

Commissioners' Board Meeting Minutes January 27, 2011

The Berks County Board of Commissioners met in regular session on Thursday, January 20, 2011, at 11:00 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public. Meeting was delayed due to weather conditions.

Commissioner Chair Mark C. Scott, Esq, called the meeting to order with Commissioner Kevin Barnhardt in attendance. Commissioner Christian Leinbach was absent. He was attending a CCAP conference. Also present were Solicitor Alan Miller Esq. and Kenneth C. Borkey, Jr., Interim Chief Operations Officer and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag

Approval of Minutes

The minutes of the January 18, 2011 Commissioners' Workshop and January 20, 2011 Voting Meeting were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 33.11 A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$178,950.00, 2010 Budget Appropriations in the amount of \$4,870.00, 2011 Budget Transfers in the amount \$71,300.00 and 2011 Budget Appropriations in the amount of \$269,873.00 per listing dated January 24, 2011.
 - 34.11 B. Adopt a resolution authorizing Human Resource Recommendations per list dated January 25, 2011 as follows:
 1. Authorize the appointment of Andrew Seroka to PC8728 Oracle Application Developer – Information Systems, effective 3/2/2011. Rate of \$60,000/annually. Salary budgeted \$69,000/annually. Salary range Minimum \$52,292; Midpoint \$69,723; Maximum \$87,153. Replacement for Nitin Bornare who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11170.
 2. Authorize promotion of Jessica Jones, PC000093 Aging Care Manager III, to PC00256 Caseworker Supervisor II – Office of Aging, effective 1/26/2011. Rate of \$53,103/annually. Salary budgeted \$54,124/annually. Salary range Minimum \$41,692; Midpoint \$55,589; Maximum \$69,487. Replacement for Lori Knockstead who separated.

This request was reviewed and has met the criteria of the Hiring Policy. Budget 28019 – 23150.

- 35.11 C. Adopt a resolution authorizing execution by Commissioner Mark C. Scott, Esq., Chair, of the SAVIN (Statewide Automated Victim Information and Notification system) Maintenance and Service Agreement between the Pennsylvania Commission on Crime and Delinquency, the Pennsylvania District Attorneys Institute and Berks County.
- 36.11 D. Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute Capital Project Change Orders per attached listing dated January 21, 2011
- 37.11 E. Adopt a resolution authorizing execution by Commissioner Mark C. Scott, Esq., Chair, and Sandy Graffius, County Controller, of the Certification of County Funds for 2011 Program Year in the amount of \$1,082,456.00 for the purpose of purchasing agricultural conservation easements, pursuant to the Agricultural Security Law, as amended, and provided there are no major changes in available State funding.
2. Motion to approve payments set forth on disbursement voucher lists dated January 25, 2011 for the Community Development Programs as administered by the Berks County Community Development Office:
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| Disbursement Voucher #2499 – CDBG | \$ 6,082.42 |
| Disbursement Voucher #2500 – HPRP | \$15,852.74 |
| Disbursement Voucher #2501 - PA HPRP | \$20,760.54 |
| Disbursement Voucher #1397 - CD Rehab Escrow | \$ 4,019.92 |
| Disbursement Voucher #656 - HOME | \$ 3,349.50 |
3. Motion authorizing Mark C. Scott, as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per attached revised listing dated January 13, 2011.
4. Motion to ratify and confirm payments set forth on Controller's Office voucher listings dated January 27, 2011.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report dated January 26, 2011. Treasurer Long commented that tax collections for 2010 are basically done for the year.
2. County Controller Sandy Graffius presented a weekly report for the week ending January 26, 2011.

Citizen Comment / Business From the Floor

None.

There being no further business, the meeting adjourned at 11:05 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk