

# Commissioners' Workshop Meeting Minutes Tuesday, January 11, 2011

## **I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, January 11, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., Interim Chief Operations Officer Kenneth C. Borkey, Jr., and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag and announced that the Board met in executive session on Monday, January 10, 2011 to discuss personnel matters.

## **II. DEPARTMENTAL REPORTS / REQUESTS:**

### **Budget Department**

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$19,000.00 and 2011 Budget Transfers in the amount \$154,356.00 per listing dated January 7, 2011.

### **Community Development**

- A. Motion to approve payments set forth on disbursement voucher list dated January 11, 2011 for the Community Development Programs as administered by the Berks County Community Development Office:

DV#2496-S Emergency Shelter Program	\$15,392.29
DV#2497-HPRP Emergency Shelter Program	\$15,000.00
DV #2498 Community Development Block Grant Program	\$146,536.47

### **Human Resources**

- A. Adopt a resolution authorizing Human Resource recommendations per list dated January 11, 2011.
- B. Adopt a resolution approving County of Berks Alternative Dispute Resolution Rules.

### **Purchasing**

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated January 10, 2011.

**Treasurer**

- A. Adopt a resolution authorizing the County Treasurer to make twelve (12) monthly Retirement Fund (ARC) contributions to the Berks County Retirement Fund totaling the budgeted amount of \$9,290,000.00 commencing January 1, 2011 through December 31, 2011. Commissioner Leinbach congratulated Commissioner Scott for recommending to the Board to hire SEI, the financial management firm which handles the Retirement Fund investments. The County is the first in Pennsylvania to use this method of investments management and is serving as a model for other Counties.

**Solicitor**

- A. Adopt resolution authorizing tax forgiveness of 2006 County property taxes for 423 Schuylkill Avenue (PIN #06-5307-64-42-9574), Reading, Pennsylvania, owned by the City of Reading, including all penalties and interest. Solicitor Miller explained that although this is a 2006 forgiveness, the City was granted exempt status for the year 2007 and forward, but only recently contacted the County for forgiveness. Solicitor Miller restated that it is the County's practice to go back one year from the exempt year.
- B. Adopt resolution authorizing execution of an Engineering Services Agreement between the County of Berks and SSM Group, Inc. to provide property boundary survey and subdivision of the Berks County Fire Training Center site at a not to exceed amount of \$19,000.00.
- C. Resolution authorizing execution of an Assignment and Assumption Agreement between the County of Berks, L Robert Kimball & Associates, Inc. and CDI-Infrastructure, LLC d/b/a L.R. Kimball consenting to the assignment of all rights and obligations under the Agreement for consulting services between the County and L.R. Kimball dated October 15, 2009 concerning the public safety radio system project.
- D. Resolution authorizing execution of AIA Document C132-2009 between the County of Berks and Reynolds Construction Management, Inc., 3300 North Third Street, Harrisburg, Pennsylvania 17110, to perform construction management services for the Public Safety Radio Network project at a contract price for basic services of \$275,300.00 plus expenses and additional services as set forth in article 13 of the contract

**Planning**

- A. Resolution authorizing the following appointments to the Berks County Uniform Construction Code Board of Appeals:
1. Reappointment for a four (4) year term expiring January 15, 2015:
    - a. Ed Reustle, Wyomissing, Pennsylvania
    - b. Mark Robinson, West Lawn, Pennsylvania
    - c. Rich Schartel, Wyomissing, Pennsylvania

2. Appointment of William Meek, Mohnton, Pennsylvania, as a full voting member for a four (4) year term expiring January 15, 2015. Mr. Meek is currently an alternate member.
3. Reappointment of Bradley Boltz, Shillington, Pennsylvania, as an alternate member for a four (4) year term expiring January 15, 2015.
4. Appointment of John Watkins, Fleetwood, Pennsylvania, as an alternate member for a four (4) year term expiring January 15, 2015.

#### **Facilities**

- A. Adopt a resolution authorizing the execution of Capital Project Change Orders as furnished by the Director of Facilities and Operations per listing dated January 9, 2011. Ryan Hunter, Director of Facilities and Operations, briefly explained the project and reason for the Change Order. He further mentioned that a more formal change order process is currently being prepared.

#### **Emergency Management Services**

- A. Resolution authorizing execution by Mark C. Scott, Esq., Chair, of the Certification for Authorized Use of 9-1-1 Funds Under the Public Safety Emergency Telephone Act with the Pennsylvania Emergency Management Agency (PEMA).

#### **Mental Health/Mental Retardation**

- A. Resolution authorizing execution of the FY 09/10 Early Intervention Services Income and Expenditure Report.

### **III. REPORTS OF COMMISSIONERS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt publically applauded the newspaper (Reading Eagle) article regarding the Public Safety Radio Network project in this past Sunday's edition. He hopes the County continues to receive good coverage from the newspaper, radio and television stations.

#### **Commissioner Leinbach**

Commissioner Leinbach remarked of the senseless, terrible tragedy which occurred over the weekend in Tucson, Arizona. He extended our support and prayers for the speedy recovery of the Congresswoman and five others who were wounded.

**Commissioner Scott**

Commissioner Scott read a letter from Mohrsville Water Authority thanking the County for the provision of CDBG funds for a water project in that municipality.

He also was made aware of an issue regarding a payment of an invoice for NuView Software that he would like reviewed very closely for accuracy.

Finally, he commented on the position that Maxatawny Township seems to be taking regarding the Public Safety Radio Network system in the Borough of Kutztown and the use of the zoning and variance process. Commissioner Scott asked Solicitor Miller to discuss these concerns with the County attorney handling this Project and report his findings to the Board.

Commissioner Leinbach also commented on this issue that he does not want to enter into any negotiations whatsoever with the Township in regard to this Project and land use.

- A. Adopt a resolution reappointing Joseph M. Eways, II of Sinking Spring, Pennsylvania, to the Berks County Industrial Development Board for a five (5) year term effective January 1, 2011 and ending December 31, 2015.

**VI. CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

Donna Morganti, Nevin Hallacher, Lizzette Fedena and Lori Barr of Families United for Family Preservation attended the meeting and offered comments on alleged violations of laws and rights by Berks County Children and Youth Services. Also speaking on behalf of the group were Chris Morganti, Becky Brobst, Jean Frangik, Steven Pinckney and Casey Brobst. All speakers offered instances where they asked the Board of Commissioners to look into certain practices involving Berks County Children and Youth Services. Mr. Morganti presented documents relating to his case with the Agency. The Commissioners again stated that in cases involving Court orders they have no jurisdiction to intervene.

There being no further business the meeting adjourned at 11:45 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk