

**Commissioners' Workshop Meeting
Tuesday, September 28, 2010**

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, September 28, 2010 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present was Assistant Solicitor Christine Sadler, Esq.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. PRESENTATION

Scott L. Rehr, Executive Director of Berks Connections / Pretrial Services, along with Judge Linda Ludgate and Deputy Warden Kristen Ressler, presented information on the Second Chance Act Grant. This is a Federal Grant awarded to Berks County in the amount of \$100,000.00 per year for three years for the Berks County Re-entry Program.

III. DEPARTMENTAL REPORTS / REQUESTS:

Court Administration

- A. Resolution authorizing execution of the Term Commencement Agreement between Thomas A. Stewart and the County of Berks for office space used by District Justice Andrea Book, MDC 23-3-07, which defines the term of the Lease Agreement dated August 23, 2007 as commencing November 1, 2008 and expiring October 31, 2013.

Department of Emergency Services

- A. Resolution authorizing the execution of an application to the Pennsylvania Emergency Management Agency for a federal Emergency Management Performance Grant (EMPG) in the amount of \$84,997.00 for partial reimbursement of the salaries of the county emergency management coordinator and a clerical staff person for the period of October 1, 2010 to September 30, 2011.

Facilities and Operations

- A. Adopt a resolution authorizing Mark C. Scott, Esq., Chair, to execute a letter to McTish, Kunkel & Associates, 3500 Winchester Road, Suite 300 Allentown, PA 18104 granting an extension of time for completion of the preliminary design phase of the Christman Road Bridge replacement project until June 30, 2011.

- B. Adopt a resolution to ratify and confirm the execution of Engineering Services Agreement No. 116653 between the County of Berks and RPA Engineering to provide engineering and construction administration services for the design and installation of a new steam metering system for various County facilities at the North Campus, Bern Township, at a not to exceed amount of \$52,110.00.

Planning Commission

- A. Adopt a resolution to ratify and confirm the execution of the Project Authorization for the Angora Road Trailhead project grant application.

Budget Department

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$14,294,216.00 and 2010 Appropriations in the amount \$218,121.00 per listing dated September 24, 2010.

Community Development

- A. Motion to ratify and confirm the disbursement voucher# 647 signed by the Board of Commissioners on September 16, 2010.

DV#647- \$350,000.00 – HOME Grant Program

- B. Motion to approve payments set forth on disbursement voucher list dated September 28, 2010 for the Community Development Programs as administered by the Berks County Community Development Office:

DV#2470- \$40,248.45 – Community Development Block Grant Program

DV#2471-R – \$74,875.00 – CDBG-R – ARRA Funds

DV#2472- \$27,246.80 – Homelessness Prevention and Rapid Rehousing Program (ARRA Funds)

DV#1393 - \$15,751.00 – Property Rehabilitation Program

DV#648 - \$16,734.00 – HOME Grant Program

Human Resources

A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted yes to approve Resolution 288.10 as listed below:

- 288.10 A. Resolution authorizing the appointment of Samantha A. Pelkowski to PC8390 Human Resource Generalist – Human Resources, effective 9/29/2010. Rate of \$39,500/annually. Replacement for Joanna Baittinger who was promoted.
- B. Human Resource Recommendations per list dated September 28, 2010.
- C. Adopt a resolution authorizing an amendment to the Nationwide Deferred Compensation Plan concerning loan procedures and self-directed brokerage accounts.

Purchasing

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated September 24, 2010.

IV. REPORTS OF COMMISSIONERS

Commissioner Barnhardt

Commissioner Barnhardt reported on the increase in BARTA ridership. He also provided an update on the ongoing negotiations between the City of Reading and the County of Berks with regard to the Fire Training Center, the radio system upgrades, and the Tax Claim Bureau.

Commissioner Leinbach

Commissioner Leinbach notified the Board and the public about the passing of Rev. Chris Jones, Chairman of the Combined Veterans Council of Berks County. Commissioner Leinbach also reported on his recent mission trip to Haiti and his experiences there.

Commissioner Scott

There being no further business the meeting adjourned at 11:25am.

Respectfully Submitted,

Kaitlin P. Daley, Interim Chief Clerk