

Commissioners' Board Meeting
Thursday, June 17, 2004

The Berks County Board of Commissioners met in regular session on Thursday, June 17, 2004 at 10:30 AM in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public. Commissioner Chair Judith L. Schwank called the meeting to order with Commissioner Mark Scott in attendance Commissioner Thomas Gajewski was on vacation. Also present were the Chief Clerk Terry L. Styer, Solicitor Alan S. Miller and County Administrator, William E. Dennis.

1. A motion was made by Commissioner Scott, seconded by Commissioner Schwank and all voted yes to approve the June 8, 2004 and June 10, 2004 Commissioners' Meeting Minutes as published.
2. On motion by Commissioner Scott, seconded by Commissioner Schwank the consent agenda was approved.

Consent Agenda

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| 308.04 | A | Resolution authorizing the Nursing Home Intergovernmental Transfer Program pursuant to the Commonwealth Agreement and Cooperation Agreement; and further granting authorization for any and all lawful actions necessary to effectuate Berks County's participation in said Program. |
| 309.04 | B | Resolution authorizing the execution of the County of Berks Hazardous Material Emergency Response Preparedness Assessment Update for 2003. |
| 310.04 | C | Resolution Appointing Darlington Hoopes Jr. Esq. 1749 Westwood Road, Wyomissing, PA 19610 as the Berks County designee to the Berks Community Action Program. |
| 311.04 | D | Resolution to amend Resolution 612-03 which initially approved the Consolidated Plan for FFY 2004 – FFY 2008 Community Development Funds by reallocating those approved funds to either a contingency fund or to other proposed projects. |
| 312.04 | E | Resolution authorizing Edward McCann to sign On-The Job Training Contracts and Subsidized Employment Agreements per list dated June 11, 2004. |
| 313.04 | F | Resolution authorizing 2004 Budget Appropriations in the total aggregate amount of \$46,174 and transfers in the amount of \$36,685 per listing dated June 11, 2004. |

- 314.04 G Resolution authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per attached listing dated June 11, 2004.
- 315.04 H Resolution to award Bid #04-05-RC - a five-year contract renewable for one additional five-year term, for the furnishing of elevator maintenance and repair services at the Courthouse and Services Center building to Otis Elevator Company with an office at 944 Marcon Blvd., Suite 140, Allentown, PA, 18109 at their bid price of \$93,000 per year for the first five years. If the County elects to continue the contract for the second five-year term, the annual price may be adjusted in accordance with the Producer Price Index but in no event shall the increase exceed ten percent (10%) of the previous contract amount.
- 316.04 I Resolution authorizing Duane Rashlich, Director of Real Estate, to execute all State Tax Equalization Board Certification forms as required by law.
- 317.04 J Resolution Authorizing the execution of the Lease Agreement between Schaeffer Street Property, LLC and the County of Berks for office space located at Fifth & Schaeffer Streets, Boyertown for District Court 23-3-02.
- 318.04 K Adopt Resolution authorizing execution of Title IV-E Independent Living Program Certification of Executive Officers, for submission to the Commonwealth of Pennsylvania Department of Public Welfare-Independent Living Coordinator.
- 319.04 L Adopt Resolution authorizing Continuation of Maintenance for a male child born 6/17/86, on request of BCCYS and in accordance with applicable federal regulations, effective 6/17/04 through 6/30/05 in the form of Purchased Care from Concern at the per diem rate of \$82.50 to allow for completion of high school.
- 320.04 M Adopt Resolution authorizing Continuation of Maintenance for a male child born 6/17/86, on request of BCCYS and in accordance with applicable federal regulations, effective 6/17/04 through 6/17/05 in the form of Purchased Care from Family Care Services Inc. at the per diem rate of \$20.91 to allow for completion of high school.
- 321.04 N Adopt Resolution authorizing Continuation of Maintenance for a male child born 6/12/86, on request of BCCYS and in accordance with applicable federal regulations, effective 6/12/04 through 6/12/05 in the form of Purchased Care from the Children's Home of Easton at the per diem rate of \$90.00 to allow for completion of high school.

- 322.04 O Authorize resolution supporting the adoption by the Pennsylvania General Assembly of Governor Ed Rendell's proposed Growing Greener II initiative for fiscal year 2004-2005 and further, calling upon the Pennsylvania General Assembly to pass appropriate legislation placing the Growing Greener II Bond proposal on the November 2004 ballot for decision by the citizens for of the Commonwealth.

2. Motion to approve the following Human Resource Department recommendations:

- A. Authorize appointment of Thomas S. Valeriano to PC Technician II – Information Systems, effective 06/30/04. Rate of \$42,000/annually. (WMS Minimum \$39,646; Midpoint \$46,645; Maximum \$53,641) Replacement for James Gehret who resigned. Budget 01-117. Cost Containment has approved a Request to Fill Position form for this position.
- B. Authorize appointment of Kelly A. Laubach to Senior Buyer – Purchasing, effective 06/30/04. Rate of \$41,000/annually. (WMS Minimum \$34,362; Midpoint \$40,425; Maximum \$46,489) Replacement for April Lenhart who resigned. Budget 01-118. Cost Containment has approved a Request to Fill Position form for this position.
- C. Authorize appointment of Christopher Paul Yeshulas to Part-Time Summer Help (Garden Coordinator) – Juvenile Probation, effective 06/23/04. Rate of \$11.00/hourly. Replacement for himself/rehire from last summer. Budget 01-202. Cost Containment has approved a Request to Fill Position form for this position.
- D. Authorize promotion of Matthew T. Stairiker, Part-time SOG Technician – EMA to Emergency Planner (SARA) – EMA, effective 06/23/04. Rate of \$38,912/annually. (WMS Minimum) Replacement for Annette Moyer who resigned. Budget 01-602. Cost Containment has approved a Request to Fill Position form for this position.

Reports

The County Controller and County Treasurer presented their weekly reports.

Agenda Items for Discussion

Citizen Comment/Business From The Floor

There being no further business, the meeting was adjourned at 9:40 A.M.