dale Derr, District Court Administrator. Mr. Derr spoke of the 50th anniversary of the Supreme Court case, Brown vs Board of Education and on behalf of all judges, members of the bar and those in the profession, he read the proclamation establishing Law Day for 2004.
- F. Presentation by Craig Breneiser, Director of the Communications Center, to discuss the Fire Paging Study.
- G. Presentation of a Certificate of Appreciation and "Thank You Letter" by David Varone, Recycling Coordinator. Mr. Varone, who recently returned from deployment in Kosovo, read a letter of thanks to county employees for help in supplying two schools, Albanian and Serb, with clothes, school supplies and a PA system.
- H. Presentation by John Rinehart, Reading Regional Airport, regarding the Board of Commissioners' agreement to guarantee a bond issue by the Reading Regional Airport Authority. Mr. Peter Carlucci, bond counsel, and Mr. Mark Bucher, underwriter, outlined a proposed ordinance needed to refund outstanding debt and fund certain capital improvements in the amount of \$9.7 million. Original bond estimates did not include a reserve fund, which is needed for security for the bond and in order to obtain bond insurance. The amount of the reserve fund is 125% of the average annual debt service. This requirement is typical of most revenue bond issues. Commissioner Gajewski questioned the deferring of capital expenses, notably the Mesa hangar. Mr. Rinehart reaffirmed that the agreement to defer that expense is still planned and stated that the release of any funds would require permission by the Board of Commissioners. Commissioner Schwank asked for all necessary documentation for Commissioner review before Thursday's meeting.

The Board of Commissioners discussed and approved the following items for listing at the May 6, 2004 Meeting:

II. REPORTS OF COMMISSIONERS:

- A. Adopt Resolution establishing the Berks County Environmental Advisory Council, adopting bylaws and providing an effective date.

Commissioner Schwank

- A. Adopt Resolution authorizing the execution of the Contracts for Plumbing Construction, Package #2, at the Fire Training Center, Live Training Prop, to S&L Mechanical, Inc., with an office located at 154 Franklin Street, West Reading, Pennsylvania 19611 in the amount \$48,500.00.

Commissioner Gajewski

Commissioner Scott

- A. Adopt Resolution authorizing subsidized adoption of a female child born 11/09/02 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$10.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 19049).
- B. Adopt Resolution authorizing subsidized adoption of a male child born 12/02/02 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$10.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 19049).
- C. Adopt Resolution authorizing Continuation of Maintenance for a female child born 5/8/85, on request of BCCYS and in accordance with applicable federal regulations, effective 5/8/04 through 5/25/04 in the form of Foster Care (Agency Provided) from Berks County Children and Youth Services Foster Care at the per diem rate of \$19.50 to allow for completion of high school.

IV. OTHER REQUESTS:

Budget Director:

- A. Adopt Resolution authorizing 2004 Budget Appropriations in the total aggregate amount of \$18,219.00 per listing dated April 30, 2004.

Contract Coordinator:

- A. Adopt Resolution authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per attached listing dated April 30, 2004.

Controller:

- A. Obtain Commissioner Approval for Unauthorized Purchases.

Engineer:

- A. Change Order Requests for the renovation of the INS facilities, in the total amount of \$6,946.74:
 - 1. Change Order Request No. G-2, General Construction; Amount \$2,386.74. Remove door F11 and construct fire rated separation.
 - 2. Change Order Request No. P-1, Plumbing Construction; Amount \$4,560.00. Replace two non-functioning water valves.

Solicitor:

- A. Adopt Resolution authorizing approval of a Note to be issued by the Williamsport Municipal Authority in connection with the Firetree Ltd. Project, and further to conduct a public hearing concerning the issuance of such Note.

V. MISCELLANEOUS BUSINESS:

- A. Authorize extension of utilization of temporary agency for Office Support II - Aging, for an additional 3 months (until approximately 8/6/04). Rate of \$15.00/hr. Services are necessary due to implementation of the mandated statewide client data system. Budget 01-315.

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

Mr. Kurt Bellman, Director of Elections was present to update the Commissioners on outstanding election issues. In the 129th legislative district, it is expected that Lynn Schaeffer will have enough write-in votes to be included on the November ballot. Mr. Bellman also advised that the Board of Elections will be asked to certify the election results on May 25, 2004.

Respectfully Submitted,

William E. Dennis, Acting Chief Clerk