

Commissioners' Board Meeting Minutes September 1, 2011

The Berks County Board of Commissioners met in regular session on Thursday, September 1, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of September 23, 2011 Commissioners' Workshop and September 25, 2011 Commissioners' meetings were approved as presented. Commissioner Scott abstained from approving the minutes of August 23, 2011, because he did not attend the meeting.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 259.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$52,600.00 per listing dated August 26, 2011.
 - 260.11 B. Adopt a resolution authorizing Human Resources Recommendations dated August 30, 2011 as follows:
 1. Authorize the promotion of Jennifer Sharp, PC002647 Sergeant to PC7906 Lieutenant – Jail System, effective 8/31/2011. Rate of \$60,703/annually. Salary budgeted \$61,778/annually. Salary range Minimum \$46,386; Midpoint \$61,848; Maximum \$77,309. Replacement for Robert Mugar who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 12090.
 2. Authorize the promotion of Jeffrey Smith, PC002647 Sergeant to PC7906 Lieutenant – Jail System, effective 8/31/2011. Rate of \$60,703/annually. Salary budgeted \$60,442/annually. Salary range Minimum \$46,386; Midpoint \$61,848; Maximum \$77,309. Replacement for Jose Aviles who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 12090.

- 261.11 C. Adopt a resolution authorizing the appointment of the following members to the Berks County Workforce Investment Board for a three (3) year term ending June 30, 2014:

Janell Harakel, Manager-Organization, Carpenter Technology Corporation

Mark Thomas, Vice President of Human Resources,
Reading Hospital and Medical Center

Patrick M. McCoy PE, Principal, Energy and Environmental Design, SSM Group

AND further authorizes the appointment of Ann Moll, President of Gallen Insurance for a term ending June 30, 2013 replacing Albert J. Weber, who resigned.

- 262.11 D. Adopt a resolution authorizing execution of a Right-of-Way and Easement Agreement between the County of Berks and the Western Berks Water Authority concerning the construction of a water supply main at the North Campus.

- 263.11 E. Adopt a resolution authorizing execution of an Agreement between the County of Berks and Modern Recovery Solutions of Newmanstown, Pennsylvania to provide Professional Debt Collection Services for fines, costs and restitution for the period June 1, 2011 through December 31, 2011.

- 264.11 F. Adopt a resolution authorizing approval of the revised Mailroom policy effective August 31, 2011.

2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated August 26, 2011.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated August, 2011 for the week ending August 31, 2011.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

There being no further business, the meeting adjourned at 10:41 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk