

**Commissioners' Workshop Meeting  
Tuesday, June 28, 2011**

**I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, June 28, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Christian Leinbach attendance. Also present were Assistant County Solicitor Heidi Masano and Kaitlin Daley, Deputy Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag and announced that the board met in executive session on Monday June 27, 2011 in the afternoon to discuss personnel matters.

**II. DEPARTMENTAL REPORTS / REQUESTS:**

**Budget Department**

- A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$ 585,000.00 and 2011 Appropriations in the amount \$50,000.00 per listing dated June 24, 2011. Bob Patrizio, Chief Financial Officer, presented information on this item stating that the majority of the Transfers relates to the accounting structure at Berks Heim.

**Human Resources**

- A. Human Resource recommendations per list dated June 27, 2011. Sue Schucker, Interim Human Resources Director, presented these items.

**Purchasing**

**A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve Item A and Resolution 193.11 listed below:**

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 27, 2011.

- 193.11 A. Adopt a resolution amending a portion of Resolution No. 178-11 adopted June 16, 2011 to rescind the award of Line Item #13 to National Food Group, Inc. d/b/a CSV Sales, Inc. 46820 Magellan Drive, Suite A. Novi, MI 48377 to provide Sliced Beef Meatloaf at \$1.23 per pound, due to a calculation error. And further authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #11-4-KS, Food Provisions, Line Item #13 to provide Sliced Beef Meatloaf at \$1.19 per pound for a period of six months for the Jail System to Benjamin Foods, 1001 S. York Road, Hatboro, PA 19040.

### Solicitor

- A. Adopt a resolution authorizing tax forgiveness of 2010 County taxes including any penalty and interest for Morgantown Road (Parcel No. 39-5305-20-92-2142), Cumru Township, owned by the Township of Cumru.

### Planning Commission

- A. Adopt a resolution authorizing Mark C. Scott, Esq., Chair, to sign the "Signature Page for Grant Application and Grant Agreement" for Antietam Lake Park – Phase 2 (Project No. BRC-PRD-16-251). Ashley Mazurek from the Planning Commission presented the information on this item.

### Human Services

- A. Adopt a resolution authorizing the allocation of the Homeless Assistance Program funding; and further authorizes the execution of the Assurance of Compliance Certificate with respect to the Homeless Assistance Program (HAP), and further authorizes Mary Henry-Moss, Human Service Grants Coordinator, the ability to distribute the remaining HAP Funds to the prior approved agencies as needed for the fiscal year 2011/2012. Total amount of allocation is \$557,180.00.

### Emergency Management

- A. Adopt a resolution authorizing execution of six (6) Lease Agreements and one (1) Sales Agreement for the following secured tower sites in regard to the Berks County Emergency Response Radio Project:
1. Bally 3 – Woods Lane (Lease)
  2. Centre Township (Agreement of Sale)
  3. County North Campus (Lease)
  4. Gibraltar Hill (Lease)
  5. Hamburg Area School District (Lease)
  6. Pulpit Rock (Lease)
  7. Kutztown Site (Lease)

**III. REPORTS OF COMMISSIONERS**

- A. Adopt a resolution authorizing the County's insurance broker, Engle Hambright and Davies of Wyomissing, PA to enter into agreements with the County Commissioners Association of Pennsylvania (CCAP) and other insurance companies as proposed in the 2011 Insurance Proposal presented at the June 16, 2011 Budget Workshop. Mike Malinowski of Engle Hambright and Davies presented this information.

**Commissioner Barnhardt**

Commissioner Barnhardt commented on the increase in ridership among Barta bus customers. Commissioner Barnhardt announced that settlement on the Leesport Lockhouse property is scheduled for Thursday June 30, 2011. He also noted that the Berks County League of Women Voters has decided to disband in a 9 to 8 vote with one abstention. They could not find someone to lead the organization.

**Commissioner Leinbach**

Commissioner Leinbach wished everyone a Happy 4<sup>th</sup> of July. He stated that people sometimes forget the significance of the 4<sup>th</sup> of July and what it stands for. He explained the importance of both the Declaration of Independence and the Constitution and how both are still enforced to this day.

**Commissioner Scott**

Commissioner Scott congratulated Children and Youth Director George Kovarie for being re-elected to serve as President of the Pennsylvania Children and Youth Administrators (PCYA) for a second two-year term. This is the first time in the 42 year history of PCYA that a president was elected to serve two consecutive terms. Commissioner Scott commented on his visit to the DeTurk's Bridge which is currently closed due to being declared structurally deficient. The County is trying to work out a deal with Kutztown Borough and Maxatawny Township to find a way for the resident who lives on the other side of the bridge to enter and leave her property.

Commissioner Scott discussed the conflicting opinions on County Code bid requirements which have been brought on by the current water damage to the Services Center. The issues at hand are whether or not the repairs are considered an emergency and if not, do they qualify as maintenance and repairs to a public work. Commissioner Scott and Commissioner Leinbach both commented that the Commissioners will make a decision based upon what is best for the county and the taxpayers.

**Business From the Floor**

Recorder of Deeds Fred Sheeler stated that he believes the situation is an emergency due to the fact that records could be destroyed from water damage. He recently moved the oldest records in his office to a different area. He stated he believes it is crucial for the County to have a records management policy. Commissioner Barnhardt stated that records management and archives are on the Commissioners' radar and they will be discussing this issue with Department Heads.

Controller Sandy Graffius stated that the 2008 escheat checks are now available. Letters notifying individuals were mailed out Monday June 27, 2011 for amounts over \$50.00. The list should be posted to the website within the next month.

Reading Eagle reporter Dan Kelly asked the Commissioners why a Lancaster County restoration firm was selected to do the cleanup work after the June 12, 2011 water leak instead of a local firm. Commissioner Leinbach explained that the company selected has a Reading, PA phone number listed in the Yellow Pages and there is no address listed that indicates they are a Lancaster County firm. Commissioner Leinbach further commented that he stands behind the decision that the Facilities and Operations Department made.

There being no further business the meeting adjourned at 11:10 A.M.

Respectfully Submitted,

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Kaitlin P. Daley, Deputy Chief Clerk